



TONI PRECKWINKLE
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TO: Toni Preckwinkle, Forest Preserve District Board President & Forest Preserve District Board of Commissioners

CC: Eileen Figel, Interim General Superintendent
Delio Calzolari, Director, Legislative and Governmental Affairs

FROM: Tracy Bishop, Director of Permits, Rentals and Concessions

DATE: May 14, 2024

RE: Board Item 24-0168 (GGA Partners Contract Amendment)

The Forest Preserves of Cook County (FPCC) engaged GGA Partners for golf consulting services in January 2022 for advisory services in connection with a separate RFP for golf management services, which was posted in summer of 2023. GGA assisted the FPCC in the review of the RFP responses. FPCC expects to bring to the board for approval this year a new golf management services contract for the selected vendor. Due to the complex financial aspects of the proposal, FPCC requires the ongoing support of GGA Partner's golf management expertise, which will fulfill their remaining contract obligations. Such obligations include assisting with briefings to the FPCC Board of Commissioners, as needed, and assisting FPCC with strategic advice as a third-party industry expert. A summary of all services required by GGA are outlined below:

1. Review of RFP Responses: GGA will examine the RFP responses submitted by the four potential respondents. Each proposal has been thoroughly scrutinized to assess its alignment with the requirements outlined in the RFP document.

2. Evaluation of Proposals and Summary Brief: GGA has undertaken the task of evaluating the proposals based on predefined criteria. We are currently in the process of developing a comprehensive summary brief that will encapsulate the key findings, strengths, weaknesses, and recommendations regarding each proposal.

3. Support in Preparation for Proposer Presentations: GGA is providing full support in preparing for proposer presentations. Our team will assist in organizing materials, refining presentations, and ensuring that all stakeholders are adequately briefed on the content and objectives of the presentations.

4. Communication with FPCC Board and Other Parties:

GGA will offer an open line of communication and have support available for up to six (6) hours of calls with the FPCC Board, staff, and liaise with the selected vendor and the FPCC legal team to offer strategic advice to help ensure the vendor is ultimately set up for success.

5. Participation in Briefings for the FPCC Board of Commissioners: GGA will participate in up to two briefings for the FPCC Board of Commissioners as required. Our aim is to provide comprehensive insights into the evaluation process, highlight key considerations, and address any concerns or inquiries raised by the Board.

Should you have any questions or require further information, please do not hesitate to reach out to me directly.