



## FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

### FINANCE AGENDA

Tuesday, September 9, 2014 10:00 AM

Sagawau Environmental Learning Center  
12545 West 111<sup>th</sup> Street, Lemont, Illinois

### PUBLIC TESTIMONY

According to the Forest Preserve District of Cook County Board's Rules of Organization and Procedure, Section 1-4-30, public testimony will be permitted at regular and special meetings of the Board and at committee meetings of the Board. Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

### COMMITTEE REPORTS

**14-0459**

Committee Name: Finance Subcommittee on Litigation

Committee Date: July 22, 2014

Proposed Settlements Approved Fiscal Year 2014 to Present: \$232,162.92

Proposed Settlements to be Approved: \$116,418.51

Legal Fees Approved Fiscal Year 2014 to Present: \$418,718.40

Legal Fees for 7/22/2014 to be Approved: \$86,562.56

**\*For details on payment approvals by the Litigation Subcommittee, refer to the Litigation Subcommittee Report for 7/22/2014.**

Committee Name: Finance Subcommittee on Litigation

Committee Date: September 8, 2014

Proposed Settlements Approved Fiscal Year 2014 to Present: \$348,581.43

Proposed Settlements to be Approved: \$5,066.04

Legal Fees Approved Fiscal Year 2014 to Present: \$505,280.96

Legal Fees for 9/8/2014 to be Approved: \$43,801.88

**\*For details on payment approvals by the Litigation Subcommittee, refer to the Litigation Subcommittee Report for 9/8/2014.**

**14-0460**

Committee Name: Finance Subcommittee on Workers' Compensation

Committee Date: September 8, 2014

Workers Compensation Claims approved Fiscal Year 2014 to Present: \$223,201.68

Workers' Compensation Lien Recovery approved Fiscal Year 2014 to Present: \$25,000.00

Workers' Compensation Claims To Be Approved: \$90,944.00

**\*For details on payment approvals refer to the Workers' Compensation Subcommittee Report for 9/8/2014.**

**DISBURSEMENTS**

**14-0414**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Matthew Paving Inc., Oak Lawn, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$200,920.05

**Accounts:** Recreation (Landscape Improvements), 25-6760

**Contract Number(s):** 13-80-02-01C4

**Summary:** Districtwide Picnic Groves Drainage & Accessibility

**14-0421**

**Department(s):** Resource Management

**Action:** Request to disburse payment

**Payee:** University of Illinois, Champaign, Illinois

**Good(s) or Service(s):** Developing Natural and Cultural Resources Master Plan

**Fiscal Impact:** \$256,167.42, Contract is not to exceed \$1.3 million for completion of the initial plan. Funding of additional work under the IGA would be approved by the Board on a year to year basis with a maximum of (5) years.

**Accounts:** Habitat Restoration, 09-6750

**Contract Number(s):** FPD 2014-01101

**Summary:** The Prairie Research Institute of the University of Illinois is developing the Natural and Cultural Resources Master Plan to be completed, produced and distributed by 12/31/2014 as part of the celebration of the 100th Anniversary of the Forest Preserves of Cook County.

**14-0462**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Plata Corporation, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$249,859.81

**Accounts:** 25-6710 Building Account

**Contract Number(s):** 13-80-01-G3R3

**Summary:** North Police HQ., Highland Woods Golf Course, Crabtree Nature Center, Deer Grove Subdivision HQ and Northwest Resource Management

### **BID RECOMMENDATIONS**

**14-0399**

**Presented by:** ARNOLD RANDALL, General Superintendent

**Department:** Resource Management

**Request:** authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Vega Tree Service, Northlake, Illinois.

**Reason:** Contract #14-31-106N consists of the removal of hazardous trees and emergency response on a time and materials basis in the north region of the Preserves.

**Bid Opening Date:** 7/25/2014

**Bid Results:**

1. Vega Tree Service	\$61.92/hr
2. Winklers Tree & Landscape	\$70.11/hr
3. Trees R' Us	\$75.00/hr
4. Groundskeeper Landscape	\$89.95/hr

**Estimated Fiscal Impact:** the combined total of contract #14-31-106N, #14-31-106C and #14-31-106S will not exceed \$500,000.00 in a calendar year.

**Contract Period:** 1/1/2015 - 12/31/2019

**Account Name/Number:** Vegetation Management, 09-6754

**District:** Districtwide

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

**14-0401**

**Presented by:** ARNOLD RANDALL, General Superintendent

**Department:** Resource Management

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Winkler's Tree Service, Hillside, Illinois.

**Reason:** Contract #14-31-106C consists of the removal of hazardous trees and emergency response on a time and materials basis in the central region of the Preserves.

**Bid Opening Date:** 7/25/2014

**Bid Results:**

1. Winkler's Tree Service	\$67.27/hr
2. Groundskeeper Landscape	\$79.36/hr
3. Trees R Us	\$115.00/hr

**Estimated Fiscal Impact:** The combined total of contract #14-31-106N, #14-31-106C, and #14-31-106S will not exceed \$500,000 in a calendar year.

**Contract Period:** 1/1/2015 - 12/31/2019

**Account Name/Number:** Vegetation Management, 09-6754

**District:** Districtwide

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

**14-0402**

**Presented by:** ARNOLD RANDALL, General Superintendent

**Department:** Resource Management

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Groundskeeper Landscape, Orland Park, Illinois

**Reason:** Contract #14-31-106S consists of the removal of hazardous trees and emergency response on a time and materials basis in the south region of the preserves

**Bid Opening Date:** 7/25/2014

**Bid Results:**

- |                            |             |
|----------------------------|-------------|
| 1. Groundskeeper Landscape | \$68.75/hr  |
| 2. Winkler's Tree Service  | \$68.81/hr  |
| 3. Trees R Us              | \$135.00/hr |

**Estimated Fiscal Impact:** The combined total of contract #14-31-106N, #14-31-106C, and #14-31-106S will not exceed \$500,000.00 in a calendar year.

**Contract Period:** 1/1/2015 - 12/31/2019

**Account Name/Number:** Vegetation Management / 09-6754

**District:** Districtwide

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Financial Officer and Chief Attorney have approved this item.

**14-0411**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning & Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Forest Preserves") to enter into a contract with Path Construction, Inc., Arlington Heights, Illinois, for building and related site improvements at the Preserves Rolling Knolls Welcome Center near Elgin.

**Reason:** Contract 13-80-01 G7R3 Re-Bid is for the Preserve's new Rolling Knolls Welcome Center. The proposed project is to demolish a portion of the existing clubhouse that is no longer useable, remodel the remaining portion of the existing clubhouse building, build an addition to the existing clubhouse and to reconstruct the existing parking area. The proposed project includes but is not limited to the development of a meeting room with a warming kitchen, a multipurpose room, new ADA toilet facilities, a small office area to

support the facility and improved site drainage for the parking area and around the building. This facility also includes the use of geothermal heating system and photovoltaic panels, both of which are being partially funded by a grant from Illinois Clean Energy Foundation. Another contract will be let at a later date to construct additional site improvements around the property.

**Bid Opening Date:** 08/20/14

**Bid Results:**

<u>Firm</u>	<u>Base Bid</u>	<u>Recommended Add Alternate Bid</u>
1. Poulos Inc.	\$2,387,000.00	\$2,513,000.00 *
<b>2. Path Construction Co, Inc.</b>	<b>\$2,397,000.00</b>	<b>\$2,595,200.00</b>
3. Simpson Construction Co.	\$2,583,500.00	\$2,650,800.00
4. Cornerstone Contracting, Inc.	\$2,829,000.00	\$2,997,000.00

\*The compliance administrator deemed Poulos Inc. as a non-responsive bidder for lack of MBE/WBE participation.

A total of six (6) alternate bid items were requested with the Bid Proposal. The Preserves desires to include two (2) items in the scope of this contract. The bid recommendation is to award the contract with add alternates #2 & #5: #1: Construct a landscaped dry creek, #2: Construct geo-thermal system in lieu of air cooled system, #3: Delete installation of new shade and evergreen trees, #4: Delete installation of shrubs, #5 Construct roofing system with cedar roof deck in lieu of specified system and #6: Install bollard lighting at front entry sidewalk.

**Estimated Fiscal Impact:** \$2,595,200.00

**Contract Period:** Three hundred thirty (330) days from notice to proceed

**Account Name/Number:** Building Accounts 25-6710, 51-6710, 52-6710, 54-6710 & Grant Account 10-6710

**District:** 15

**Concurrence(s):**

The Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

**14-0412**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Department of Resource Management

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Vega Tree Service, Northlake, Illinois

**Reason:** Contract number 14-31-111 consist of the removal, topping or pruning of eight hundred and forty seven (847) trees, which includes forty three (43) that require stumping and twenty four (24) additional stumps (due mostly to impacts from the Emerald Ash Borer), in accordance with the Preserve's specifications in Region 9, Calumet Division. Vega Tree Service, Northlake, Illinois, was the lowest responsive and responsible of the two (2) bidders.

**Bid Opening Date:** 08/15/2014

**Bid Results:**

- |                       |              |
|-----------------------|--------------|
| 1. Vega Tree Service  | \$86,000.00  |
| 2. Homer Tree Service | \$191,462.50 |

**Estimated Fiscal Impact:** \$86,000.00

**Contract Period:** Sixty (60) working days from notice to proceed.

**Account Name/Number:** EAB Tree Removal/09-6756

**District(s):** 3,4,5,6, and 11

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

**14-0424**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Industria, Inc. in Chicago, Illinois for George Dunne National Trail patching repairs and parking lot pavement repairs.

**Reason:** Contract 14-80-25R, George Dunne National Trail patching repairs and parking lot pavement repair, work includes, but is not limited to, full depth trail pavement patching at the Tinley Creek Paved Trail surrounding George Dunne National Golf Course and a connecting path to Bremen Grove, removal and resurfacing parking lot pavement at George Dunne National Golf Course parking lot, drainage improvements, backfilling, landscaping, striping and other related work as specified in the plans and specifications.

**Bid Opening Date:** 08/20/14

**Bid Results:**

1. Outlook Design & Construction, Inc.	\$143,296.64*
2. <b>Industria, Inc.</b>	<b>\$174,175.00</b>
3. Pavement Systems Inc.	<b>\$174,550.00</b>
4. Century Contractors, Inc.	<b>\$183,075.00</b>
5. Crowley-Sheppard Asphalt, Inc.	<b>\$194,227.00</b>
6. Cornerstone Contracting, Inc.	<b>\$397,000.00</b>

\*Outlook Design & Construction, Inc. has been found to be non-responsive.

**Estimated Fiscal Impact:** \$174,175.00

**Contract Period:** Sixty (60) days from notice to proceed

**Account(s):** Trails, 25-6780 and 54-6780

**District(s):** 17

**Concurrence(s):**

The Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

**REVENUE REPORT**

**14-0432**

**Department:** Finance

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expense Report

**Report Period:** 7/1/2014 - 7/31/2014

**Summary:** Detailed Fund Analysis of Revenue and Expense Report for July 2014

Forest Preserve District of Cook County  
Corporate Fund Analysis of Revenue and Expenses  
As of July 31, 2014

REVENUES	2013 Budget	2014 Budget	Jul-13	Jul-14	Year-to- Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	45,307,302	46,731,676	27,351,216	30,783,880	3,432,664	66%
Personal Property Taxes	834,100	2,992,351	830,410	2,231,372	1,400,962	75%
Golf	990,000	990,000	150,000	150,000	-	15%
Concessions	200,000	220,000	151,985	159,987	8,002	73%
License Agreements	1,400,000	678,800	1,050,090	601,394	(448,696)	89%
Land Use Fees	250,000	257,500	211,641	137,222	(74,419)	53%
Winter Sports	15,000	15,000	5,310	56,965	51,655	380%
Equestrian Licenses	40,000	40,000	38,887	30,524	(8,363)	76%
Miscellaneous Income	100,000	100,000	112,490	67,875	(44,615)	68%
Picnic Permit Fees	890,000	950,000	858,084	919,707	61,623	97%
Pool Fees	400,000	420,000	306,064	289,626	(16,438)	69%
Fines	320,000	336,000	164,203	140,564	(23,639)	42%
Interest	150,000	100,000	21,573	18,265	(3,308)	18%
Fund Balance Contribution	1,945,323	3,450,961	-	-	-	0%
<b>TOTALS</b>	<b>52,841,725</b>	<b>57,282,288</b>	<b>31,251,953</b>	<b>35,587,380</b>	<b>4,335,427</b>	<b>62%</b>

<b>EXPENDITURES</b>	<b>2013 Budget</b>	<b>2014 Budget</b>	<b>Jul-13</b>	<b>Jul-14</b>	<b>Year-to-Year Current Month Difference</b>	<b>Year-to- Date % of Total Budget</b>
			<b>Year-to-Date Actuals</b>	<b>Year-to-Date Actuals</b>		
General Office	1,884,258	1,885,026	950,781	842,863	(107,917)	<b>45%</b>
Finance & Administration	2,054,581	1,894,484	865,871	979,193	113,322	<b>52%</b>
Human Resources	585,246	562,261	232,853	289,271	56,418	<b>51%</b>
Resource Management	7,653,505	4,202,788	3,478,566	2,336,794	(1,141,772)	<b>56%</b>
Conservation & Experiential Pr.	-	4,482,385	-	2,193,178	2,193,178	<b>49%</b>
Landscape Maintenance	10,504,913	9,956,507	4,254,432	5,109,122	854,690	<b>51%</b>
Facilities & Fleet	9,203,145	9,083,379	3,486,267	4,075,576	589,309	<b>45%</b>
Resident Watchmen Facilities	250,000	257,500	65,383	4,114	(61,269)	<b>2%</b>
Permits, Concessions & Volunteer	3,046,935	1,739,578	1,049,941	1,018,941	(31,000)	<b>59%</b>
Law Enforcement	9,514,640	9,255,987	3,967,005	4,647,842	680,837	<b>50%</b>
Legal Department	1,365,971	1,302,257	601,684	643,812	42,128	<b>49%</b>
Planning & Development	1,813,531	1,758,056	856,857	950,326	93,469	<b>54%</b>
District-Wide Services	3,415,000	4,352,080	1,151,846	1,305,005	153,160	<b>30%</b>
Transfer Out of Corporate Fund	1,550,000	6,550,000	-	-	-	<b>0%</b>
<b>TOTALS</b>	<b>52,841,725</b>	<b>57,282,288</b>	<b>20,961,487</b>	<b>24,396,040</b>	<b>3,434,553</b>	<b>43%</b>