

Tuesday, September 13, 2016

10:00 AM

Cook County Building, Board Room, 118 North Clark Street, Chicago, Illinois

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

16-0383

COMMITTEE MINUTES

Approval of the minutes from the meeting of 7/12/2016

16-0354

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -7/13/2016

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2016 to Present:

Proposed Settlements to Be Approved:

\$386,495.10 \$5,000.00 Legal Fees Approved Fiscal Year 2016 to Present: Legal Fees for 7/13/2016 to Be Approved: \$751,610.14 \$78,991.70

<u>16</u>-0370

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -7/13/2016

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2016 to present: \$37,403.71 Workers' Compensation Claims to Be Approved: \$1.00 plus waiver of lien

16-0371

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -9/13/2016

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2016 to present: \$37,404.71

Workers' Compensation Claims to Be Approved: \$41,561.16

16-0267

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserves District of Cook County (the "Preserves") to enter into a construction contract with GMA Construction Group, Chicago, Illinois to furnish and install water filtration systems at Camp Bullfrog located in Palos Township, Maple Lake Boathouse located in Palos

Township, Swallow Cliff Warming Center located in Palos Township, and Camp Shabbona located in Thornton Township.

Reason: 16-80-43-R Water Filtration Systems - Rebid. Work undertaken by this contract will improve the taste and color of the well water at the above mentioned locations is potable and extend the life of pipes and plumbing fixtures. The work includes furnishing and installing reverse osmosis filtrations systems as well as the construction and modification of certain buildings to accommodate these systems and other work as described in the drawings and building specifications. Bids for this project were originally to be opened on 6/24/2016 however only one bid was received at that time. According to the Preserves' purchasing code that bid was not opened and the project was re-issued for bid. Only a single bid received upon re-bid.

Bid Opening Date: 7/29/2016

Bid Results:

Firm

Total Bid

GMA Construction Group

\$671,906.00

Estimated Fiscal Impact: \$671,906.00

Contract Period: Three hundred sixty (360) days after issuance of notice to proceed

Account Name/Number: Building Accounts, 55-6710, 56-6710, 25-6710, 26-6710 and 09-6710 and Camp Accounts 55-6730, 56-6730, 25-6730, 26-6730 and 09-6730

District(s): 4 and 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

16-0348

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a

contract with Homer Tree Service, Lockport, Illinois

Reason: Contract #16-31-114 consists of the removal of one thousand and fifty three (1,053) trees, five (5) of which require pruning in accordance with the Preserves' specifications in Region 6, Palos Division. Homer Tree Service was the lowest responsible bidder of the six (6) bidders.

Bid Opening Date: 8/19/2016

Bid Results:

- 1. Homer Tree Service, \$94,815.00
- 2. Steve Piper & Sons, \$109,496.00
- 3. Arborworks, LLC, \$123,786.25
- 4. Trees R Us, \$149,140.00
- 5. Groundskeeper, \$153,900.00
- 6. Clean Cut Tree Service, \$162,844.00

Estimated Fiscal Impact: \$94,815.00

Contract Period: Ninety (90) working days after issuance of purchase order

Account Name/Number: Habitat Enhancement 09-6755, EAB Tree Removal 09-6756, Habitat Restoration 09-6750, Tree Mitigation 10-6750

District(s): 17

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

16-0362

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Central Tree LLC, Hoffman Estates, Illinois

Reason: Contract #16-31-116 consists of approximately 100 acres of brush removal at Crabtree Nature Center to improve habitat for native bird species. The project is being funded in part by a grant from the U.S. Fish and Wildlife Service, which was initially approved by the Board of Commissioners on 10/6/2015. The original low bidder, Semper Fi Land Services, was deemed nonresponsive as per the bid specifications. Therefore, the Preserves would like to proceed with Central Tree LLC, the second lowest responsible bidder of the nine (9) bidders.

Bid Opening Date: 8/10/2016

Bid Results:

- 1. Semper Fi Land Services, \$109,438.00
- 2. Central Tree LLC, \$148,750.00
- 3. Stantec, \$191,320.00
- 4. Integrated Lakes Management, \$204,582.98
- 5. Homer Tree Service, \$206,095.00
- 6. Tallgrass Restoration, \$236,402.00
- 7. Groundskeeper Landscaping, \$256,489.80
- 8. Clean Cut Tree Service, \$262,874.00
- 9. Trees R Us, \$294,736.00

*The original low bidder, Semper Fi Land Services, was deemed not to be an experienced and responsible bidder as per the bid specifications.

Estimated Fiscal Impact: \$148,750.00

Contract Period: Date of execution to 10/1/2018

Account Name/Number: Grant Accounts,10-5800 and 10-6750, Potential Grant Match & Work Fund 09-6757, Habitat Restoration, 09-6750 and Habitat Enhancement, 09-6755

District(s): 15

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

16-0363

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Homer Tree Service, Lockport, Illinois

Reason: Contract #16-31-117 consists of approximately 31 acres of brush removal in accordance with the Preserves' specifications at Turnbull Woods in Glencoe, Illinois. The project is being partially funded by a grant from the Natural Resources Conservation Service, which was initially approved by the Board of Commissioners on 10/6/2015. The original lowest bidder, Integrated Lakes Management

withdrew their bid. Therefore, the Preserves would like to proceed with Homer Tree Service, the second lowest responsible bidder out of the eight (8) bidders.

Bid Opening Date: 8/19/2016

Bid Results:

- 1. Integrated Lakes Management, \$21,035.29*
- 2. Homer Tree Service, \$46,694.00
- 3. Clean Cut Tree Service, \$46,800.00
- 4. Tallgrass Restoration, \$57,000.00
- 5. Cardno, Inc., \$66,920.00
- 6. Trees R Us, \$71,168.00
- 7. Groundskeeper Landscaping, \$83,500.00
- 8. Atrium, Inc., \$88,350.00

Estimated Fiscal Impact: \$46,694.00

Contract Period: Date of execution to 9/1/2017

Account Name/Number: Grant Account, 10-5800, Potential Grant Match & Work Fund, 09-6757, Habitat Restoration, 09-6750 and Habitat Enhancement, 09-6755

District(s): 13

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

<u>16-0366</u>

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Trees "R" Us, Wauconda, Illinois.

Reason: Contract #16-31-115 consists of approximately 7.6 acres of tree removal in accordance with the Preserves' specifications at Somme Nature Preserve in Northbrook, Illinois. The project is being funded in part by a grant from the U.S. Fish and Wildlife Service, which was initially approved by the Board of Commissioners on 1/12/2016. Trees "R" Us was the lowest responsible bidder of the four (4) bidders when adjusted for response to optional items included in the bid.

^{*}The original lowest bidder, Integrated Lakes Management withdrew their bid.

Bid Opening Date: 8/26/2016

Bid Results:

- 1. Trees "R" Us, \$21,285.00
- 2. Integrated Lakes Management, \$21,789.45
- 3. Tallgrass Restoration, \$28,200.00
- 4. Homer Environmental, \$37,200.00

Estimated Fiscal Impact: \$21,285.00

Contract Period: 9/13/2016 to 10/31/2017

Account Name/Number: Grant Accounts, 10-5800 and 10-6750, Potential Grant Match & Work Fund 09-6757, Habitat Restoration, 09-6750 and Habitat Enhancement, 09-6755

District(s): 14

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

16-0367

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Trees "R" Us, Wauconda, Illinois.

Reason: Contract #16-31-121 consists of the removal of nine hundred eighty (980) trees, three (3) of which require pruning in accordance with the Preserves' specifications in Region 4, North Branch Division. Trees "R" Us was the lowest responsible bidder of the five (5) bidders.

Bid Opening Date: 8/26/2016

Bid Results:

- 1. Trees "R" Us, \$155,932.00
- 2. Arborworks, LLC, \$161,554.40
- 3. Clean Cut Tree Service, \$170,650.00
- 4. Groundskeeper Landscaping, \$186,500.00
- 5. Homer Tree Care, \$216,528.00

Estimated Fiscal Impact: \$155,932.00

Contract Period: Sixty (60) working days from issuance of purchase order

Account Name/Number: Habitat Enhancement 09-6755, EAB Tree Removal 09-6756, Habitat

Restoration 09-6750 and Tree Mitigation 10-6750

District(s): 9, 10, 12, 13 and 14

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

16-0369

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Facilities and Fleet

Request: To enter into a contract with Amerigas Propane, Cicero, Illinois for supply and delivery of liquid propane Districtwide.

Reason: Contract # 16-53-063R is for liquid propane for Forest Preserve District of Cook County's facilities and vehicles.

Bid Opening Date: 6/7/2016

Bid Results:

1. Amerigas Propane, Cicero, Illinois

\$516,000.002.

Estimated Fiscal Impact: FY 2016 \$43,000.00, FY 2017 \$172,000.00 FY 2018 \$172,000.00 FY 2019 \$129,000.00

Contract Period: Thirty six (36) months from Notice to Proceed

Accounts: Propane Gas and Heating, 01-6345

District(s): Districtwide

The Chief Financial Officer and Chief Attorney have approved this item.

The Vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

Summary: This supply and delivery of liquid propane contract will supply the Forest Preserves of Cook County with propane for our facilities and vehicles. Propane is domestically produced. Propane has low carbon and low oil contamination which may result in a longer engine life and produce lower amounts of harmful tailpipe emissions.

16-0326

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED DISBURSEMENT

Department(s): Resource Management

Action: Disbursement approval

Payee: University of Illinois, Champaign, Illinois

Good(s) or Service(s): Work associated with the Natural and Cultural Resources Master Plan

Fiscal Impact: \$166,780.04

Contract Number(s): FPD 2014-01101

District(s): Districtwide

16-0364

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Old Veteran Construction Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$236,952.88

Accounts: Camp Account, 25-6730

Contract Number(s): 13-80-03-004C

District(s): 14

Summary: Camp Reinberg Development

16-0244

Sponsored by: TONI PRECKWINKLE, Cook County Board Of Commissioners

PROPOSED ORDINANCE AMENDMENT

FEE SCHEDULE

BE IT ORDAINED, by the Cook County Board of Commissioners, that Title 7 - Fees, Chapter 1 - Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows

7-1-1: FEE SCHEDULE

Camp Sullivan Barn rental fees without use of climbing wall:

Includes exclusive use of barn upper level with kitchen, tables and chairs; capacity 109.

Cook County Residents & Businesses Mon-Thurs. \$50, per hour; Friday-Sun. \$75/hour

Non Cook County Residents & Business Mon-Thurs. \$70/hour; Fri-Sun. \$95 per hour

All rentals subject to \$100 security deposit.

Camp Sullivan Camp & Climb Day Event Fees

Includes exclusive use for 2 hours on upper level of barn, tables chairs, 2 hours staff led climbing wall activities, bring your own food and drink, use of upper deck and use of the kitchen.

Up to 20 Climbers (max 40 people)

Cook County Resident Mon.-Thurs. \$310; Fri-Sun. \$350

Non Cook County Resident Mon-Thurs. \$360; Fri-Sun. \$420

21 to 40 Climbers (max 80 people)

Cook County Resident Mon.-Thurs. \$390; Fri-Sun. \$430

Non Cook County Resident Mon-Thurs. \$440; Fri-Sun. \$500

Camp Sullivan Camp & Climb Overnight Event Fees

Includes overnight camping plus exclusive use for 2 hours on upper level of barn, tables chairs, 2 hours staff led climbing wall activities, bring your own food and drink, use of upper deck and use of the kitchen. Must reserve large enough campsite for number of climbers plus 2. All rentals are subject to \$100 security deposit.

Cook County Resident

Mon.-Thurs. \$250 + campsite fee; Fri-Sun. \$290 + campsite fee

Non Cook County Resident

Mon-Thurs. \$300 + campsite fee; Fri-Sun. \$360 + campsite fee

Not for profit discount may not be applied for Camp and Climb fees.

*Additional programs with fees may be added with approval of the General Superintendent and published via the District's website.

Effective date: This ordinance shall be in effect immediately upon adoption.

Legislative History: 6/7/16 - FPD Board of Commissioners - refer to the Finance Committee

16-0308

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED ORDINANCE AMENDMENT

PUBLIC UTILITIES

BE IT ORDAINED, by the Forest Preserve District of Cook County Board of Commissioners, that Title 5, Public Utilities, Chapter 2, Franchises, Sections 5-2A-5 and 5-2B-5, Tree Mitigation of the Forest Preserve District of Cook County Code is hereby amended as Follows:

Sec. 5-2A-5. Tree Mitigation.

All plans submitted will include a listing of all trees over four (4) inches in diameter breast height (DBH) that will be removed from FPD property as a result of construction of the proposed facilities. This list will include the DBH, common name, and species name for each tree to be removed. Plans will also indicate the location of the trees to be removed, identity of each individual tree and indicate that it is to be removed by showing an "X" through the tree symbol on the plans. The FPD will use this information to determine the tree mitigation fee using the FPD's tree mitigation plan as adopted by the Board of Forest Preserve District Commissioners on March 21, 2007, and as further amended by the Forest Preserve District

Board of Commissioners.

Sec. 5-2B-5. Tree Mitigation.

All plans submitted will include a listing of all trees over four (4) inches in diameter breast height (DBH) that will be removed from FPD property as a result of construction of the proposed facilities. This list will include the DBH, common name, and species name for each tree to be removed. Plans will also indicate the location of the trees to be removed, identity of each individual tree and indicate that it is to be removed by showing an "X" through the tree symbol on the plans. The FPD will use this information to determine the tree mitigation fee using the FPD's tree mitigation plan as adopted by the Board of Forest Preserve District Commissioners on March 21, 2007, and as further amended by the Forest Preserve District Board of Commissioners.

Effective date: This ordinance shall be in effect immediately upon adoption.

Legislative History: 7/12/16 - FPD Board of Commissioners - refer to the Finance Committee

16-0233

Presented by: ARNOLD RANDALL, General Superintendent

REPORT

Department: Resource Management

Request: Receive and File

Report Title: Tree Mitigation Plan

Report Period: N/A

Summary: The Board of Commissioners approved the Forest Preserve District of Cook County's (the "Preserves") Tree Mitigation Plan on 3/21/2007. The Tree Mitigation Plan is utilized as a tool to determine the value of trees that are lost due to license and easement requests affecting Forest Preserve property. The valuation formula is driven by a dollar amount for the cross sectional area of the tree in square inches. The current standardized value of \$71/sq2 was set by the Illinois Chapter of the International Society of Arboriculture for the northern section of Illinois, and has not been updated since

2007.

In response to changing markets over the last near decade, it is recommended that the cross-sectional cost per square inch be amended to a valuation more consistent with today's rates. An industry-recognized method is to utilize the average cost of similarly priced trees procured through the Preserves' existing tree planting contracts to extrapolate per square inch costs. Using this method, the new value comes out to \$107.54/sq2.

It is recommended that the Tree Mitigation Plan be updated to reflect this new value, with the option to amend this value on an annual basis according to changes in the Consumer Price Index.

Legislative History: 6/7/16 - FPD Board of Commissioners - refer to the Finance Committee

16-0337

Presented by: ARNOLD RANDALL, General Superintendent

REPORT

Department: Finance and Administration

Request: Receive and File

Report Title: Corporate Fund Analysis of Revenue and Expense

Report Period: 1/1/2016 - 7/31/2016

Summary: Detailed Fund Analysis of Revenue and Expense Report from 1/1/2016 - 7/31/2016.

Secretary

RAMEN B. Dlem

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF July 31, 2016

REVENUES Property Taxes	2015 Budget		2016 Budget		Jul-15		Jul-16		Year-to-Year Current Month Difference		Year-to- Date % of Total Budget
						/ear-to-Date Actuals		/ear-to-Date Actuals			
	\$	47,336,788	\$	48,009,330	\$	30,807,740	\$	32,019,286	\$	1,211,546	67%
Personal Property Taxes	\$	3,052,198	\$	3,090,350	\$	2,404,931	\$	2,126,290	\$	(278,641)	69%
Golf	\$	990,000	\$	760,000	\$	220,775	\$	153,732	\$	(67,043)	20%
Concessions	\$	190,000	\$	350,000	\$	189,110	\$	182,965	\$	(6,145)	52%
License Agreements	\$	876,000	\$	2,193,000	\$	1,917,195	\$	1,187,944	\$	(729,251)	54%
Land Use Fees	\$	257,500	\$	257,500	\$	120,802	\$	173,832	\$	53,030	68%
Winter Sports	\$	25,000	\$	32,500	\$	24,020	\$	850	\$	(23,170)	3%
Equestrian Licenses	\$	40,000	\$	52,000	\$	45,505	\$	40,277	\$	(5,228)	77%
Miscellaneous Income	\$)(e)	\$	100,000	\$	39,759	\$	100,055	\$	60,296	100%
Picnic and Permit Fees	\$	1,000,000	\$	1,150,000	\$	1,000,775	\$	1,076,348	\$	75,573	94%
Pool Fees	\$	388,680	\$	450,000	\$	331,332	\$	478,930	\$	147,598	106%
Fines	\$	316,000	\$	331,800	\$	104,331	\$	139,835	\$	35,504	42%
Campgrounds	\$		\$	425,000	\$		\$	241,057	\$	241,057	57%
Interest	\$	75,000	\$	50,000	\$	4,861	\$		\$	(4,861)	0%
Intergovernmental Sources	\$	150,000	\$	200,500	\$		\$			(4)	0%
Transfer In Corporate Fund	\$	7,400,000	\$	8,200,000	\$		\$			-	0%
TOTALS	\$	62.097,166	\$	65,651,980	\$	37,211,136	\$	37,921,401	\$	710,265	58%

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF July 31, 2016

EXPENDITURES General Office	2015 Budget		2016 Budget		Jul-15		Jul-16		Year-to-Year Current Month Difference		Year-to- Date % of Total Budget
	\$	1,646,866	\$	2,471,393	\$	920,337	\$	1,316,543	\$	396,206	53%
inance & Administration	\$	1,953,959	\$	1,966,412	\$	1,005,739	\$	1,163,036	\$	157,297	59%
uman Resources	\$	709,273	\$	892,892	\$	314,014	\$	404,893	\$	90,879	45%
esource Management	\$	4,358,242	\$	4,395,744	\$	2,162,663	\$	2,418,777	\$	256,114	55%
onservation & Experiential rogramming	\$	5,503,414	\$	5,768,101	\$	2,471,840	\$	2,462,617	\$	(9,223)	43%
ermit, Concessions & olunteer Resources	\$	2,099,663	\$	1,297,784	\$	872,366	\$	694,428	\$	(177,938)	54%
andscape Maintenance	\$	9,874,711	\$	10,127,255	\$	5,165,820	\$	5,458,760	\$	292,940	54%
acility Maintenance	\$	9,987,027	\$	9,443,454	\$	3,461,128	\$	3,911,678	\$	450,550	419
esident Watchmen Facilities	\$	257,500	\$	257,500	\$	89,724	\$	77,369	\$	(12,355)	30%
egal Department	\$	1,323,072	\$	1,178,764	\$	651,350	\$	721,309	\$	69,959	619
aw Enforcement	\$	9,281,707	\$	8,989,374	\$	4,854,374	\$	4,994,013	\$	139,639	56%
lanning & Development	\$	1,934,135	\$	1,813,721	\$	946,216	\$	1,063,231	\$	117,015	59%
sistrict-Wide Services	\$	6,967,597	\$	8,849,586	\$	1,758,997	\$	2,370,767	\$	611,770	279
ransfer Out of Corporate Fund	\$	6,200,000	\$	8,200,000	\$	3,100,000	\$	4,100,000	\$	1,000,000	50%