



**Forest Preserve District of Cook County
Board of Commissioners**

Finance Committee

Tuesday, March 19, 2019

9:30 AM

**Cook County Building, Board Room
118 North Clark Street, Chicago, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

19-0203

COMMITTEE MINUTES

Approval of the minutes from the meeting of 02/19/2019

19-0199

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -02/19/2019

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2019 to Present: \$12,496.49

Proposed Settlements to Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2019 to Present: \$170,505.71

Legal Fees for 02/19/2019 to Be Approved: \$72,986.04

19-0200

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -3/19/2019

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2019 to present: \$43,886.19

Workers' Compensation Claims to Be Approved: \$36,691.50

19-0186

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Forest Preserves") to enter into a construction contract with CPMH Construction, Inc., Chicago, Illinois for drainage improvements at Eggers Marsh.

Reason: Contract #74000005477 issued under Project #18-31-106R consists of construction to replace failed stormwater infrastructure controlling drainage of the Eggers Grove wetland complex. The work includes, but is not limited to, the installation of approximately 2,500 feet of 10-inch PVC sewer pipe, three (3) water level control structures, as well as associated storm sewer infrastructure and soil erosion mitigation. These water control structures will allow for Forest Preserves to adjust water surface elevation within the marsh to mimic historic hemi-marsh conditions, restoring water flow to improve nesting conditions and habitat for target wetland bird species. Hemi-marsh is a type of wetland habitat characterized by a ratio of open water and emergent aquatic vegetation that is favorable for migratory birds and amphibians.

The hydrologic recovery plan being implemented was developed by a consultant as part of a 2014 grant awarded to the Forest Preserves through the Illinois Department of Natural Resources Coastal Management Program. Additionally, the project will be partially funded through a \$100,000.00 grant sub-awarded to the Forest Preserves by The Nature Conservancy via the National Fish and Wildlife Foundation, the receipt of which was approved by the Board of Commissioners on 12/13/2016. The contract was competitively bid, with a total of three (3) vendors responding to the solicitation for bids.

Total project costs are \$328,297.50, of which \$37,223.71 is being provided through grant funding, \$100,000.00 has been committed by the Forest Preserves as grant match, and \$60,000.00 is being contributed by Audubon Great Lakes. The remainder of the funding will be contributed by the Forest Preserves as additional match to ensure completion of the project.

Bid Opening Date: 1/25/2019

Bid Results:

<u>Firm</u>	<u>Base Bid</u>	<u>Base Bid with Deducts*</u>
1. CPMH Construction, Inc.	\$393,895.00	\$328,297.50
2. Enlight Contracting, LLC	\$394,913.21	\$371,379.21
3. Meru Corporation	\$674,902.00	\$655,957.00

*The Forest Preserves will not be proceeding with the seeding component of the specifications. The bid pricing has been adjusted accordingly.

Estimated Fiscal Impact: \$328,297.50

Contract Period: One hundred and eighty (180) days from notice to proceed.

Account Name/Number: Habitat Enhancement 51009.521452, 51058.521452, and 51051.521452, Habitat Restoration 51009.521444, 51058.521444, and 51051.521444, EAB Tree Removal 51009.521456, 51058.521456, and 51051.521456, Vegetation Management 51009.521455, 51058.521455 and 51051.521456, Intern Programs 51009.521525, 51058.521525, and 51051.521525, Grant Match and Work Fund 51009.521440, Grant and Mitigation accounts 51010.521444

District: 4

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The Vendor has met the MWBE Ordinance through full MWBE direct participation.

19-0196

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserves of Cook County (the “Forest Preserves”) to enter into a construction contract with Clauss Brothers, Inc., Elgin, Illinois.

Reason: Contract #74000005480 issued under Project #19-80-22 Dan Ryan Woods Site Repairs. The work includes, but is not limited to, asphalt repair, masonry repair, concrete removal, new concrete paving, concrete footings, excavation, playground mulch, stabilized decomposed aggregate, landscape restoration, and other related work as specified in the plans & specifications.

Bid Opening Date: 2/20/2019

Bid Results:

- | | |
|--------------------------------------|--------------|
| 1. Clauss Brothers, Inc. | \$173,718.40 |
| 2. Pan-Oceanic Engineering Co., Inc. | \$239,316.00 |

Estimated Fiscal Impact: \$173,718.40

Contract Period: One hundred and thirty-five (135) days from notice to proceed.

Account Name/Number: Recreational Landscape Accounts: 51009.560055, 51025.560055, 51026.560055, 51051.560055, 51055.560055, 51056.560055, 51057.560055, 51058.560055; and Grant Account 51010.560055

District: 4, 11

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the MWBE Ordinance through full MWBE direct participation.

19-0189

Presented by: ARNOLD RANDALL, General Superintendent

REPORT

Department: Finance and Administration

Request: Receive and File

Report Title: Corporate Fund Analysis of Revenue and Expense

Report Period: 1/1/2019 - 1/31/2019

Summary: Detailed Fund Analysis Revenue and Expense Report for January 2019.



Secretary

Chairman: Arroyo

Vice-Chairman: Deer

Members: Committee of the Whole

Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expense
As of January 31 , 2019

REVENUES	2018 Budget	2019 Budget	Jan-18	Jan-19	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	48,817,810	49,293,810	2,872,189	17,016	(2,855,173)	0%
Personal Property Taxes	2,316,017	2,200,230	256,279	266,697	10,418	12%
Golf	712,000	684,000	-	-	-	0%
Concessions	420,000	428,000	164	23,481	23,316	5%
License Agreements	2,495,000	2,695,320	30,877	192,000	161,123	7%
Land Use Fees	48,000	54,000	-	-	-	0%
Winter Sports	15,000	14,000	550	6,721	6,171	48%
Equestrian Licenses	45,000	49,000	160	1,320	1,160	3%
Permit Fees	1,659,000	1,590,000	303,953	90,113	(213,841)	6%
Pool Fees	600,000	810,000	-	-	-	0%
Fines	423,500	401,000	4,638	84,513	79,875	21%
Campgrounds	481,000	530,000	73,853	58,007	(15,846)	11%
Interest	200,000	875,000	53,010	104,234	51,224	12%
Other Revenue	355,000	287,300	23,611	21,359	(2,252)	7%
Intergovernmental Sources	200,500	800,500	-	-	-	0%
Transfer In Corporate Fund	1,000,000	1,000,000	-	-	-	0%
TOTALS	59,787,827	61,712,160	3,619,285	865,460	(2,753,825)	1%

Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expense
As of January 31 , 2019

EXPENDITURES	2018 Budget	2019 Budget	Jan-18	Jan-19	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	2,645,936	2,751,202	113,945	111,448	(2,497)	4%
Finance & Administration	2,058,664	2,138,212	89,924	92,013	2,089	4%
Human Resources	761,050	800,197	32,190	29,882	(2,308)	4%
Resource Management	4,845,041	4,932,401	210,649	219,225	8,576	4%
Conservation & Experiential Programming	5,405,341	5,440,095	200,455	197,808	(2,647)	4%
Permits, Rentals&Concessions	1,635,934	1,650,584	51,775	63,407	11,632	4%
Landscape Maintenance	11,355,455	11,228,860	383,640	424,614	40,974	4%
Facility & Fleet Maintenance	9,262,299	9,400,322	202,623	205,097	2,474	2%
Legal Department	1,393,453	1,650,093	57,070	62,514	5,444	4%
Law Enforcement	10,025,614	10,573,477	420,187	433,983	13,796	4%
Planning & Development	1,978,186	1,990,508	83,890	65,517	(18,373)	3%
District-Wide Services	7,420,854	9,156,209	-	(2,232)	(2,232)	0%
Transfer Out of Corporate Fund	1,000,000	1,000,000	-	-	-	0%
TOTALS	59,787,827	62,712,160	1,846,347	1,903,275	56,928	3%