



**Forest Preserve District of Cook County  
Board of Commissioners**

**Finance Committee**

**Tuesday, April 24, 2018**

**10:30 AM**

**Cook County Building, Board Room,  
118 North Clark Street, Chicago, Illinois**

**NOTICE AND AGENDA**

**There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.**

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

[18-0228](#)

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 3/13/2018

[18-0203](#)

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation -3/13/2018

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2018 to Present: \$136,982.64

Proposed Settlements to Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2018 to Present: \$151,095.47

Legal Fees for 3/13/2018 to Be Approved: \$93,566.28

[18-0224](#)

### **RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation -4/24/2018

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2018 to present: \$61,778.50

Workers' Compensation Claims to Be Approved: \$162,289.20

[18-0197](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

### **PROPOSED BID RECOMMENDATION**

**Department:** Planning & Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Forest Preserves") to enter into a construction contract with Robe, Inc., Chicago, Illinois for replacing the roof at Trailside Museum in River Forest, Illinois.

**Reason:** Contract #74000003212 issued under specification 17-80-80 Rebid Roof Replacement at Hal Tyrell Trailside Museum. The work includes, but is not limited to, removal and replacement of the existing roofs and other related work as specified in the plans & specifications. Approval is required because the recommended bidder was awarded a separate and distinct contract at the 7/20/2017 board meeting (Item 17-0251 for Contract #17-80-44 New roof and exterior renovations at McGinnis Field Station and Sagawau Farmhouse) in the amount of \$272,890.00. The Forest Preserves' purchasing policy is to require board approval for cumulative contract awards exceeding \$150,000.00 within a twelve (12) month period to the same vendor. Bids for this project were originally solicited exclusively to contractors that were determined to be pre-qualified as per RFQ #17-80-62 Pre-qualified Contractor Pool. The original bid opening date of 2/7/2018 was cancelled due to limited attendance at the original mandatory pre-bid

meeting and the project was re-bid without limitation.

**Bid Opening Date:** 2/21/2018

**Bid Results:**

<u>Company</u>	<u>Amount of Bid</u>
Genesis Construction*	\$112,322.69
<b>Robe, Inc.</b>	<b>\$143,600.00</b>

\* Genesis Construction did not comply with the Forest Preserves' Responsible Bidder Ordinance.

**Estimated Fiscal Impact:** \$143,600.00

**Contract Period:** Two hundred and ten (210) days from notice to proceed

**Account Name/Number:** Building Accounts: 51009.560106, 51025.560106, 51026.560106, 51054.560106, 51055.560106, 51056.560106, 51057.560106, and 51058.560106.

**District:** 9

**Concurrence(s):**

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

[18-0204](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Forest Preserves") to enter into a construction contract with Anchor Mechanical, Inc., Chicago, Illinois for masonry repairs at South Police in Palos Heights and Palos Maintenance Headquarters in Palos Township.

**Reason:** Contract #74000003213 issued under specification 17-80-59 Rebid Masonry Repairs at South Police and Palos Maintenance Headquarters. The work includes, but is not limited to, selective masonry repairs, masonry tuck pointing and other related work as specified in the plans & specifications. Approval

is required because the recommended bidder was awarded a separate and distinct contract at the 9/12/2017 board meeting (Item 17-0251 for Contract #17-80-21 Rebid for HVAC systems at South Police, McGinnis Field Station Garage and Palos Maintenance Garage) in the amount of \$156,949.30. The Forest Preserves' purchasing policy requires approval for cumulative contract awards exceeding \$150,000.00 within a twelve (12) month period to the same vendor. Bids for this project were originally solicited exclusively from contractors determined to be pre-qualified as per RFQ #17-80-62 Pre-qualified Contractor Pool. The original bid opening date of 2/9/2018 was cancelled due to limited attendance at the original mandatory pre-bid meeting and the project was re-bid without limitation.

**Bid Opening Date:** 2/23/2018

**Bid Results:**

<u>Company</u>	<u>Amount</u>
<b>Anchor Mechanical, Inc.</b>	<b>\$79,355.00*</b>
3CD Corporation	\$90,475.00
JSL Building Restoration Group	\$102,240.00
Mertes Construction	\$123,000.00
Union Contracting	\$127,500.00
MBB ENT of Chicago	\$128,564.00
Bulley & Andrews Masonry	\$146,224.00
Golf Construction	\$183,745.00

\* Anchor Mechanical's bid was read into the record as \$74,870.00, but after further examination, they made a mathematical error in their calculations. Their actual bid is \$79,355.00.

**Estimated Fiscal Impact:** \$79,355.00

**Contract Period:** Two hundred and ten (210) days from notice to proceed.

**Account Name/Number:** Building Accounts 51009.560106, 51025.560106, 51026.560106, 51054.560106, 51055.560106, 51056.560106, 51057.560106, and 51058.560106

**District:** 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

[18-0207](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED DISBURSEMENT**

**Department(s):** Conservation and Experiential Programming

**Action:** Authorization to disburse payment

**Payee:** Swim Chicago Southland, Bridgeview, Illinois

**Good(s) or Service(s):** Management and operations associated with three (3) Aquatic Centers

**Fiscal Impact:** \$1,037,814.00

**Accounts:** Professional Services 51001.520840

**Contract Number(s):** 16-35-01

**District(s):** 4, 9, 10 and 16

**Summary:** Payment of expenses for managing the three (3) Aquatic Centers for the swim season which is Memorial Day weekend through Labor Day weekend, unless extended due to weather conditions. Payments will be based upon working capital needs, invoices, and backup documentation submitted by Swim Chicago Southland for the management and operations including staffing, supplies and concession items for the Aquatic Centers, pursuant to the Aquatic Center Management Contract approved by the board on 3/22/2016.

[18-0161](#)

**Sponsored by:** TONI PRECKWINKLE (President), Forest Preserve District of Cook County Board of Commissioners

**PROPOSED ORDINANCE AMENDMENT**

FOREST PRESERVE FEE SCHEDULE

**BE IT ORDAINED,** by the Forest Preserve District of Cook County Board of Commissioners, that Title 7 - Fees, Chapter 1 - Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows:

## 7-1-1: FEE SCHEDULE

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**Bicycle Rental Fees**

Adult Bicycle: ~~Hourly Rate \$7.00 All Day Rate \$28.00~~ Half-Hour Rate: \$2.50

For special events, additional bicycle types or amenities may be offered for cost not to exceed \$25 per half-hour, \$35 per hour or \$40 per day.

~~Tag a long Bicycle (attached to adult bicycles): Hourly Rate \$5.00 All Day Rate \$10.00~~

~~Bicycle Wagon (attached to adult bicycle): Hourly Rate \$10.00 All Day Rate \$20.00~~

~~Baby Seats (attached to adult bicycles) Hourly Rate \$5.00 All Day Rate \$10.00~~

~~Tandem Bicycle: Hourly Rate \$15.00 Four hour Rate \$30.00 All Day Rate \$40.00~~

~~Cruiser Bicycle: Hourly Rate \$7.00 All Day Rate \$28.00~~

~~Comfort Bicycle: Hourly Rate \$10.00 All Day Rate \$30.00~~

~~Small Quadricycle Bicycle: Half Hour Rate \$15.00 Hourly Rate \$25.00~~

~~Large Quadricycle Bicycle: Half Hour Rate \$25.00 Hourly Rate \$35.00~~

Annual "Bike The Preserves" Membership: \$60/annually (only applies to Adult Bicycle rentals).

Veterans, students and seniors with proper documentation qualify for a reduced rate of 10% on annual membership.

Fees listed above represent not to exceed fees that the District's vendor may charge.

**Effective date:** This ordinance shall be in effect immediately upon adoption

**Legislative History :** 3/13/18 - FPD Board of Commissioners - refer to the Finance Committee

[18-0211](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**REPORT**

**Department:** Finance and Administration

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expense

**Report Period:** 1/1/2018 - 2/28/2018

**Summary:** Detailed Fund Analysis Revenue and Expense Report for February 2018



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Secretary

Chairman: Goslin

Vice-Chairman: Deer

Members: Committee of the Whole

**Forest Preserve District of Cook County  
Corporate Fund Analysis of Revenue and Expense  
As of February 28 , 2018**

<b>REVENUES</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>Feb-17</b>	<b>Feb-18</b>	<b>Year-to-Year Current Month Difference</b>	<b>Year-to-Date % of Total Budget</b>
			<b>Year-to-Date Actuals</b>	<b>Year-to-Date Actuals</b>		
Property Taxes	48,817,810	48,817,810	6,064,793	8,516,632	2,451,838	17%
Personal Property Taxes	2,104,080	2,316,017	369,072	256,279	(112,793)	11%
Golf	700,000	712,000	-	-	-	0%
Concessions	390,000	420,000	50,023	14,384	(35,640)	3%
License Agreements	2,444,000	2,495,000	757,350	465,228	(292,122)	19%
Land Use Fees	-	48,000	-	19,154	19,154	40%
Winter Sports	27,000	15,000	2,503	11,826	9,324	79%
Equestrian Licenses	52,000	45,000	3,015	200	(2,815)	0%
Permit Fees	1,250,000	1,659,000	446,110	471,457	25,347	28%
Pool Fees	600,000	600,000	-	-	-	0%
Fines	385,000	423,500	97,387	7,208	(90,179)	2%
Campgrounds	425,000	481,000	101,105	110,607	9,502	23%
Interest	50,000	200,000	-	103,054	103,054	52%
Other Revenue	100,000	355,000	5,114	7,225	2,110	2%
Intergovernmental Sources	200,500	200,500	-	-	-	0%
Transfer In Corporate Fund	3,910,000	1,000,000	-	-	-	0%
<b>TOTALS</b>	<b>61,455,390</b>	<b>59,787,827</b>	<b>7,896,473</b>	<b>9,983,254</b>	<b>2,086,781</b>	<b>17%</b>

**Forest Preserve District of Cook County**  
**Corporate Fund Analysis of Revenue and Expense**  
**As of February 28 , 2018**

<b>EXPENDITURES</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>Feb-17</b>	<b>Feb-18</b>	<b>Year-to-Year Current Month</b>	<b>Year-to-Date % of Total Budget</b>
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	2,595,537	2,645,936	234,478	329,473	94,996	12%
Finance & Administration	2,113,635	2,058,664	214,694	272,654	57,960	13%
Human Resources	778,485	761,050	71,509	95,174	23,665	13%
Resource Management	4,711,826	4,845,041	462,599	657,176	194,577	14%
Conservation & Experiential Programming	5,276,524	5,405,341	461,547	613,760	152,213	11%
Permits, Rentals&Concessions	1,399,260	1,635,934	121,409	154,882	33,473	9%
Landscape Maintenance	11,015,372	11,355,455	985,849	1,221,121	235,272	11%
Facility & Fleet Maintenance	9,372,276	9,262,299	471,388	700,597	229,209	8%
Legal Department	1,258,973	1,393,453	134,913	176,369	41,455	13%
Law Enforcement	9,523,545	10,025,614	1,034,882	1,306,342	271,460	13%
Planning & Development	1,961,971	1,978,186	207,044	242,523	35,479	12%
District-Wide Services	7,537,986	7,420,854	228,308	198,367	(29,941)	3%
Transfer Out of Corporate Fund	3,910,000	1,000,000	-	-	-	0%
<b>TOTALS</b>	<b>61,455,390</b>	<b>59,787,827</b>	<b>4,628,620</b>	<b>5,968,438</b>	<b>1,339,817</b>	<b>10%</b>