



**Forest Preserve District of Cook County  
Board of Commissioners**

**Minutes of the Finance Committee**

**Tuesday, October 17, 2023**

**9:30 AM**

**Cook County Building, Board Room,  
118 North Clark Street, Chicago, Illinois**

**ATTENDANCE**

**Present:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

**PUBLIC TESTIMONY**

**Chairman Lowry asked the Secretary to the Board to call upon the registered public speakers, in accordance with Forest Preserves Code of Ordinances, Section 1-5-4.**

**No public speakers.**

[23-0546](#)

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 9/19/2023

**A motion was made by Commissioner Daley, seconded by Commissioner Miller, to approve 23-0546. The motion carried by the following vote:**

**Ayes:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

[23-0480](#)

**Sponsored by:** TONI PRECKWINKLE (President) and BILL LOWRY, Forest Preserve District of Cook County Board of Commissioners

**PROPOSED ORDINANCE AMENDMENT**

FEE SUNSET DATE

**BE IT ORDAINED**, by the Forest Preserve District of Cook County Board of Commissioners, that Title 7 - Fees, Chapter 1 - Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows:

**7-1-1: FEES.**

\* \* \*

**REVIEW AND SUNSET:**

This Ordinance shall sunset on ~~October 21, 2024~~ December 31, 2024. Prior to that sunset date, the District shall review its fee increase process for items covered by this Title 7, Chapter 1 to determine if modifications are advised.

**Effective date:** This ordinance shall be in effect immediately upon adoption.

**A motion was made by Vice Chairperson Deer, seconded by Commissioner Gordon, to approve 23-0480. The motion carried by the following vote:**

**Ayes:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

[23-0533](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation - 10/17/2023

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2023 to Present: \$55,000.00

Proposed Settlements to Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2023 to Present:	\$655,487.44
Legal Fees for 10/17/2023 to Be Approved:	\$54,761.26

**A motion was made by Commissioner Daley, seconded by Commissioner Morita, to approve 23-0533. The motion carried by the following vote:**

**Ayes:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

[23-0532](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation - 10/17/2023

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2023 to present:	\$422,633.46
Workers' Compensation Claims to Be Approved:	\$42,322.50
Workers' Compensation Lien Recovery approved Fiscal Year 2023 to present:	\$47,000.00
Workers' Compensation Lien Recovery to be Approved:	\$0.00

**A motion was made by Commissioner S. Morrison, seconded by Commissioner Anaya, to approve 23-0532. The motion carried by the following vote:**

**Ayes:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

[23-0529](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**REPORT**

**Department:** Office of the General Superintendent

**Request:** Receive and File

**Report Title:** General Headquarters (GHQ) Temporary Relocation Report

**Report Period:** 5/23/2023 - 9/30/2023

**Summary:** The Forest Preserves of Cook County (“Forest Preserves”) General Headquarters is temporarily closed to facilitate major heating, ventilation, and air conditioning (HVAC) upgrades consistent with the Forest Preserves’ sustainability goals. On 5/23/2023, the Board of Commissioners approved Resolution No. 23-0354 authorizing the General Superintendent or designee to approve and execute lease, warehouse/storage, and moving agreements for the relocation of staff, furniture, fixtures, equipment, and records due to this temporary closure of the Forest Preserves’ General Headquarters (GHQ).

Resolution No. 23-0354 required that: (1) any such executed agreements did not exceed a duration of twelve (12) months; (2) any leases were for space within Cook County; and (3) required payments did not exceed market rates. The aggregate authorized spend on such leases and agreements was limited to a not to exceed amount of Two Hundred Thousand Dollars (\$200,000.00).

The General Superintendent is submitting this report to the Finance Committee of the Forest Preserves Board of Commissioners listing agreements and leases entered into pursuant to Resolution No. 23-0354. Two (2) agreements were entered into pursuant to Resolution No. 23-0354 for a total not to exceed cost of \$29,503.50.

**Office Lease**

Office Space Lease for two (2) offices at 1010 Lake Street, Oak Park, IL (#202 84 SF & #209 132 SF).

Vendor: Regus Oak Park

Term: Twelve (12) months (8/1/2023 - 7/31/2024)

Fiscal Impact: \$29,502.50 (Rent: \$17,610.00; Hybrid Fee: \$1,188.00; Activation Fee: \$330.00; Exit Fee: \$972.00; Applicable Taxes/Incidental Fees: \$5,000.00 (not to exceed estimate); Refundable Deposit: \$4,402.50).

**Storage**

Intergovernmental Agreement for 7,685 square feet of storage at Hawthorne Warehouse, 4545 W. Cermak Rd, Chicago, IL

Vendor: Cook County

Term: Twelve (12) months (6/15/2023 - 6/14/2024)

Fiscal Impact: \$1.00 (nominal rent)

Please note that in addition to the above referenced agreements entered into pursuant to Resolution No. 23-0354, the following relocation related agreements were entered into as authorized by the Forest Preserves Code of Ordinances:

**Furniture Moving**

Furniture Moving expenses out of GHQ to storage and out of storage back to GHQ.

Vendor: Mid-West Moving & Storage

Term: Four hundred fifty-five (455) days from issuance of Notice to Proceed (6/27/2023 - 9/24/2024)

Fiscal Impact: \$143,277.94

**Desk Space Booking Services**

Application Subscription to help relocated staff manage booking desk space.

Vendor: Skedda

Fiscal Impact: \$3,000.00 per year

**A motion was made by Commissioner Trevor, seconded by Commissioner Quezada, to receive and filed 23-0529. The motion carried by the following vote:**

**Ayes:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

[23-0415](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**REPORT**

**Department:** Department of Finance and Administration

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expenditures

**Report Period:** 1/1/2023 - 8/31/2023

**Summary:** Detailed Fund Analysis of Revenue and Expenditures for August 2023.

**A motion was made by Commissioner Miller, seconded by Vice Chairperson Deer, to receive**

and file 23-0415. The motion carried by the following vote:

**Ayes:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

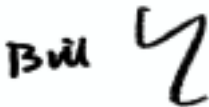
**ADJOURNMENT**

A motion was made by Commissioner Gordon, seconded by Commissioner Stamps, to adjourn. The motion carried by the following vote:

**Ayes:** Lowry, Deer, Aguilar, Anaya, Daley, Degnen, Gordon, Miller, Morita, Morrison, Morrison, Quezada, Stamps and Trevor (14)

**Absent:** Britton, Gainer and Moore (3)

Respectfully submitted,



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Chairman



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Secretary

A complete record of this meeting is available at <https://fpdcc.legistar.com>.