



**FOREST PRESERVE DISTRICT OF COOK COUNTY  
BOARD OF COMMISSIONERS**

**Cook County Building, Board Room, 118 North Clark Street, Chicago, Illinois**

**BOARD AGENDA**

**Tuesday, November 14, 2017, 11:00 AM**

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**PRESIDENT**

[17-0407](#)

**Sponsored by:** TONI PRECKWINKLE, President, Forest Preserve District of Cook County Board of Commissioners

**PROPOSED RESOLUTION****TO APPLY FOR AND ACCEPT ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM GRANT FUNDS**

**WHEREAS**, The Forest Preserve District of Cook County (the “Preserves”) is applying for a grant from the Illinois Department of Transportation’s Illinois Transportation Enhancement Program (ITEP); and

**WHEREAS**, the ITEP grant, if funded, would provide funding for the development of wayfinding and information signage and other streetscape improvements and archaeological interpretation at two Forest Preserve “gateway sites” located in south Cook County: Sand Ridge/Shabbona/Green Lake Campus near Calumet City and Eggers Grove in Chicago, Illinois, hereafter referred to as “the Project”; and

**WHEREAS**, the Project would also include research and analysis by the Illinois State Archaeological Survey of artifacts found on Preserves property in the Calumet region that have been impacted by road construction in the region; and

**WHEREAS**, the funding would allow for the interpretation and creation of an exhibit at the Sand Ridge Nature Center related to the artifacts and cultural history of Calumet region; and

**WHEREAS**, the Project is located within a proposed Calumet National Heritage Area; and

**WHEREAS**, the proposed Project would advance the goals of the Preserves’ Next Century Conservation Plan to connect people and nature and increase awareness of the Preserves’ natural and

cultural history; and

**WHEREAS**, the Preserves is submitting a grant request for \$440,000.00 and will provide a match not to exceed \$110,000.00 that represents a 20% match of the total estimated project cost of \$550,000.00; and

**WHEREAS**, if awarded, the project would likely begin in February 2018 and end in February 2022.

**NOW, THEREFORE, BE IT RESOLVED**, that the Forest Preserve District of Cook County Board of Commissioners approves the Preserves applying for the above-referenced grant, and if the Preserves is awarded such grant, approves the Preserves entering into a grant agreement for such grant and the proposed expenditure by the Preserves of up to \$110,000.00 from Site Amenities accounts, 51009.560060, 51025.560060, 51026.560060, 51054.560060, 51055.560060, 51056.560060, 51057.560060, future account 51058.560060 and Grant Account 51010.560060 in local matching funds referenced above.

[17-0423](#)

**Sponsored by:** TONI PRECKWINKLE, President, Forest Preserve District of Cook County Board of Commissioners

#### **PROPOSED RESOLUTION**

#### **CREDENTIALS CERTIFICATION FOR FOREST PRESERVE DISTRICT OF COOK COUNTY DELEGATES TO THE ILLINOIS ASSOCIATION OF PARK DISTRICTS**

**WHEREAS**, the Illinois Association of Park Districts (“the Association”) is a nonprofit service, research and education organization that serves park districts, forest preserves, conservation, municipal park and recreation, and special recreation agencies; and

**WHEREAS**, the Association advances these agencies, their citizen board members and professional staff in their ability to provide outstanding park and recreation opportunities, preserve natural resources and improve the quality of life for all people in Illinois; and

**WHEREAS**, the mission of the Forest Preserve District of Cook County (the “Preserves”) is to acquire, restore and manage lands for the purpose of protecting and preserving public open space with its natural wonders, significant prairies, forests, wetlands, rivers, streams, and other landscapes with all of its associated wildlife, in a natural state for the education, pleasure and recreation of the public now and in the future;

**WHEREAS**, the Preserves is a member district of the Association; and

**WHEREAS**, Article V, Section 3 of the Constitution and By-Laws of the Association states each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates and that delegates may include any employee of the member district authorized by the governing board of the member district;

**NOW, THEREFORE, BE IT RESOLVED**, that the Forest Preserve District of Cook County Board of Commissioners does hereby authorize General Superintendent Arnold Randall to serve as the Preserves' delegate to all Association business, meetings and conferences in the year 2018, including the annual business meeting of the Association at the Hilton Hotel in Chicago, Illinois on Saturday, January 20, 2018.

**BE IT FURTHER RESOLVED**, that in his absence from any or all Association business, Deputy General Superintendent Eileen Figel is authorized to serve as first alternate delegate, that Delio Calzolari, Director of Legislative and Governmental Affairs, is authorized to serve as second alternate delegate and that Cathy Geraghty, Director of Strategic Initiatives, is authorized to serve as third alternate delegate.

[17-0402](#)

**Sponsored by:** TONI PRECKWINKLE, President, Forest Preserve District of Cook County Board of Commissioners

#### **PROPOSED ORDINANCE**

#### **AN ORDINANCE TO CREATE A FOREST PRESERVE NEAR ST. MIHIEL WOODS EAST**

**AN ORDINANCE CREATING A FOREST PRESERVE** in part of Section 29, Township 36 North, Range 13, East of the Third Principal Meridian, all in Cook County, Illinois near St. Mihiel Woods East in District 6.

**WHEREAS**, the Board of Commissioners of the Forest Preserve District of Cook County, Illinois (the "District"), pursuant to the statutes in such case made and provided, has from time to time acquired by purchase, condemnation, gift, grant, devise, or otherwise, lands necessary and desirable for District purposes containing one or more natural forests or parts thereof, or lands connecting such forests or parts thereof, or lands capable of being reforested for the purpose of protecting and preserving the flora, fauna, and scenic beauties within the Forest Preserve District of Cook County, Illinois, and to restore, restock, protect, and preserve the natural forests and said lands together with their flora and fauna, as nearly as may be, in their natural state and condition, for the purpose of the education, pleasure, and recreation of the public; and

**WHEREAS**, the said Board of Commissioners of the District also has acquired in like manner lands for the consolidation of such preserves into unit areas of a size and form convenient and desirable for public use and economical maintenance and improvement, and lands for the purpose of connecting such preserves with forested ways or links in order to increase their accessibility, use, and enjoyment, and lands for improvement by forestation, roads, and pathways, and lands for the purpose of constructing, maintaining, and operating recreational facilities; and

**WHEREAS**, the Board of Commissioners of the District has in a like manner acquired lands along water courses or elsewhere which, in their judgment, were required to control drainage and water conditions and

necessary for the preservation of forested areas required or to be acquired as preserves and lands for the purpose of extension of roads and forested ways around and by such preserves and for parking space for automobiles and other facilities not requiring forested areas but incidental to the use and protection thereof; and

**BE IT ORDAINED** by the Board of Commissioners of the District as follows:

Section 1. That a unified Forest Preserve be and the same is hereby created within the District which shall contain and connect lands now owned and lands to be acquired in substantial accordance with the plat now on file in the office of the General Superintendent of the District, which by reference is hereby made part thereof, and for the purposes of said Forest Preserve and for the carrying out of the statutory purposes more particularly set out in the preamble of this ordinance, it is necessary and desirable for the District to own and it shall acquire property hereinafter described in Section 2 of this ordinance, for the purpose of creating a Forest Preserve and for District uses.

Section 2. That the lands referred to in Section 1 of this ordinance are more particularly described as follows:

6101 OAK FOREST AVENUE, UNINCORPORATED COOK COUNTY, ILLINOIS

PIN: 28-29-201-003-0000 & 28-29-201-006-0000

PARCEL 1:

THAT PART OF THE EAST 808.12 FEET OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 29, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST LINE OF SAID EAST 808.12 FEET AND THE SOUTH EASTERLY LINE OF OAK FOREST AVENUE (AS SAID AVENUE IS SHOWN ON THE PLAT OF OAK FOREST HEIGHTS ADDITION TO OAK FOREST, PLAT OF WHICH WAS RECORDED JULY 12, 1895 AS DOCUMENT 2247869); THENCE SOUTH ON SAID WEST LINE 784.49 FEET; THENCE EAST (ALONG A LINE THAT FORMS AN ANGLE OF 90 DEGREES, 08 MINUTES, TO THE LEFT WITH THE LAST COURSE) TO THE EAST LINE OF THE WEST 1/2 OF THE NORTHEAST 1/4 AFORESAID; THENCE NORTH ALONG SAID EAST LINE TO THE SOUTH EASTERLY LINE OF SAID OAK FOREST AVENUE; THENCE SOUTH WESTERLY ALONG SAID SOUTH EASTERLY LINE OF SAID OAK FOREST AVENUE, TO THE PLACE OF BEGINNING IN COOK COUNTY, ILLINOIS.

PARCEL 2:

THAT PART OF THE WEST 300 FEET OF THE EAST 1108.12 FEET OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 29, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, FURTHER DESCRIBED AS FOLLOWS: COMMENCING AT THE

INTERSECTION OF THE EAST LINE OF THE SAID WEST 300 FEET OF THE SAID EAST 1108.12 FEET AS AFORESAID AND THE SOUTHEASTERLY LINE OF OAK FOREST AVENUE, THENCE SOUTH ALONG THE EAST LINE OF SAID WEST 300 FEET OF THE SAID EAST 1108.12 FEET A DISTANCE OF 784.49 FEET; THENCE WEST TO THE WEST LINE OF SAID EAST 1108.12 FEET, THENCE NORTH TO THE SOUTHEASTERLY LINE OF OAK FOREST AVENUE AFORESAID, THENCE NORTHEASTERLY ALONG THE SOUTHEASTERLY LINE OF OAK FOREST AVENUE AFORESAID TO THE PLACE OF BEGINNING IN COOK COUNTY, ILLINOIS.

EXCLUDING THAT PART OF PARCEL 2 (TOWER PARCEL) DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE WEST LINE OF THE EAST 1108.12 FEET OF THE WEST HALF OF THE NORTHEAST QUARTER OF SAID SECTION 29 WITH THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF SOUTH OAK FOREST AVENUE; THENCE NORTH 58°12'03" EAST ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE, 61.52 FEET; THENCE SOUTH 1°27'40" EAST, 101.83 FEET; THENCE SOUTH 88°19'19" WEST, 52.71 FEET TO THE AFORESAID WEST LINE OF THE EAST 1108.12 FEET OF THE WEST HALF OF THE NORTHEAST QUARTER OF SAID SECTION 29; THENCE NORTH 1°46'21" WEST ALONG SAID WEST LINE, 70.96 FEET TO THE POINT OF BEGINNING.

PARCEL 3:

THE WEST 554.06 FEET OF THE EAST 1108.12 FEET OF THE SOUTH 408.01 FEET OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 29, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS CONTAINING 1,302,444 SQUARE FEET (OR 29.90 ACRES), MORE OR LESS.

Tax Parcel Identification Number: 28-29-201-003-0000 & 28-29-006-0000

Common Address: 6101 Oak Forest Avenue, Unincorporated Bremen Township, Cook County, Illinois

Section 3. This ordinance is hereby made and ordained to be severable as to each parcel of land or portion thereof or right of interest in any of the same hereby authorized to be acquired, and failure to acquire any of the said parcels of land described in Section 2 hereof or right of interest in any of the same shall not impair or invalidate the authority by this ordinance granted to hold, own, or acquire any other of said parcels or any right or interest therein, it being the intention of said Board of Commissioners of the District to carry out the general plan provided in this ordinance so far as legally and financially practicable, and to negotiate for purchases, condemn, or otherwise acquire from time to time the several parcels of land described in Section 2 hereof and all right or interest therein.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

District 6

**Effective date:** This ordinance shall be in effect immediately upon adoption.

**OFFICE OF THE GENERAL SUPERINTENDENT**

[17-0403](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED SALE OR PURCHASE OF REAL ESTATE**

**Department(s):** Legal Department

**Other Part(ies):** Mantellate Sisters, Servants of Mary, an Illinois Not For Profit Corporation

**Request:** The Forest Preserve District of Cook County (the “Preserves”) respectfully requests this proposed purchase be approved, appropriation authority from the Real Estate Acquisition Fund balance to facilitate this transaction; and the Seller be licensed to remain on the property until 6/1/2018

**Description of Real Estate:** Villa Santa Maria Convent, 6101 Oak Forest Avenue, Unincorporated Bremen Township, Cook County, Illinois

**Section:** N/A

**Parcel(s):** PINs: 28-29-201-003-0000 & 28-29-201-006-0000

PARCEL 1:

THAT PART OF THE EAST 808.12 FEET OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 29, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST LINE OF SAID EAST 808.12 FEET AND THE SOUTH EASTERLY LINE OF OAK FOREST AVENUE (AS SAID AVENUE IS SHOWN ON THE PLAT OF OAK FOREST HEIGHTS ADDITION TO OAK FOREST, PLAT OF WHICH WAS RECORDED JULY 12, 1895 AS DOCUMENT 2247869); THENCE SOUTH ON SAID WEST LINE 784.49 FEET; THENCE EAST (ALONG A LINE THAT FORMS AN ANGLE OF 90 DEGREES, 08 MINUTES, TO THE LEFT WITH THE LAST COURSE) TO THE EAST LINE OF THE WEST 1/2 OF THE NORTHEAST 1/4 AFORESAID; THENCE NORTH ALONG SAID EAST LINE TO THE SOUTH EASTERLY LINE

OF SAID OAK FOREST AVENUE; THENCE SOUTH WESTERLY ALONG SAID SOUTH EASTERLY LINE OF SAID OAK FOREST AVENUE, TO THE PLACE OF BEGINNING IN COOK COUNTY, ILLINOIS.

PARCEL 2:

THAT PART OF THE WEST 300 FEET OF THE EAST 1108.12 FEET OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 29, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, FURTHER DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE EAST LINE OF THE SAID WEST 300 FEET OF THE SAID EAST 1108.12 FEET AS AFORESAID AND THE SOUTHEASTERLY LINE OF OAK FOREST AVENUE, THENCE SOUTH ALONG THE EAST LINE OF SAID WEST 300 FEET OF THE SAID EAST 1108.12 FEET A DISTANCE OF 784.49 FEET; THENCE WEST TO THE WEST LINE OF SAID EAST 1108.12 FEET, THENCE NORTH TO THE SOUTHEASTERLY LINE OF OAK FOREST AVENUE AFORESAID, THENCE NORTHEASTERLY ALONG THE SOUTHEASTERLY LINE OF OAK FOREST AVENUE AFORESAID TO THE PLACE OF BEGINNING IN COOK COUNTY, ILLINOIS.

EXCLUDING THAT PART OF PARCEL 2 (TOWER PARCEL) DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE WEST LINE OF THE EAST 1108.12 FEET OF THE WEST HALF OF THE NORTHEAST QUARTER OF SAID SECTION 29 WITH THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF SOUTH OAK FOREST AVENUE; THENCE NORTH 58°12'03" EAST ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE, 61.52 FEET; THENCE SOUTH 1°27'40" EAST, 101.83 FEET; THENCE SOUTH 88°19'19" WEST, 52.71 FEET TO THE AFORESAID WEST LINE OF THE EAST 1108.12 FEET OF THE WEST HALF OF THE NORTHEAST QUARTER OF SAID SECTION 29; THENCE NORTH 1°46'21" WEST ALONG SAID WEST LINE, 70.96 FEET TO THE POINT OF BEGINNING.

PARCEL 3:

THE WEST 554.06 FEET OF THE EAST 1108.12 FEET OF THE SOUTH 408.01 FEET OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 29, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

CONTAINING 1,302,444 SQUARE FEET (OR 29.90 ACRES), MORE OR LESS.

Tax Parcel Identification Number: 28-29-201-003-0000 & 28-29-006-0000

Common Address: 6101 Oak Forest Avenue, Unincorporated Bremen Township, Cook County, Illinois

**Fiscal Impact:** \$2,152,000.00 plus up to \$25,000.00 in closing costs for a total of up to \$2,177,000.00.

**Accounts:** 51010.560010 Grant Fund, 51006.560010 Real Estate Acquisition Fund, Land Acquisition Account

**District(s):** 6

**Summary:** The Preserves has identified a parcel of land for acquisition that would add to the Preserves' current holdings near St. Mihiel Woods East (the "Property"). The Property, commonly known as Villa Santa Maria Convent, 6101 Oak Forest Avenue, Unincorporated Cook County, Illinois, consists of approximately 29.94 ± acres. The Property is an inholding and would bolster the Preserves' holdings in the area.

Through negotiations, the Mantellate Sisters, Servants of Mary, an Illinois not for profit corporation (the "Seller"), has agreed to sell the Property to the Preserves for the sum of TWO MILLION ONE HUNDRED FIFTY-TWO THOUSAND DOLLARS AND 00/100 (\$2,152,000.00). The purchase price is based upon two M.A.I. appraisals obtained by the Preserves, as well as an appraisal obtained by the Seller, and is subject to the Preserves satisfactory completion of its due diligence.

The Preserves was awarded a Land and Water Conservation Fund grant for this acquisition and will be reimbursed \$760,000.00 if the acquisition is completed in calendar year 2017. The Seller has accommodated the Preserves' request to close on the property in 2017 but will need until 6/1/2018, or sooner, to vacate the property.

Permission is now sought, upon satisfactory completion of all due diligence and negotiation of any and all required documentation as determined by the Preserves' legal department, to remit a check in the amount of the Purchase Price plus closing costs as full compensation for the acquisition of the Property and to appropriate \$2,177,000.00 from the Real Estate Acquisition Fund balance to facilitate this transaction. Additionally, permission is requested to allow the Seller to remain on and utilize the Property until 6/1/2018.

This land acquisition advances the goals of the Next Century Conservation Plan.

[17-0317](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

#### **PROPOSED CONTRACT PROCESS**

**Department(s):** Planning & Development

**Vendor:** Various

**Request:** Authorization for the Forest Preserve District of Cook County (the “Preserves”) to utilize

**Good(s) or Service(s):** Selection process for members of a pre-qualified construction pool (listed in the back-up materials) for construction projects within the Preserves

**Contract Value:** N/A

**Contract period:** Pre-Qualification will remain in effect until 12/31/2019 unless extended. The Preserves may elect to extend the pool for two (2) additional one-year periods.

**Estimated Fiscal Impact:** N/A

**Accounts:** N/A

**Contract Number(s):** 17-80-62

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** This item is a request for the Preserves to bid construction projects to a pre-qualified contractor pool. Preserves’ staff have solicited the submission of qualifications for a pre-qualified contractor pool that is qualified to bid on a list of projected 2017-2019 projects with an estimated total capital budget of \$8-\$10 million. The Preserves’ project managers are seeking to familiarize pre-qualified contractors with the Preserves bid requirements and facilities, and to streamline the bid process. Construction bid opportunities over the next two (2) years will focus heavily on deferred maintenance and repairs where more familiarity with the Preserves’ procedures and facilities is desirable.

Over 30 firms submitted qualifications by the initial response deadline in response to RFQ 17-80-62. An evaluation committee determined that twenty-seven (27) firms met the evaluation criteria included in the RFQ. Acceptance into the membership pool will continue on a rolling basis. Statements of Qualification for future candidates will be evaluated quarterly. Inclusion in the contractor pool does not guarantee contractor(s) will be awarded any contract. Assignments will be awarded via a competitive bid process amongst all eligible members of the pool.

[17-0349](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT AMENDMENT**

**Department(s):** Planning and Development

**Vendor:** Christopher B. Burke Engineering, LTD, Site Design Group, Ltd., and E. C. Purdy & Associates of the Pre-Qualified Architectural/Engineering Services Pool 12-80-59

**Request:** Authorization for the Forest Preserve District of Cook County to extend open task orders and existing master professional services contract

**Good(s) or Service(s):** Architectural and Engineering services

**Original Contract Period:** Three (3) years 12/5/2012 - 12/4/2015; Board extension 11/17/2015 (12/5/2015 - 12/4/2016) and 11/15/2016 (12/5/2016 - 12/4/2017)

**Proposed Contract Period Extension:** One (1) year 12/5/2017 - 12/4/2018

**Total Current Contract Amount Authority:** Christopher B. Burke \$80,608.00; EC Purdy \$97,135.00; Site Design \$288,075.00

**Original Approval:** 12/5/2012

**Previous Increase(s):** N/A

**This Increase Requested:** N/A

**Estimated Fiscal Impact:** N/A

**Accounts:** N/A

**Contract Number(s):** 12-80-59

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

The Vendor has met the Minority and Women Business Enterprise Ordinance Provisions

**District(s):** 4 & 17

**Summary:** This request is for time only extensions for three (3) architectural and engineering firms with

open task orders. Master professional services agreements were originally executed with eighty-five (85) firms in December 2012. The contract date was extended for twelve (12) firms in November 2015 and again in 2016 to allow the same firms to continue with construction management through final project completion. Construction management responsibilities remain ongoing for Christopher B. Burke Engineering, LTD, Site Design Group, Ltd., and E. C. Purdy & Associates due to the need to repackage, redesign and/or rebid these jobs. An additional one (1) year extension is requested to complete these remaining open task orders. No new task orders will be issued.

[17-0385](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT AMENDMENT**

**Department(s):** Planning and Development

**Vendor:** Brush Architects, Interstate Roof Systems Consultants, Inc. (IRSC), Kellermeyer Godfryt Hart Architects and Engineers (KGH), Klein and Hoffman, Inc., and Mac Brady Associates, Inc.

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to extend previously executed contracts

**Good(s) or Service(s):** Roof consultant services

**Original Contract Period:** One (1) year 11/30/2016 - 11/29/2017

**Proposed Contract Period Extension:** One (1) year 11/30/2017 - 11/28/2018

**Total Current Contract Amount Authority:** Any one contract not to exceed \$25,000.00

**Original Approval:** 11/30/2016

**Previous Increase(s):** N/A

**This Increase Requested:** N/A

**Estimated Fiscal Impact:** N/A

**Accounts:** N/A

**Contract Number(s):** 16-53-73

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** 9 & 17

**Summary:** This request is for time only extensions for Brush Architects, Interstate Roof Systems Consultants, Inc. (IRSC), Kellermeyer Godfryt Hart Architects and Engineers (KGH), Klein and Hoffman, Inc., and Mac Brady Associates, Inc. of the pool. In November, 2016, a pre-qualified pool of twelve (12) roof consultants executed term agreements for an original contract period of one year to provide inspection, design and construction management services for roofing projects. Work for five (5) open task orders is expected to last beyond the November 29, 2017 contract end date. A time extension is requested to complete these open task orders. No new task orders are anticipated.

[17-0381](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT AMENDMENT**

**Department(s):** Permits, Rentals and Concessions

**Vendor:** Recreational Equipment Inc. ("REI"), Chicago, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to extend contract

**Good(s) or Service(s):** Outdoor recreation and outdoor activity classes

**Original Contract Period:** 7/12/2016 - 12/31/2017

**Proposed Contract Period Extension:** 1/1/2018 - 12/31/2020

**Total Current Contract Amount Authority:** N/A

**Original Approval:** 7/12/2016

**Previous Increase(s):** N/A

**This Increase Requested:** N/A

**Estimated Fiscal Impact:** \$4,000 (Revenue Generating)

**Accounts:** N/A

**Contract Number(s):** N/A

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** The Preserves would like to continue its collaborative partnership with Recreational Equipment Inc. ("REI") for the purposes of providing outdoor recreation and outdoor classes to REI's participants, as well as educating the public with nature based activities. For all classes conducted on the Preserves' property, REI will continue to compensate the Preserves with 20% of all registration fees collected from its participants in lieu of paying permit fees.

[17-0384](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**REQUEST APPROVAL TO EXERCISE CONTRACT RENEWAL OPTION**

**Department(s):** Permits, Rentals and Concessions

**Vendor:** T&M Lakes Inc., Orland Park, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to extend contract

**Good(s) or Service(s):** Boat concessions

**Original Contract Period:** 4/14/2015 - 4/13/2018

**Proposed Contract Period Extension:** 4/14/2018 - 4/13/2019

**Total Current Contract Amount Authority:** N/A

**Original Approval:** 4/14/2015

**Previous Increase(s):** N/A

**This Increase Requested:** N/A

**Estimated Fiscal Impact:** \$6,000.00 (Revenue Generating)

**Accounts:** N/A

**Contract Number(s):** 14-40-409B

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** 17

**Summary:** The Preserves would like to exercise the first of two one-year extension options to allow T&M Lakes to continue to provide boat rental services at the Tampier Lake Boathouse on a seasonal basis.

[17-0405](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**REQUEST APPROVAL TO EXERCISE CONTRACT RENEWAL OPTION**

**Department(s):** Permits, Rentals and Concessions

**Vendor:** Chicago River Canoe and Kayak, Evanston, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to extend contract

**Good(s) or Service(s):** Boat concessions

**Original Contract Period:** 4/10/2015 - 4/9/2018

**Proposed Contract Period Extension:** 4/10/2018 - 4/9/2019

**Total Current Contract Amount Authority:** N/A

**Original Approval:** 4/14/2015

**Previous Increase(s):** N/A

**This Increase Requested:** N/A

**Estimated Fiscal Impact:** \$14,000.00 (Revenue Generating)

**Accounts:** N/A

**Contract Number(s):** 14-40-409

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** 15

**Summary:** The Preserves would like to exercise the first of two (2) one-year extension options to allow Chicago River Canoe and Kayak to continue to provide boat rental services at the Busse Lake Boathouse on a seasonal basis.

[17-0386](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT**

**Department(s):** Resource Management

**Vendor:** Friends of the Forest Preserves, Chicago, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County to enter into and execute

**Good(s) or Service(s):** Chicago Conservation Leadership Corps

**Contract Value:** Not to exceed \$300,000.00 per year, or \$1,500,000.00 over the five (5) year term

**Contract period:** 1/1/2018 - 12/31/2022

**Estimated Fiscal Impact:** FY 2018 \$300,000.00, FY 2019 \$300,000.00, FY 2020 \$300,000.00, FY 2021 \$300,000.00, FY 2022 \$300,000.00

**Accounts:** Intern Programs 51009.521525, Habitat Enhancement 51009.521452, Habitat Restoration 51009.521444, Grant and Mitigation Accounts: 51010.29982 and 51010.22522

**Contract Number(s):** 17-31-117

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** Contract 17-31-117 consists of a variety of Conservation Corps internship programs focused on ecological restoration throughout the Forest Preserves of Cook County (the “Preserves”). The Conservation Corps co-facilitates innovative job training and employment programs that provide participants with paid, hands-on experiences in conservation that train the next generation to restore and be responsible stewards of the land. The Preserves issued a Request for Proposals, and received a total of nine (9) proposals from three (3) vendors for this project.

The Preserves assembled a review panel consisting of various Preserve staff that considered Friends of the Forest Preserves’ proposal one of the most responsive including particular strengths in experience, match contribution, program scalability, and performance capacity as it relates to the work requested in the proposal. The Chicago Conservation Leadership Corp internship program will engage approximately eighty-eight (88) high school students, seventeen (17) adult leaders, and eight (8) assistant field leaders annually in hands-on ecological restoration activities including invasive species control. The program is an intensive six week paid summer internship that will promote stewardship of natural lands by the next generation of conservation leaders through ecologically based educational activities, conservation awareness, hands-on restoration and enjoyment of the forest preserves.

The Preserves believe it is critical to engage individuals from Cook County’s diverse communities in conservation jobs at the Preserves. Conservation Corps programs have been very successful in engaging participants from a wide range of socioeconomic backgrounds, ages and ethnicities. Corps demographic data from 2007 to 2016 show that on average 54% of participants were African American, 23% Caucasian, 18% Latino, 3% biracial, and 2% Asian.

Total project costs are \$699,632.00 annually, with \$200,000.00 in investment by the Preserves leveraging \$499,632.00 in partner match. The overall annual contract authority was increased in anticipation of additional funding opportunities. This program advances the goals of the Next Century Conservation Plan.

[17-0387](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT**

**Department(s):** Resource Management

**Vendor:** Friends of the Forest Preserves, Chicago, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County to enter into and execute

**Good(s) or Service(s):** Career Immersion Internship Program

**Contract Value:** Not to exceed \$200,000.00 per year, or \$1,000,000.00 over the five (5) year term

**Contract period:** 1/1/2018 - 12/31/2022

**Estimated Fiscal Impact:** FY 2018 \$200,000.00, FY 2019 \$200,000.00, FY 2020 \$200,000.00, FY 2021 \$200,000.00, FY 2022 \$200,000.00

**Accounts:** Intern Programs 51009.521525, Habitat Enhancement 51009.521452, Habitat Restoration 51009.521444, Grant and Mitigation Accounts: 51010.29982 and 51010.22522

**Contract Number(s):** 17-31-117

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** Contract 17-31-117 consists of a variety of Conservation Corps internship programs focused on ecological restoration throughout the Forest Preserves of Cook County (the "Preserves"). The Conservation Corps co-facilitates innovative job training and employment programs that provide participants with paid, hands-on experiences in conservation that train the next generation to restore and be responsible stewards of the land. The Preserves issued a Request for Proposals, and received a total of nine (9) proposals from three (3) vendors for this project.

The Preserves assembled a review panel consisting of various Preserve staff that considered Friends of the Forest Preserves' proposal one of the most responsive including particular strengths in experience, program scalability, and performance capacity as it relates to the work requested in the proposal. The Career Immersion Program gives approximately twelve (12) adult participants the opportunity to work alongside Forest Preserve staff fisheries biologists, wildlife biologists, and resource management forestry and trails crews. Participants receive important resource management skills and leadership development training, while exploring various career opportunities in conservation.

The Preserves believe it is critical to engage individuals from Cook County's diverse communities in conservation jobs at the Preserves. Conservation Corps programs have been very successful in engaging

participants from a wide range of socioeconomic backgrounds, ages and ethnicities. Corps demographic data from 2007 to 2016 show that on average 54% of participants were African American, 23% Caucasian, 18% Latino, 3% biracial, and 2% Asian.

This program advances the goals of the Next Century Conservation Plan.

[17-0388](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

### **PROPOSED CONTRACT**

**Department(s):** Resource Management

**Vendor:** Friends of the Forest Preserves, Chicago, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County to enter into and execute

**Good(s) or Service(s):** Forest Preserve Experience Program

**Contract Value:** Not to exceed \$100,000.00 per year, or \$500,000.00 over the five (5) year term

**Contract period:** 1/1/2018 - 12/31/2022

**Estimated Fiscal Impact:** FY 2018 \$100,000.00, FY 2019 \$100,000.00, FY 2020 \$100,000.00, FY 2021 \$100,000.00, FY 2022 \$100,000.00

**Accounts:** Intern Programs 51009.521525, Habitat Enhancement 51009.521452, Habitat Restoration 51009.521444, Grant and Mitigation Accounts: 51010.29982 and 51010.22522

**Contract Number(s):** 17-31-117

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** Contract 17-31-117 consists of a variety of Conservation Corps internship programs focused on ecological restoration throughout the Forest Preserves of Cook County (the "Preserves"). The Conservation Corps co-facilitates innovative job training and employment programs that provide participants with paid, hands-on experiences in conservation that train the next generation to restore and be responsible stewards of the land. The Preserves issued a Request for Proposals, and received a total of nine (9) proposals from three (3) vendors for this project.

The Preserves assembled a review panel consisting of various Preserve staff that considered Friends of the Forest Preserves' proposal one of the most responsive including particular strengths in experience, match contribution, program scalability, and performance capacity as it relates to the work requested in the proposal. The Forest Preserve Experience program is a summer youth employment program that will provide conservation and job skills training to high-school youth, ages 15 to 19, from south and west suburban Cook County. This five (5) week program will engage approximately fifty (50) youth participants and nine (9) adult field leaders annually in hands-on ecological restoration activities including, but not limited to, invasive species removal, tree mulching, and shoreline clean-up along the Preserves' many lakes and waterways. Participants will receive extensive environmental education and job skills training supplemented by nature-based enrichment activities which promote forest preserve awareness, and teaches participants how healthy forest preserves contribute to their community and quality of life.

The Preserves believe it is critical to engage individuals from Cook County's diverse communities in conservation jobs at the Preserves. Conservation Corps programs have been very successful in engaging participants from a wide range of socioeconomic backgrounds, ages and ethnicities. Corps demographic data from 2007 to 2016 show that on average 54% of participants were African American, 23% Caucasian, 18% Latino, 3% biracial, and 2% Asian.

Total project costs are \$131,986.00 annually, with \$25,000.00 in investment by the Preserves leveraging \$106,986.00 in partner match. The overall annual contract authority was increased in anticipation of additional funding opportunities. This program advances the goals of the Next Century Conservation Plan.

[17-0389](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

#### **PROPOSED CONTRACT**

**Department(s):** Resource Management

**Vendor:** Friends of the Forest Preserves, Chicago, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County to enter into and execute

**Good(s) or Service(s):** Roving Crew Conservation Corps Program

**Contract Value:** Not to exceed \$150,000.00 per year, or \$750,000.00 over the five (5) year term

**Contract period:** 1/1/2018 - 12/31/2022

**Estimated Fiscal Impact:** FY 2018 \$150,000.00, FY 2019 \$150,000.00, FY 2020 \$150,000.00, FY 2021 \$150,000.00, FY 2022 \$150,000.00

**Accounts:** Intern Programs 51009.521525, Habitat Enhancement 51009.521452, Habitat Restoration

51009.521444, Grant and Mitigation Accounts: 51010.29982 and 51010.22522

**Contract Number(s):** 17-31-117

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** Contract 17-31-117 consists of a variety of Conservation Corps internship programs focused on ecological restoration throughout the Forest Preserves of Cook County (the “Preserves”). The Conservation Corps co-facilitates innovative job training and employment programs that provide participants with paid, hands-on experiences in conservation that train the next generation to restore and be responsible stewards of the land. The Preserves issued a Request for Proposals, and received a total of nine (9) proposals from three (3) vendors for this project.

The Preserves assembled a review panel consisting of various Preserve staff that considered Friends of the Forest Preserves’ proposal one of the most responsive including particular strengths in experience, match contribution, program scalability, and performance capacity as it relates to the work requested in the proposal. The Roving Crew program provides advanced conservation and leadership skills training with a focus on engaging young adults, ages 18-24. The twelve (12) month program engages four (4) participants, one (1) crew manager, and one (1) assistant crew manager in hands-on ecological restoration activities centered around invasive species control and restoration of native plants. Participants receive training in prescribed fire, herbicide application, stewardship, and chainsaw operation, in addition to experience leading various community engagement and volunteer workday events promoting forest preserve awareness.

The Preserves believe it is critical to engage individuals from Cook County’s diverse communities in conservation jobs at the Preserves. Conservation Corps programs have been very successful in engaging participants from a wide range of socioeconomic backgrounds, ages and ethnicities. Corps demographic data from 2007 to 2016 show that on average 54% of participants were African American, 23% Caucasian, 18% Latino, 3% biracial, and 2% Asian.

Total project costs are \$247,000.00 annually, with \$75,000.00 in investment by the Preserves leveraging \$172,000.00 in partner match. The overall annual contract authority was increased in anticipation of additional funding opportunities. This program advances the goals of the Next Century Conservation Plan.

[17-0390](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT**

**Department(s):** Resource Management

**Vendor:** Friends of the Forest Preserves, Chicago, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into and execute

**Good(s) or Service(s):** Palos Conservation Corps Program

**Contract Value:** Not to exceed \$150,000.00 per year, or \$750,000.00 over the five (5) year term

**Contract period:** 1/1/2018 - 12/31/2022

**Estimated Fiscal Impact:** FY 2018 \$150,000.00, FY 2019 \$150,000.00, FY 2020 \$150,000.00, FY 2021 \$150,000.00, FY 2022 \$150,000.00

**Accounts:** Intern Programs 51009.521525, Habitat Enhancement 51009.521452, Habitat Restoration 51009.521444, Grant and Mitigation Accounts: 51010.29982 and 51010.22522

**Contract Number(s):** 17-31-117

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** Contract 17-31-117 consists of a variety of Conservation Corps internship programs focused on ecological restoration throughout the Preserves. The Conservation Corps co-facilitates innovative job training and employment programs that provide participants with paid, hands-on experiences in conservation that train the next generation to restore and be responsible stewards of the land. The Preserves issued a Request for Proposals, and received a total of nine (9) proposals from three (3) vendors for this project.

The Preserves assembled a review panel consisting of various Preserve staff that considered Friends of the Forest Preserves’ proposal one of the most responsive including particular strengths in experience, match contribution, program scalability, and performance capacity as it relates to the work requested in the proposal. The Palos Conservation Corps program provides advanced conservation and leadership skills training with a focus on engaging young adults, ages 18-24. The twelve (12) month program engages four (4) participants, one (1) crew manager, and one (1) assistant crew manager in hands-on ecological restoration work to restore habitat in the Palos region. Highly skilled participants contribute to herbaceous and woody invasive species control, prescribed burn, and native seed collection activities. Additionally, the Palos Conservation Corps hosts volunteer workdays in partnership with the local site stewards to bolster volunteer recruitment and engagement in the region.

The Preserves believe it is critical to engage individuals from Cook County's diverse communities in conservation jobs at the Preserves. Conservation Corps programs have been very successful in engaging participants from a wide range of socioeconomic backgrounds, ages and ethnicities. Corps demographic data from 2007 to 2016 show that on average 54% of participants were African American, 23% Caucasian, 18% Latino, 3% biracial, and 2% Asian.

Total project costs are \$247,000.00 annually, with \$150,000.00 in investment by the Preserves leveraging \$97,000.00 in partner match. This program advances the goals of the Next Century Conservation Plan.

[17-0392](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

### **PROPOSED CONTRACT**

**Department(s):** Resource Management

**Vendor:** Chicago Department of Transportation, Chicago, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County to enter into and execute

**Good(s) or Service(s):** Greencorps Chicago Conservation Corps Program

**Contract Value:** Not to exceed \$500,000.00 per year, or \$2,500,000.00 over the five (5) year term

**Contract period:** 1/1/2018 - 12/31/2022

**Estimated Fiscal Impact:** FY 2018 \$500,000.00, FY 2019 \$500,000.00, FY 2020 \$500,000.00, FY 2021 \$500,000.00, FY 2022 \$500,000.00

**Accounts:** Intern Programs 51009.521525, Habitat Enhancement 51009.521452, Habitat Restoration 51009.521444, Grant and Mitigation Accounts: 51010.29982 and 51010.22522, Recreation (Landscape Improvements) 51025.560055, 51026.560055, 51009.560055, 51055.560055, 51056.560055, 51057.560055 and Grant Account 51010.560055

**Contract Number(s):** 17-31-117

#### **Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** Contract 17-31-117 consists of a variety of Conservation Corps internship programs focused on ecological restoration throughout the Forest Preserves of Cook County (the "Preserves"). The

Conservation Corps co-facilitates innovative job training and employment programs that provide participants with paid, hands-on experiences in conservation that train the next generation to restore and be responsible stewards of the land. The Preserves issued a Request for Proposals, and received a total of nine (9) proposals from three (3) vendors for this project.

The Preserves assembled a review panel consisting of various Preserve staff that considered Greencorps Chicago's proposal one of the most responsive including particular strengths in experience, match contribution, expertise, and performance capacity as it relates to the work requested in the proposal. The Greencorps Chicago program is a green industry job training program that provides re-entry opportunities and skills to underemployed adults in landscaping, horticulture, forestry, ecological restoration, and prescribed burning.

The Preserves believe it is critical to engage individuals from Cook County's diverse communities in conservation jobs at the Preserves. Conservation Corps programs have been very successful in engaging participants from a wide range of socioeconomic backgrounds, ages and ethnicities. Corps demographic data from 2007 to 2016 show that on average 54% of participants were African American, 23% Caucasian, 18% Latino, 3% biracial, and 2% Asian.

Total project costs are approximately \$432,000.00 annually, with \$300,000.00 in investment by the Preserves leveraging a minimum of \$132,000.00 in partner match. The overall annual contract authority was increased in anticipation of additional funding opportunities. This program advances the goals of the Next Century Conservation Plan.

[17-0393](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

#### **PROPOSED CONTRACT**

**Department(s):** Office of the General Superintendent

**Vendor:** Silk Screen Express, Inc., Tinley Park, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County to enter into and execute

**Good(s) or Service(s):** Apparel with logo

**Contract Value:** Not to exceed \$25,000.00 per year, or \$125,000.00 over the five (5) year contract term

**Contract period:** Date of execution - 12/31/2022

**Estimated Fiscal Impact:** FY 2018 \$25,000.00, FY 2019 \$25,000.00, FY 2020 \$25,000.00, FY 2021 \$25,000.00, FY 2022 \$25,000.00

**Accounts:** 51001-53010

**Contract Number(s):** 17-31-110R

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

**District(s):** Districtwide

**Summary:** Contract #17-31-110R consists of the manufacture and distribution of a variety of logoed, silkscreened and embroidered apparel for use by Forest Preserves of Cook County (the “Preserves”) staff. The specifications also include the development and maintenance of an online store to monitor stock, facilitate departmental ordering, and allow for current employees to purchase additional apparel. This contract will be managed by the General Office, and utilized by all Forest Preserve departments to consolidate and centralize districtwide apparel purchasing.

The Preserves issued a Request for Proposals (RFP) for the aforementioned services. The Preserves’ review panel determined the three (3) initial responses received to be economically disadvantageous and unresponsive to the contract specifications. As a result, the RFP was subsequently rebid in order to clarify the specifications and expand the list of qualified respondents. Silk Screen Express, Inc.’s proposal was determined to be responsible and responsive, with particular strengths in experience, proposed approach, and capacity to perform all aspects of the work. Silk Screen Express, Inc. was the sole respondent to the second bid posting.

[17-0409](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT**

**Department(s):** Office of the General Superintendent / Communications

**Vendor:** Performance Media, Northbrook, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into and execute

**Good(s) or Service(s):** Advertisement sales, printing and distribution of seasonal brochures

**Contract Value:** Not to Exceed \$140,000.00

**Contract period:** 11/14/2017 - 11/30/2019

**Estimated Fiscal Impact:** FY 2017 \$20,000.00; FY 2018 \$50,000.00; FY 2019 \$70,000.00

**Accounts:** Advertising & Promotional Services 510001 520610

**Contract Number(s):** 17-10-201

**Concurrences:**

The Chief Financial Officer has approved this item.

**District(s):** Districtwide

**Summary:** The Preserves develops a quarterly events brochure. Up to 320,000 brochures are distributed county-wide annually to nearly 300 locations and are also given to the public at hundreds of community events throughout the year. These brochures help market the Preserves' nature centers, activities, educational programming and other amenities which are mostly free to the public.

Subject to final review and approval of the Preserves' legal department, the Preserves now seeks to enter into a contract to purchase printing services for the seasonal brochures. To offset costs, the Preserves will be adding paid advertisements to its seasonal brochures. The two-year contract will offset current production expenses with a revenue sharing model generated by the money procured from advertisers. All advertisements will follow the Preserves' advertising policies and guidelines. All Preserves related content will remain under the direction of the Director of Communications.

This RFP was solicited on the Preserves' website resulting in two responses. Performance Media was deemed most qualified by the selection committee and selected to obtain advertisements, as well as print and distribute all brochures.

[17-0416](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT**

**Department(s):** Office of the General Superintendent

**Vendor:** Blackbaud, Charleston, South Carolina

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into and execute

**Good(s) or Service(s):** Proprietary Software

**Contract Value:** Not to exceed \$25,000.00

**Contract period:** 36 months

**Estimated Fiscal Impact:** FY 2017 \$7,032, FY 2018 \$6,132, FY 2019 \$6,132.

**Accounts:** 51001.520830 Professional Services

**Contract Number(s):** 17-10-500

**Concurrences:**

The Chief Financial Officer has approved this item.

**District(s):** Countywide

**Summary:** This proposed contract is to procure use via the vendor's license agreement of Blackbaud's Raisers Edge NXT software. Blackbaud is a sole source vendor. The software provides grantmaking/fundraising management and support, constituent database management, marketing support, activity tracking management, event ticketing management, payment processing, and analytical reporting capabilities. This software will be utilized by the Preserves and the Forest Preserve Foundation.

[17-0419](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED CONTRACT AMENDMENT**

**Department(s):** Planning and Development

**Vendor:** Path Construction Company, Arlington Heights, Illinois

**Request:** Authorization for the Forest Preserve District of Cook County to extend a previously executed contract

**Good(s) or Service(s):** Constructions services for improvements to various buildings at the Central Garage and Warehouse Complex

**Original Contract Period:** 10/26/2015 - 4/23/2016, Administrative Extension 4/24/2016 - 6/23/2016;  
Board approved extension 6/24/2016 - 3/21/2017; Board approved extension 3/22/2017 - 7/20/2017

**Proposed Contract Period Extension:** 7/21/2017, retroactive - 12/31/2017

**Total Current Contract Amount Authority:** \$1,240,471.02

**Original Approval:** 4/14/2015, \$1,026,100.00

**Previous Increase(s):** 9/13/2016, \$112,040.75; Administrative Increase \$102,330.27

**This Increase Requested:** N/A

**Estimated Fiscal Impact:** N/A

**Accounts:** N/A

**Contract Number(s):** 13-80-01-G5R2

**Concurrences:**

The Chief Financial Officer and Chief Attorney have approved this item.

The Vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

**District(s):** 1

**Summary:** This amendment is to extend time only. The project is substantially complete, however, additional time is required for electrical work and close-out activities.

[17-0357](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

**PROPOSED INTERGOVERNMENTAL AGREEMENT**

**Department(s):** Planning and Development

**Other Part(ies):** Cook County Department of Transportation and Highways (“CCDOTH”)

**Request:** Requesting authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into an Intergovernmental Agreement.

**Good(s) or Service(s):** Grant for Phase 1 Engineering Services for potential Des Plaines River Trail crossing at Union Pacific Railroad tracks between Golf Road and Central Road.

**Agreement period:** Two (2) years 11/14/2017 - 11/13/2019

**Fiscal Impact:** Not to Exceed \$50,000.00

**Accounts:** Consulting Accounts 51009-520860, 51054-520860, 51055-520860, 51056-520860, 50157-520860 and future 51058-520860 and Grant Account 51010-520860

**Agreement Number(s):** N/A

**District:** 9

**Summary:** The Preserves has been awarded a grant from the CCDOTH through the Invest in Cook program in the amount of \$100,000.00 for engineering services to identify how to best close the 100-foot gap in the Des Plaines Trail System. CCDOTH's Invest in Cook program helps cover the cost of planning and feasibility studies, engineering right-of-way acquisition, and construction associated with transportation improvements sponsored by local and regional governments and private partners. The total estimated cost of Phase 1 engineering is \$150,000. The Preserves will commit an amount not to exceed \$50,000 in matching funds for engineering services for the project. The project is important for Cook County residents and visitors for both transit and recreation. The Trail follows its historic namesake river through multiple forest preserves. Thousands of visitors use the 27-mile trail each year to commute, hike, bike, bird watch, and take advantage of the benefits of spending time in nature.

[17-0341](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

#### REPORT

**Department:** Forest Preserve Foundation

**Request:** Oral Report by Forest Preserve Foundation Executive Director Shelley Davis

**Report Title:** 2017 Annual Report

**Report Period:** 11/1/2016-10/31/2017

**Summary:** Forest Preserve Foundation 2017 Annual Report (video - <https://youtu.be/bexxZwHEZ1Y>)

[17-0397](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

#### REPORT

**Department:** Planning & Development

**Request:** Receive & File

**Report Title:** 2018 Update to the 5-Year Capital Improvement Plan

**Report Period:** 5 Years, 2018-2022

**Summary:** This is an update of capital improvement projects and funding needs for the next five years (2018-2022). Capital improvement needs were identified by Forest Preserve of Cook County (the “Preserves”) staff, partner organizations and members of the public. The draft can be downloaded from the Preserves’ website at <https://www.fpdcc.com/cip>. Additional requests and comments can also be submitted on that web page or on the Forest Preserves’ Facebook page. A final report will be issued at the January 2018 board meeting.

[17-0079](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

#### **REPORT**

**Department:** Finance and Administration

**Request:** Receive and File

**Report Title:** Procurements and Disbursements Report

**Report Period:** 9/1/2017 - 9/30/2017

**Summary:** Submitting the Procurements and Disbursements Report for the period of September 2017. This Report is to be received and filed in compliance with Section 1-8-2(BB) of the District’s Code of Ordinances.

[17-0344](#)

**Presented by:** ARNOLD RANDALL, General Superintendent

#### **PROPOSED CALENDAR OF EVENTS**

**Department:** Conservation and Experiential Programming

**Summary: Forest Preserves of Cook County Calendar - 11/14/2017 - 12/11/2017**

**Saturday and Sunday, 11/18-19; 10:00 am - 4:30 pm**

**Community Tree Trim, Chicago Zoological Society/Brookfield Zoo, Brookfield**

Get into the holiday spirit early by registering a community group for the zoo's community tree trim. Assemble your group, make your ornaments, and head to the zoo to decorate your tree. Register at [www.czs.org/treertrim](http://www.czs.org/treertrim) <<http://www.czs.org/treertrim>>.

**Saturdays and Sundays, 12/2-12/3, 12/9-12/10, 12/16-12/17, and Tuesday-Sunday, 12/26 - 12/31**

**Holiday Magic, Chicago Zoological Society/Brookfield Zoo, Brookfield**

Now in its 36th year, celebrate Chicagoland's largest and longest running lights festival. With over one million twinkling LED lights, it's a magical time for the entire family. Highlights include a 41-foot talking tree, train display, carolers, ice carvers, and much more!

**Friday, 11/24 - Sunday, 1/7**

**Wonderland Express, Chicago Botanic Garden, Glencoe**

A celebration of artistry, horticulture, engineering, and imagination awaits at this holiday favorite. Inside, miniature trains pass through a garden filled with mini-replicas of beloved Chicago landmarks and sites all handcrafted from natural materials such as leaves, bark, and moss. Fees apply.

**Wednesday, 12/6 - Monday, 12/18**

**'Tis the Season, Chicago Botanic Garden, Glencoe**

Celebrate the season with special events during Wonderland Express. Family activities include Breakfast with Santa, a Christmas concert, a Hanukkah concert, and Hot Chocolate with Mrs. Claus. For adults, mark your calendar for Holiday Cheers! The seasonal tastings feature local spirits, wine, and winter brews. Fees apply.

**Wednesday, 11/15; 4 - 7pm**

**All About Birds; Rolling Knolls 11N260 Rohrsen Rd, Elgin**

Join us as we search for winter birds! Learn about adaptations that make it possible for these birds to survive during the colder weather. We'll play games, go on a bird watching hike, and create bird themed crafts.

**Friday, 11/17; 5 - 8pm**

**Stars, Stories, & S'mores; Dan Ryan Woods Pavilion, Chicago**

Bring your family and friends for an opportunity to enjoy an evening in the Forest Preserves. Join us for a cozy fire, s'mores, storytelling, astronomy, night hikes, natural material building and other nature-based activities.

**Saturday, 11/18; 7 - 8:30pm**

**Starry, Starry Night; Little Red Schoolhouse, Willow Springs**

Adults, this one's for you! Enjoy an evening stroll under the fall stars followed by a tasty treat at the campfire.

**Sunday, 11/19; 1:30pm**

**Nocturnal Hunters: Owls; River Trail Nature Center, Northbrook**

Learn about the different adaptations that make owls fascinating.

**Sunday, 11/19; 10am - 3pm**

**45th Annual Settlers' Day; Sand Ridge Nature Center, South Holland**

Celebrate our heritage by stepping back into America's past. Don't miss costumed living-history demonstrators, history hikes, crafts, an imaginary wagon train adventure and more! Admission is free, though donations of nonperishable food to benefit a local food depository will be gratefully accepted.

**Friday, 11/24; 1pm**

**Turkey Trot Hike; Trailside Museum of Natural History, River Forest**

Walk off that turkey dinner on a special post-holiday guided hike on our trails. Register by 11/23.

**Sunday, 11/26; 1pm**

**Winter Preparation; Crabtree Nature Center, Barrington Hills**

Join a naturalist to learn how animals prep for and survive the cold months ahead.

**Sunday, 11/26; 10am**

**Winter Bird Feeding; Sagawau Environmental Learning Center, Lemont**

Feeding the birds is a great way to attract winter residents to your yard. Learn how to provide refuge for birds while watching our bird feeding station.

**Friday, 12/1; 5 - 8pm**

**Stars, Stories, & S'mores; Caldwell Woods Warming Shelter, Chicago**

Bring your family and friends for an opportunity to enjoy an evening in the Forest Preserves. Join us for a cozy fire, s'mores, storytelling, astronomy, night hikes, natural material building and other nature-based activities.

**Saturday, 12/2; 1pm**

**Winter is Coming; Trailside Museum of Natural History, River Forest**

Learn how local wildlife such as coyotes, beavers and owls survive and keep warm during the winter months. We will examine and touch real pelts, feathers and skulls. Family program.

**Saturday, 12/2; 1pm**

**Cross-Country Ski Seminar; Sagawau Environmental Learning Center, Lemont**

Learn the basics of cross-country ski equipment and how to prepare for your first cross-country ski experience. We'll cover skis, boots and poles - including classic, skating and telemark equipment. Proper clothing, winter safety and what to expect the first time you ski will also be discussed.

**Sunday, 12/3; 1pm**

**Holiday Plants; Crabtree Nature Center, Barrington Hills**

Join us for a program to discover how plants take center stage during the holiday season.

**Sunday, 12/3; 1pm**

**Wax Clinic; Sagawau Environmental Learning Center, Lemont**

Learn how simple it is to care for your skis. We'll discuss ski maintenance for waxable and waxless skis.

**Tuesday, 12/5; 5:30 - 7pm**

**Camping 101; Camp Sullivan, Oak Forest**

Camping 101 is a free, hands-on workshop designed to teach basic camping skills to first time campers. Learn tent set-up, campfire building, dressing for camping, camping etiquette and more. Registration not required. Perfect for families and novice campers. Parents must be present with children 16 & younger. Programming from 5:30 - 7pm.

**Tuesday, 12/5; 10am - 12pm**

**Seniors in all Seasons; River Trail Nature Center, Northbrook**

It's never too late to learn something new. Drop in for our Senior Day of programs and activities all

about nature. Light refreshments provided. Groups, organizations and individuals welcome. Registration is preferred.

**Saturday, 12/9; 1pm**

**Wax Clinic; Sagawau Environmental Learning Center, Lemont**

Learn how simple it is to care for your skis. We'll discuss ski maintenance for waxable and waxless skis.

**Sunday, 12/10; 1pm**

**Cross-Country Ski Seminar; Sagawau Environmental Learning Center, Lemont**

Learn the basics of cross-country ski equipment and how to prepare for your first cross-country ski experience. We'll cover skis, boots and poles - including classic, skating and telemark equipment. Proper clothing, winter safety and what to expect the first time you ski will also be discussed.

**Sunday, 12/10; 1:30pm**

**A Touch of Nature Holiday Craft; Little Red Schoolhouse, Willow Springs**

Create your own homemade hostess gift using natural materials for the holidays - or keep it for yourself! Register by 12/7. Adults & interested teens. \$5 fee.

**Sunday, 12/10; 11am - 3pm**

**Christmas Past; Sand Ridge Nature Center, South Holland**

Visit our pioneer cabins as we celebrate this joyous time of year in a simpler way with homemade toys, chestnuts roasting and popcorn popping in the open fire. Everyone is invited to make a craft to take home.

**COMMITTEE ITEMS REQUIRING BOARD ACTION**

**RULES COMMITTEE MEETING OF 11/14/2017**

**17-0429 JOURNAL OF PROCEEDINGS** meeting held on 10/24/2017

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**FINANCE COMMITTEE MEETING OF 11/14/2017**

**17-0421 RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)** Finance Subcommittee Meeting on Workers' Compensation -11/14/2017

**17-0399 RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**  
Finance Subcommittee Meeting on Litigation -10/24/2017

**17-0398 PROPOSED DISBURSEMENT** Meru Corporation, Niles, Illinois

**17-0408 PROPOSED DISBURSEMENT** Matthew Paving, Inc., Oak Lawn, Illinois

**17-0353 PROPOSED BID RECOMMENDATION**, Encap, Inc.

**17-0076 REPORT** Corporate Fund Analysis of Revenue and Expense 1/1/2017 - 9/30/2017

**17-0338 PROPOSED ORDINANCE**, Receipts of Money

**17-0234 PROPOSED ORDINANCE AMENDMENT**, Contracts and Purchases

**17-0315 PROPOSED ORDINANCE AMENDMENT**, Motor Vehicles And Traffic, Chapter 2 - Parking Regulation