



**Forest Preserve District of Cook County  
Board of Commissioners  
Finance Committee**

**Tuesday, April 11, 2017**

**10:30 AM**

**Cook County Building, Board Room  
118 North Clark Street, Chicago, Illinois**

**NOTICE AND AGENDA**

**There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.**

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**17-0149**

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 3/9/2017

**17-0147**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation -4/11/2017

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2017 to present: \$94,555.66

Workers' Compensation Claims to Be Approved: \$7,777.94

## **DISBURSEMENT**

**17-0129**

**Presented by:** ARNOLD RANDALL, General Superintendent

### **PROPOSED DISBURSEMENT**

**Department(s):** Facilities and Fleet

**Action:** Disbursement approval

**Payee:** BCR Automotive Group d/b/a Roesch Ford, Bensenville, Illinois

**Good(s) or Service(s):** Seven (7) 2017 Ford Transit passenger vans and one (1) Ford cargo van

**Fiscal Impact:** FY 2016: \$307,624.91

**Accounts:** Institutional Supply Expense 51053.5153.00000.530189.00000.00000

**Contract Number(s):** CTA contract C15FT101622748; 16-54-204

**District(s):** Districtwide

**Summary:** This disbursement provides for seven (7) passenger vans to be used for Forest Preserve business in conjunction with Landscape Maintenance department staff. This payment also provides for one (1) cargo van to be used by Facilities and Fleet department staff to conduct Forest Preserve business. This purchase was initially approved by the Board of Commissioners on 9/13/2016.

## **BID RECOMMENDATIONS**

**17-0123**

**Presented by:** ARNOLD RANDALL, General Superintendent

### **PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserves District of Cook County (the "Preserves") to enter into a construction contract with D. Construction, Inc., primary place of business 1488 South Broadway, Coal

City, Illinois for the repair of the existing dam at Tampier Lake.

**Reason:** Contract #16-80-09C1 Tampier Lake Dam Repair work includes, but is not limited to, replacement of a concrete dam cap, repairs to appurtenant fencing, minor crack and structural repairs to other concrete portions of the dam, operation and repair of the outlet grate, and other related work as specified in the plans & specifications.

**Bid Opening Date:** 3/1/2017

**Bid Results:**

Firm	Total Bid
1. D. Construction, Inc.	\$232,452.50
2. Path Construction Company, Inc.	\$549,450.00
3. Industria, Inc.	\$722,925.00
4. Pan-Oceanic Engineering Co., Inc.	\$786,035.00

**Estimated Fiscal Impact:** \$232,452.50

**Contract Period:** One hundred and fifty (150) days from notice to proceed

**Account Name/Number:** Habitat Restoration accounts: 51009.521444, 51025.521444, 51026.521444, 51054.521444, 51055.521444, 51056.521444 and 51057.521444

**District(s):** 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0132**

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Facilities and Fleet

**Request:** To enter into a contract with West Fuels, Inc., La Grange, Illinois for supply and delivery of unleaded and diesel fuel Districtwide

**Reason:** Contract #17-53-020 is for unleaded and diesel fuel for Forest Preserve District of Cook County facilities and vehicles.

**Bid Opening Date:** 3/22/2017

**Bid Results:**

Firm	Total Bid
1. West Fuels, Inc.	\$1,647,377.50
2. Mansfield Oil	\$1,654,343.50
3. Black Dog Chicago Corp.	\$1,722,277.50
4. Atlas & Assoc, Inc.	\$265,200.00*

\*Incomplete bid submission

**Estimated Fiscal Impact:** FY 2017 \$549,125.83, FY 2018 \$823,688.75, FY 2019 \$274,562.92

**Contract Period:** 5/1/2017 - 4/30/2019

**Account Name/Number:** 51001.5153.29270.540265.00000.00000

**District(s):** Districtwide

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0146**

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning & Development

**Request:** Authorization for the Forest Preserves District of Cook County (the “Preserves”) to enter into a construction contract with Matthew Paving, Inc. primary place of business Oak Lawn, Illinois for pavement repairs at Rolling Knolls, Billy Caldwell Golf Course, and LaBagh Woods.

**Reason:** Contract #17-80-18 Rolling Knolls, Billy Caldwell Golf Course, and LaBagh Woods Pavement Repair. The work includes, but is not limited to, repaving and reconstructing the existing parking lots and other related work as specified in the plans & specifications.

**Bid Opening Date:** 3/17/2017

**Bid Results:**

Firm	Total Bid
1. Allstar Asphalt, Inc.	\$321,045.30*
2. Chicagoland Paving, Inc.	\$343,600.00**
3. Matthew Paving, Inc.	\$384,811.44
4. Pan-Oceanic Engineering Co., Inc.	\$469,827.20

\*Vendor deemed non-responsive due to failing to submit a M/WBE Utilization Plan.

\*\*Vendor was denied their request for a partial M/WBE waiver by the Cook County Waiver Committee

**Estimated Fiscal Impact:** \$384,811.44

**Contract Period:** One hundred and eighty (180) days from notice to proceed

**Account Name/Number:** Site Amenities Accounts: 51009.560055, 51025.560055, 51026.560055, 51054.560055, 51055.560055, 510056.560055 and 51057.560055

**District(s):** 10, 12 and 15

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**17-0086**

**Sponsored by:** TONI PRECKWINKLE, Cook County Board of Commissioners

**PROPOSED ORDINANCE AMENDMENT**

**FEE SCHEDULE**

**BE IT ORDAINED**, by the Forest Preserve District of Cook County Board of Commissioners that Title 7, Chapter 1, Section 7-1-1 of the Cook County Forest Preserve District Code is hereby amended as follows:

**7-1-1: FEE SCHEDULE**

**Aerial Adventure Course and Zipline Fees**

\*Tree Top Adventure Course: \$58.00 (Adult Ages 16+) and ~~\$37.00~~ \$38.00 (Child Ages 10-15)

\*\*\*\*\*

\*No other modifications to the existing Aerial Adventure Course and Zipline Fees are being proposed

**Effective date:** This ordinance shall be in effect immediately upon adoption

**Legislative History:** 3/9/17 - FPD Board of Commissioners - refer to the Finance Committee

**17-0103**

**Sponsored by:** TONI PRECKWINKLE, Cook County Board of Commissioners

**PROPOSED ORDINANCE AMENDMENT**

**FEE SCHEDULE**

**BE IT ORDAINED**, by the Forest Preserve District of Cook County Board of Commissioners that Title 7, Chapter 1, Section 7-1-1 of the Cook County Forest Preserve District Code is hereby amended as follows:

**7-1-1: FEE SCHEDULE**

**Camp Sullivan Camp & Climb Overnight Event**

Includes overnight camping plus exclusive use for 2 hours on upper level of barn, tables, chairs, 2 hours staff led climbing wall activities, bring your own food and drink, use of upper deck and use of the kitchen.

Reservation must include separate rental of campsite large enough to accommodate number of campers plus two additional.

Cook County Resident & Businesses  
Mon.-Thurs. \$250 + campsite fee  
Fri-Sun. \$290 + campsite fee

Non Cook County Resident & Businesses  
Mon-Thurs. \$300 + campsite fee  
Fri-Sun. \$360 + campsite fee

**Camp Sullivan - Additional Use of Climbing Wall by Registered Campers**

After one complimentary use of climbing wall, registered campers at Camp Sullivan must pay \$5 per person for each subsequent use of the climbing wall.

**Camp Sullivan - Use of Climbing Wall Exclusive to Campers**

Except for Camp Sullivan Camp & Climbing Wall Day Events described above, the climbing wall at Camp Sullivan may be used only by campers registered at Camp Sullivan.

**Effective date:** This ordinance shall be in effect immediately upon adoption

**Legislative History:** 3/9/17 - FPD Board of Commissioners - refer to the Finance Committee

**REPORT**

**17-0057**

**Presented by:** ARNOLD RANDALL, General Superintendent

**REPORT**

**Department:** Finance and Administration

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expense

**Report Period:** 2/1/2017 - 2/28/2017

**Summary:** Detailed Corporate Fund Analysis Revenue and Expense report for February 2017

A handwritten signature in blue ink that reads "Matthew B. DeLeon". The signature is written in a cursive style.

Secretary

Chairman: Goslin  
Vice-Chairman: Steele  
Members: Committee of the Whole

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF FEBRUARY 28, 2017

REVENUES	2016 Budget	2017 Budget	Feb-16	Feb-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 48,009,330	\$ 48,817,810	7,410,933	6,064,793	\$ (1,346,140)	12%
Personal Property Taxes	\$ 3,090,350	\$ 2,104,080	405,382	369,072	\$ (36,310)	18%
Golf	\$ 760,000	\$ 700,000	44,426	-	\$ (44,426)	0%
Concessions	\$ 350,000	\$ 390,000	24,113	50,023	\$ 25,910	13%
License Agreements	\$ 2,193,000	\$ 2,444,000	1,160,488	784,490	\$ (375,998)	32%
Land Use Fees	\$ 257,500	N/A	37,073	N/A	N/A	N/A
Winter Sports	\$ 32,500	\$ 27,000	350	2,503	\$ 2,153	9%
Equestrian Licenses	\$ 52,000	\$ 52,000	1,440	3,015	\$ 1,575	6%
Miscellaneous Income	\$ 100,000	\$ 100,000	33,544	4,778	\$ (28,766)	5%
Picnic and Permit Fees	\$ 1,150,000	\$ 1,250,000	402,705	446,506	\$ 43,801	36%
Pool Fees	\$ 450,000	\$ 600,000	-	-	\$ -	0%
Fines	\$ 331,800	\$ 385,000	13,649	97,387	\$ 83,738	25%
Campgrounds	\$ 425,000	\$ 425,000	52,331	101,105	\$ 48,774	24%
Interest	\$ 50,000	\$ 50,000	-	-	\$ -	0%
Intergovernmental Sources	\$ 200,500	\$ 200,500	-	-	\$ -	0%
Transfer In Corporate Fund	\$ 8,200,000	\$ 3,910,000	-	-	\$ -	0%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,389</b>	<b>\$ 9,586,434</b>	<b>\$ 7,923,673</b>	<b>\$ (1,625,688)</b>	<b>13%</b>



REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF FEBRUARY 28, 2017

EXPENDITURES	2016 Budget	2017 Budget	Feb-16	Feb-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 2,471,393	\$ 2,595,537	\$ 166,495	\$ 235,609	\$ 69,114	9%
Finance & Administration	\$ 1,966,412	\$ 2,113,635	\$ 194,002	\$ 214,694	\$ 20,692	10%
Human Resources	\$ 892,892	\$ 778,485	\$ 55,137	\$ 71,509	\$ 16,372	9%
Resource Management	\$ 4,395,744	\$ 4,711,826	\$ 423,966	\$ 462,599	\$ 38,633	10%
Conservation & Experiential Programming	\$ 5,768,101	\$ 5,276,524	\$ 401,627	\$ 461,547	\$ 59,920	9%
Permit, Concessions & Volunteer Resources	\$ 1,297,784	\$ 1,399,260	\$ 156,093	\$ 121,408	\$ (34,685)	9%
Landscape Maintenance	\$ 10,127,255	\$ 11,015,372	\$ 903,594	\$ 985,849	\$ 82,255	9%
Facility Maintenance	\$ 9,443,454	\$ 9,372,276	\$ 542,059	\$ 468,407	\$ (73,652)	5%
Resident Watchmen Facilities	\$ 257,500	N/A	\$ 934	N/A	N/A	N/A
Legal Department	\$ 1,178,764	\$ 1,258,973	\$ 121,986	\$ 134,913	\$ 12,927	11%
Law Enforcement	\$ 8,989,374	\$ 9,523,545	\$ 981,109	\$ 1,034,882	\$ 53,773	11%
Planning & Development	\$ 1,813,721	\$ 1,961,971	\$ 183,527	\$ 207,044	\$ 23,517	11%
District-Wide Services	\$ 8,849,586	\$ 7,537,986	\$ 314,918	\$ 211,385	\$ (103,533)	3%
Transfer Out of Corporate Fund	\$ 8,200,000	\$ 3,910,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,391</b>	<b>\$ 4,445,447</b>	<b>\$ 4,609,847</b>	<b>\$ 165,334</b>	<b>8%</b>