



**Forest Preserve District of Cook County  
Board of Commissioners**

**Finance Committee**

**Tuesday, December 12, 2017**

**10:30 AM**

**Cook County Building, Board Room,  
118 North Clark Street, Chicago, Illinois**

**NOTICE AND AGENDA**

**There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.**

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

[17-0473](#)

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 11/14/2017

[17-0453](#)

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation -11/14/2017

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2017 to Present: \$1,980,662.89

Proposed Settlements to Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2017 to Present: \$850,290.43

Legal Fees for 11/14/2017 to Be Approved: \$24,142.54

[17-0443](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

### **PROPOSED BID RECOMMENDATION**

**Department:** Planning & Development

**Request:** Authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into a construction contract with Kee Construction LLC, primary place of business Chicago, Illinois, for Dan Ryan Woods Site Improvements & Nature Play.

**Reason:** Contract #17-80-10C1 (Re-Bid) Dan Ryan Woods Site Improvements & Nature Play. The work includes, but is not limited to, new fitness stairs, nature play elements, treehouse platform, lighting, aqueduct repairs, concrete, landscaping, and other related work as specified in the plans & specifications.

**Bid Opening Date:** 11/17/2017

#### **Bid Results:**

Firm	Total Bid
1. Kee Construction LLC	\$1,137,794.26
2. Structures Construction	\$1,198,960.00
3. Pan-Oceanic	\$1,588,908.75
4. Industria, Inc.	\$1,629,840.00
5. Clauss Brothers	\$1,782,831.15
6. F.H. Paschen	\$1,791,464.00
7. Meru Corporation	\$1,875,670.00
8. Schaeffges Brothers	\$1,923,603.00
9. Old Veteran Construction	\$2,686,576.72

**Estimated Fiscal Impact:** \$1,137,794.26

**Contract Period:** Three hundred and thirty (330) days from notice to proceed

**Account Name/Number:** Recreational Landscape Accounts: 51009.560055, 51025.560055, 51026.560055, 51054.560055, 51055.560055, 51056.560055 and 51057.560055  
Grant Account 51010.560055 and Future Account 51058.560055

**District:** 4 and 11

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

[17-0433](#)

**Sponsored by:** JEFFREY R. TOBOLSKI, Forest Preserve District of Cook County Board of Commissioners

**PROPOSED INTERAGENCY AGREEMENT AMENDMENT**

**Department(s):** Forest Preserve District

**Other Part(ies):** Chicago Zoological Society

**Request:** Authorization to amend the Agreement between the Forest Preserve District and the Chicago Zoological Society

**Good(s) or Service(s):** Brookfield Zoo Admission and Parking Rates

**Agreement period:** 4/6/1987 until revoked

**Fiscal Impact:** None

**Accounts:** N/A

**Agreement Number(s):** N/A

**District(s):** 16

**Summary:** Amends Section 13 of the previously executed agreement between the Chicago Zoological Society (Zoo) and the Forest Preserve District of Cook County (District) for the maintenance and operation of a zoological park on lands of the Forest Preserve District, commonly known as the Brookfield Zoo, to allow for changes in certain admission and parking rates.

Reason:

This increase will support the Zoo's submitted 2018 Budget proposal. On 4/6/1987 an agreement between the District and the Zoo was presented and approved by this Honorable Board of Commissioners for the continued maintenance and operations of the Brookfield Zoo (Agreement). From time to time the Agreement has been amended by mutual consent of the District and the Zoo (Parties). The Parties now wish to amend the Agreement to approve an increase in admission and parking fees at the Brookfield Zoo as indicated below.

Section 13 of the Agreement is hereby amended as follows:

"Said Zoological Park shall be open without general admission charge to organized groups of children in attendance at schools in the State of Illinois. The Society may limit the number of any such groups in any given day and may establish other rules and regulations that reasonably ensure public safety, accessibility, and convenience, including but not limited to standards of conduct and supervision. Said Zoological Park shall be free to the public without payment of any general admission fee or gratuity for a period equivalent to 52 days each year. The Society may otherwise charge an admission fee to said Park not exceeding ~~\$19.85~~ \$21.95 for each visitor from twelve to sixty-five years of age; and not exceeding ~~\$14.50~~ \$15.95 for each visitor ages three to eleven and for each visitor sixty-five years of age or older showing proof of birth date. The Society may charge a parking fee not exceeding ~~\$12~~ \$14 per car and ~~\$15~~ \$20 per bus. The Society may charge fees not exceeding these limits on a per vehicle basis and may otherwise adjust seasonally and daily to provide for optimal utilization of said Zoological Park. The proceeds of such admission fees and parking fees shall be devoted exclusively to the operation and maintenance of said Zoological Park and the collections therein. Charges may be made at any time pursuant to special services and for admission to special facilities within said Zoological Park for the education, entertainment or convenience of visitors."

**Legislative History :** 11/14/17 - FPD Board of Commissioners - refer to the Finance Committee

[17-0080](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

## REPORT

**Department:** Finance and Administration

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expense

**Report Period:** 1/1/2017 - 10/31/2017

**Summary:** Detailed Fund Analysis Revenue and Expense report for October 2017.

A handwritten signature in blue ink that reads "Matthew B. DeLeon". The signature is written in a cursive style with a large initial 'M' and 'D'.

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Secretary

Chairman: Goslin

Vice-Chairman: Deer

Members: Committee of the Whole

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF October 31, 2017

REVENUES	2016 Budget	2017 Budget	Oct-16	Oct-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 48,009,330	\$ 48,817,810	46,406,538	47,464,728	\$ 1,058,190	97%
Personal Property Taxes	\$ 3,090,350	\$ 2,104,080	2,648,912	2,286,702	\$ (362,210)	109%
Golf	\$ 760,000	\$ 700,000	435,259	442,974	\$ 7,715	63%
Concessions	\$ 350,000	\$ 390,000	264,247	322,971	\$ 58,724	83%
License Agreements	\$ 2,193,000	\$ 2,444,000	3,090,779	1,198,345	\$ (1,892,434)	49%
Land Use Fees	\$ 257,500	N/A	230,530	29,188	\$ (201,342)	N/A
Winter Sports	\$ 32,500	\$ 27,000	850	4,003	\$ 3,153	15%
Equestrian Licenses	\$ 52,000	\$ 52,000	54,331	51,656	\$ (2,675)	99%
Miscellaneous Income	\$ 100,000	\$ 100,000	145,545	119,714	\$ (25,831)	120%
Picnic and Permit Fees	\$ 1,150,000	\$ 1,250,000	1,303,455	1,612,173	\$ 308,718	129%
Pool Fees	\$ 450,000	\$ 600,000	651,315	538,261	\$ (113,054)	90%
Fines	\$ 331,800	\$ 385,000	301,068	268,821	\$ (32,247)	70%
Campgrounds	\$ 425,000	\$ 425,000	336,480	509,147	\$ 172,667	120%
Interest	\$ 50,000	\$ 50,000	-	219,382	\$ 219,382	439%
Intergovernmental Sources	\$ 200,500	\$ 200,500	-	-	\$ -	0%
Transfer In Corporate Fund	\$ 8,200,000	\$ 3,910,000	-	-	\$ -	0%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,389</b>	<b>\$ 55,869,309</b>	<b>\$ 55,068,065</b>	<b>\$ (801,244)</b>	<b>90%</b>

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF October 31, 2017

EXPENDITURES	2016 Budget	2017 Budget	Oct-16	Oct-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 2,471,393	\$ 2,595,537	\$ 1,999,630	\$ 1,998,404	\$ (1,226)	77%
Finance & Administration	\$ 1,966,412	\$ 2,113,635	\$ 1,762,171	\$ 1,719,231	\$ (42,940)	81%
Human Resources	\$ 892,892	\$ 778,485	\$ 610,513	\$ 556,768	\$ (53,745)	72%
Resource Management	\$ 4,395,744	\$ 4,711,826	\$ 3,663,944	\$ 3,809,303	\$ 145,359	81%
Conservation & Experiential Programming	\$ 5,768,101	\$ 5,276,524	\$ 3,863,821	\$ 3,995,882	\$ 132,061	76%
Permit, Concessions & Volunteer Resources	\$ 1,297,784	\$ 1,399,260	\$ 1,136,126	\$ 1,067,054	\$ (69,072)	76%
Landscape Maintenance	\$ 10,127,255	\$ 11,015,372	\$ 8,590,718	\$ 8,843,265	\$ 252,547	80%
Facility Maintenance & Fleet	\$ 9,443,454	\$ 9,372,276	\$ 6,116,574	\$ 5,924,393	\$ (192,181)	63%
Resident Watchmen Facilities	\$ 257,500	N/A	\$ 146,637	N/A	N/A	N/A
Legal Department	\$ 1,178,764	\$ 1,258,973	\$ 1,063,764	\$ 998,096	\$ (65,668)	79%
Law Enforcement	\$ 8,989,374	\$ 9,523,545	\$ 8,028,906	\$ 7,867,833	\$ (161,073)	83%
Planning & Development	\$ 1,813,721	\$ 1,961,971	\$ 1,581,066	\$ 1,558,301	\$ (22,765)	79%
District-Wide Services	\$ 8,849,586	\$ 7,537,986	\$ 3,561,683	\$ 2,926,002	\$ (635,681)	39%
Transfer Out of Corporate Fund	\$ 8,200,000	\$ 3,910,000	\$ 8,200,000	\$ 3,910,000	\$ (4,290,000)	100%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,391</b>	<b>\$ 50,325,553</b>	<b>\$ 45,174,532</b>	<b>\$ (5,151,021)</b>	<b>74%</b>