



**Forest Preserve District of Cook County
Board of Commissioners**

Finance Committee

Tuesday, September 11, 2018

10:30 AM

**Cook County Building, Board Room,
118 North Clark Street, Chicago, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

[18-0367](#)

COMMITTEE MINUTES

Approval of the minutes from the meeting of 07/26/2018

[18-0362](#)

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS'
COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation -9/11/2018

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2018 to present: \$270,073.12

Workers' Compensation Claims to Be Approved: \$14,000.00

[18-0341](#)

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Forest Preserves") to enter into a supply contract with KLF Enterprises, Inc., Markham, Illinois

Reason: Project #17-31-126 (contract #74000004198) consists of the supply and delivery of sand, gravel, stone, screenings, and related granular materials for the repair and upkeep of trails, groves, parking lots, and facilities throughout the Forest Preserves. Bids were requested at a per ton rate for a variety of fine and coarse aggregate materials as well as stone riprap. The contract was competitively bid, with a total of two (2) vendors responding to the solicitation for bids.

KLF Enterprises, Inc. was the lowest bidder and offered a complete bid for all requested materials. Additionally, they demonstrated experience servicing large volume contracts with multiple delivery locations. This contract will be utilized by several Forest Preserves departments to consolidate and centralize districtwide procurement of granular materials.

Bid Opening Date: 7/25/2018

Bid Results:

1. KLF Enterprises, Inc, \$270.97 North, \$270.97 Central, and \$270.97 South regions
2. Taza Supplies \$614.80 North, \$593.60 Central, and \$614.80 South regions

Bids indicate a combined per ton amount across all requested materials.

Estimated Fiscal Impact: FY 2018 \$50,000.00, FY 2019 \$200,000.00, FY 2020 \$200,000.00, FY 2021 \$200,000.00, FY 2022 \$200,000.00, FY 2023 \$150,000.00

The contract value is not to exceed \$200,000.00 annually, or \$1,000,000.00 over a five (5) year term.

Contract Period: 9/1//2018 - 9/10/2023

Account Name/Number: Supplies and Materials 51001.530267 and 51001.530270, Operations and Maintenance 51001.540131 and 51001.540380, Contractual Services 51001.520840, Habitat Enhancement 51009.521452 and 51058.521452, Habitat Restoration 51009.521444 and 51058.521444, Mitigation accounts 51010.29982 and 51010.22522, Construction & Development Site Improvement accounts 51055.630060, 51056.630060 and 51057.630060

District: Districtwide

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Deputy Chief Attorney and Chief Financial Officer have approved this item.

[18-0352](#)

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: GMA Construction Group, Chicago, Illinois 60609

Good(s) or Service(s): Construction Services

Fiscal Impact: \$276,486.80

Accounts: Building Account, 51058.560106

Contract Number(s): 16-80-43R

District(s): 4 and 17

Summary: Five (5) Reverse Osmosis Water Filtration Systems

[18-0312](#)

Sponsored by: TONI PRECKWINKLE (President), Forest Preserve District of Cook County Board of Commissioners

PROPOSED ORDINANCE AMENDMENT

1-8-2 CONTRACTS AND PURCHASES

BE IT ORDAINED, by the Forest Preserve District of Cook County Board of Commissioners, that Title I - Administrative, Chapter 8 - District Finances, Section 2 - Contracts and Purchases of the Forest Preserve District of Cook County Code is hereby amended as Follows:

Full text of this Ordinance Amendment for 1-8-2: Contracts and Purchases can be found here: <https://tinyurl.com/y74rmp19>. Below is a list of the amended sections.

Table of Contents

- A.3 Disqualification of Business Entity
- A.4 Exceptions
- A.5 Voiding Contacts
- A.6 Hearing
- B. Signatures Required on Contracts
- C. ~~Purchases Requisitions~~ Purchase Orders
- D.1 Disqualification for Tax and Fee Delinquency
- D.2 Statement Under Oath
- ~~D.3 False Statements~~
- D.4 3 Delinquency During Pendency of Contract
- D.5 4 Applicability
- E. Bids by Local Business
- F.4 Designated Products and Recycled Designated Products
- F.5 Requirements for Purchasing Contracts
- F.6 Rules and Regulations for Procurement of Paper and Paper Products
- ~~F.7 Annual Report~~
- ~~F.8 Responsibilities~~
- F.9 7 Responsibilities of the Purchasing Department
- F.10 8 Exemptions
- F.11 9 Effective Date of Subsection
- F.12 10 Severability
- F.13 11 Third Party Rights
- H. Contracts for Supplies, Material and Work

- I. Powers and Duties of Purchasing Agent
- K. No Delegation of Power to Act for Expenditure Exceeding \$150,000.00
- L. Contracts for a Period Exceeding ~~One Year~~ Three Years
- M.3 Pre-Bid Conferences
- M.5 Communications with Bidders During the Bid Process
- M.6 Bids to Conform to Conditions in Advertisements
- M.7 Examination and Tallying of Bids
- M.8 Evaluation of Bids
- M.9 Contract Award and Execution
- N. Requests for Proposals or Requests for Qualifications
- O.1 ~~Purchases exceeding \$25,000.00~~ Purchases of \$1,000.00 or less
- O.2 ~~Purchases of \$750.00 or less~~ Purchases equal to or less than \$25,000.00
- O.3 ~~Purchases greater than \$750.00~~ Purchases exceeding \$25,000.00
- O.4 Authorization for purchases ~~over \$150,000.00~~
- O.5 Determination of Award
- O.6 Distribution of Assets
- P. Sole Source Procurements
- ~~R. Preference to Citizens on Public Works Projects [Section Deleted]~~
- S. Responsible bidder for bids for construction, maintenance, and repair of public works
- T. Living Wage
- U. Disqualification for Noncompliance with Child Support Orders
- V. Disqualification Due to Prior Default or Termination
- W. False Statements
- Z. Joint Procurements
- AA. Consortium and Group Procurements
- BB. Procurement and Disbursement Reports
- ~~CC. Review and Sunset~~
- ~~DD-CC.~~ Selection of Professional Services for Debt Transactions
- ~~DD-1~~CC.1 Selection
- ~~DD-2~~CC.2 Specific Bond Underwriter Requirements
- ~~DD-3~~CC.3 Continued Management of Bond Proceeds

Effective date: This ordinance shall be in effect sixty (60) days after Board approval.

Legislative History : 7/26/18 - FPD Board of Commissioners - refer to the Finance Committee

[18-0358](#)

Presented by: ARNOLD RANDALL, General Superintendent

REPORT

Department: Finance and Administration

Request: Receive and File

Report Title: Corporate Fund Analysis of Revenue and Expenses

Report Period: 1/1/2018 - 7/31/2018

Summary: Detailed fund analysis of revenue and expense report for July 2018.



Secretary

Chairman: Goslin

Vice-Chairman: Deer

Members: Committee of the Whole

**Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expense
As of July 31, 2018**

REVENUES	2017 Budget	2018 Budget	Jul-17	Jul-18	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	48,817,810	48,817,810	34,220,699	38,244,320	4,023,621	78%
Personal Property Taxes	2,104,080	2,316,017	1,996,854	1,798,540	(198,313)	78%
Golf	700,000	712,000	261,724	153,273	(108,451)	22%
Concessions	390,000	420,000	227,808	207,198	(20,610)	49%
License Agreements	2,444,000	2,495,000	1,015,132	1,499,708	484,576	60%
Land Use Fees	-	48,000	29,188	56,664	27,477	118%
Winter Sports	27,000	15,000	3,803	12,276	8,474	82%
Equestrian Licenses	52,000	45,000	35,873	30,903	(4,971)	69%
Permit Fees	1,250,000	1,659,000	1,347,458	1,394,389	46,931	84%
Pool Fees	600,000	600,000	285,620	311,268	25,648	52%
Fines	385,000	423,500	204,293	253,455	49,162	60%
Campgrounds	425,000	481,000	378,802	454,322	75,520	94%
Interest	50,000	200,000	92,214	452,694	360,480	226%
Other Revenue	100,000	355,000	78,089	68,084	(10,005)	19%
Intergovernmental Sources	200,500	200,500	-	-	-	0%
Transfer In Corporate Fund	3,910,000	1,000,000	-	-	-	0%
TOTALS	61,455,390	59,787,827	40,177,556	44,937,095	4,759,539	75%

**Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expense
As of July 31, 2018**

EXPENDITURES	2017 Budget	2018 Budget	Jul-17	Jul-18	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	2,595,537	2,645,936	1,425,722	1,407,480	(18,242)	53%
Finance & Administration	2,113,635	2,058,664	1,257,248	1,186,482	(70,766)	58%
Human Resources	778,485	761,050	394,241	407,697	13,456	54%
Resource Management	4,711,826	4,845,041	2,729,786	2,726,746	(3,040)	56%
Conservation & Experiential Programming	5,276,524	5,405,341	2,789,795	2,674,198	(115,597)	49%
Permits, Rentals&Concessions	1,399,260	1,635,934	721,501	737,181	15,680	45%
Landscape Maintenance	11,015,372	11,355,455	6,047,652	5,664,424	(383,228)	50%
Facility & Fleet Maintenance	9,372,276	9,262,299	3,869,975	4,360,468	490,492	47%
Legal Department	1,258,973	1,393,453	703,444	791,640	88,197	57%
Law Enforcement	9,523,545	10,025,614	5,675,867	5,439,308	(236,559)	54%
Planning & Development	1,961,971	1,978,186	1,122,600	980,592	(142,009)	50%
District-Wide Services	7,537,986	7,420,854	1,925,926	1,619,447	(306,479)	22%
Transfer Out of Corporate Fund	3,910,000	1,000,000	1,955,000	-	(1,955,000)	0%
TOTALS	61,455,390	59,787,827	30,618,758	27,995,662	(2,623,096)	47%