



Legislation Text

File #: 18-0337, **Version:** 1

PROPOSED CONTRACT

Department(s): Conservation & Experiential Programming

Vendor: Billy Casper Golf, Reston, Virginia

Request: Authorization for the Forest Preserves of Cook County (the "Forest Preserves") to enter into and execute a contract

Good(s) or Service(s): Campground Management Services

Contract Value: Total contract amount over five (5) plus years is \$4,625,000.00 which consists of management fees of \$875,000.00, plus \$3,750,000.00 for campground operations; with the understanding that the appropriation for the campground operation expenses will be approved each year in the annual budget process.

Contract period: 12/01/2018 - 11/30/2023; with the option for two (2), two (2) year extensions

Estimated Fiscal Impact: FY2019 \$925,000.00; FY2020 \$925,000.00; FY2021 \$925,000.00; FY 2022 \$925,000.00; FY 2023 \$925,000.00

Accounts: Professional Services 51001.520840

Contract Number(s): 17-35-117

Concurrences:

The Chief Financial Officer and Deputy Chief Attorney have approved this item.

The Vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

District(s): 4, 6, 14, 17

Summary: The contract is for the Campground Management Services. Billy Casper Golf will provide staffing for the five (5) Forest Preserves Campgrounds that includes reservations, overnight staffing, daily maintenance, some marketing and sales. The Forest Preserves will provide a base management fee and has built in both operations and performance incentives. In addition, the Forest Preserves will cover all operational costs and will take in all revenue for the Campgrounds. An RFP for this contract was advertised, two (2) proposals were submitted and an evaluation team selected Billy Casper Golf as the most responsive bidder.