



Legislation Text

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PROPOSED ORDINANCE AMENDMENT

PARLIAMENTARY RULES

BE IT ORDAINED, by the Forest Preserve District of Cook County Board of Commissioners, that Sections 1-5-4, Subsection 4-1 of CHAPTER 5 - FOREST PRESERVE DISTRICT PRESIDENT AND BOARD OF COMMISSIONERS RULES OF ORGANIZATION AND PROCEDURE of Title 1 of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as follows:

1-5-4: PARLIAMENTARY RULES.

4-1. *Meeting.*

(a) The Board shall hold regular meetings pursuant to an annual calendar adopted by resolution of the Board.

(b) It shall be the duty of the President to call special meetings of the Board whenever such meetings are necessary in his or her opinion. The President must give no less than forty-eight (48) hours' advance written notice of such special meetings to the Commissioners and to the public.

(c) In the event that the President states that an emergency exists, the President may call a special meeting, providing twenty-four (24) hours' advance written notice to the Commissioners and to the public, unless not reasonable under the circumstances. In such case notice shall be given as soon as practicable. All emergency meetings shall be held at the County Seat, in the County Office Building, unless another place within the County shall be designated by the President or Board.

(d) Special meetings shall also be held whenever requested by at least one-third ($\frac{1}{3}$) of the Commissioners (six (6) Commissioners). At least forty-eight (48) hours' advance written notice of such special meetings shall be given to the remaining Commissioners and the public.

(e) All notices of special meetings must include an agenda for such meeting, and such meeting shall be limited to the subjects and items specified in the call of the meeting. The notice of the call of the meeting shall be read at the beginning of the meeting.

(f) Special meetings shall be held at the hour of 10:00 a.m., unless another hour is specified in the call.

(g) All regular meetings shall be held at the County Seat, in the County Office Building, unless another place within the County shall be designated by the Board.

(h) A regular or special meeting may be cancelled by the President by providing no less than twenty-four

(24) hours' advance written notice that said meeting has been cancelled to the Commissioners and to the public.

(i) Remote meetings. All public meetings of the Board and its committees and subcommittees may be conducted by means of electronic, video, audio, or telephonic connection ("remote meeting") for the duration of the Illinois Gubernatorial Disaster Proclamation, including any extensions thereto, related to COVID-19 or a public health crisis. A member who desires to attend and participate in a remote public meeting shall do so by the designated electronic means. For purposes of conducting a remote meeting, the terms "written", "in writing", "document", and "copy" in these rules includes printed or electronic means, and a rule that requires an instrument to be provided to the Board Secretary or a member or the meeting Chair may be satisfied by electronic transmission.

(j) Remote Participation in Meetings. At any meeting where a quorum of the body is physically present, a majority of the public body may vote to allow a member to participate and vote remotely (by audio or visual means) if the member is unable to be physically present due to:

1. A personal illness or disability;
2. Employment purposes or the business of the public body; or
3. A family or other emergency.

4. The member desiring to participate remotely gives notice to the Secretary of the Board no later than 24 hours prior to the meeting in case of personal illness or disability or employment purposes or business of the public body or as soon as practicable in the case of a family or other emergency.

Effective date: This ordinance amendment shall be in effect immediately upon adoption.