



Legislation Text

File #: 22-0122, **Version:** 1

PROPOSED CONTRACT

Department(s): Department of Resource Management

Vendor: National Safety Council (“NSC”), Itasca, Illinois

Request: Authorization for the Forest Preserves of Cook County (the “Forest Preserves”) to enter into and execute

Good(s) or Service(s): Instructor certification fees and classroom materials for workplace safety courses, such as First Aid/CPR and Defensive Driving

Contract Value: Not to exceed \$25,000.00 per year, or \$125,000.00 over the initial five-year term

Contract Period: 2/8/2022 - 12/31/2026, with one (1) five-year extension option to be exercised at the discretion of the General Superintendent

Estimated Fiscal Impact: FY 2022 \$25,000.00; FY 2023 \$25,000.00; FY 2024 \$25,000.00; FY 2025 \$25,000.00; FY 2026 \$25,000.00

Accounts: Special or Co-op Programs 51001.521313

Contract Number(s): #74000010188

Concurrences:

The Chief Financial Officer has approved this item. Final agreement is subject to legal review and approval.

The Minority- and Women-Owned Business Enterprise Ordinance is not applicable due to the contract value per year being equal to or less than \$25,000.00.

District(s): Districtwide

Summary: The Forest Preserves is seeking authorization to enter into a sole source contract with the National Safety Council for instructor certification fees and classroom supplies necessary to teach in-house First Aid/CPR and Defensive Driving courses for Forest Preserves staff, Conservation Corps participants, and volunteers. The NSC has also served as a resource for other supplemental, topic-based classes intended to promote occupational safety for Forest Preserves employees. These courses are offered in compliance with OSHA standards for workplace safety and, in certain cases, as mandatory trainings associated with the implementation of departmental or internal policy. The NSC has been the service provider for these courses at the Forest Preserves since 2006.

The present cohort of Forest Preserves staff who are certified to teach these courses are authorized to do so under the auspices of the NSC. Instructors are required to re-license every five (5) years.

The proposed contract period exceeds three (3) years in length; therefore, the contract is being presented to the Forest Preserves of Cook County Board of Commissioners for approval per Section 1-8-2(L) of the Forest Preserves’ Procurement Code.

