



**Forest Preserve District of Cook County  
Board of Commissioners  
Finance Committee**

**Tuesday, June 6, 2017**

**10:30 AM**

**Cook County Building, Board Room  
118 North Clark Street, Chicago, Illinois**

**NOTICE AND AGENDA**

**There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.**

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**17-0243**

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 5/11/2017

**17-0238**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation -6/6/2017

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2017 to present: \$146,682.26  
Workers' Compensation Claims to Be Approved: \$204,122.62

**BID RECOMMENDATIONS**

**17-0225**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a construction contract with Matthew Paving, Inc. primary place of business Oak Lawn, Illinois for pavement and drainage repairs at Deer Grove Driveway and Grove #5 in Palatine and Poplar Creek Trail near Bode East in Streamwood, location map attached.

**Reason:** Contract #17-80-05 Deer Grove Driveway and Grove #5 Pavement Repairs and Bode East Poplar Creek Trail Improvements. The work includes, but is not limited to, repaving, reconstructing and improving drainage to the existing driveways, parking lots, trails, and other related work as specified in the plans & specifications.

**Bid Opening Date:** 5/12/2017

**Bid Results:**

- |  |                     |
|--|---------------------|
| 1. <del>Schroeder Asphalt Services, Inc.</del> | \$388,849.30*       |
| 2. <b>Matthew Paving, Inc.</b>                 | <b>\$468,502.00</b> |
| 3. Chicagoland Paving                          | \$499,900.00        |
| 4. Brothers Asphalt Paving                     | \$501,004.81        |
| 5. Enlight Corporation                         | \$598,683.72        |

\*Note: Schroeder Asphalt submitted an incomplete bid.

**Estimated Fiscal Impact:** \$468,502.00

**Contract Period:** One hundred and five (105) days from notice to proceed

**Account Name/Number:** Site Amenities Accounts: 51009.560060, 51025.560060, 51026.560060, 51054.560060, 51055.560060, 51056.560060 and 51057.560060

**District(s):** 14 and 15

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0226**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into a construction contract with Enlight Corporation primary place of business Chicago, Illinois for Picnic Groves Drainage & Accessibility Improvements at 8 locations (Busse #20, Allison Woods #1, Bunker Hill #5, Linne Woods #2, Midlothian Meadow #1, Elizabeth Conkey #1, Schiller Woods #12 and King’s Grove).

**Reason:** Contract #17-80-43 Picnic Groves Drainage & Accessibility Improvements. The work includes, but is not limited to, excavation, grading, new asphalt, new concrete, drainage, ADA striping and signage, and other related work as specified in the plans & specifications.

**Bid Opening Date:** 5/12/2017

**Bid Results:**

Firm	Total Bid
1. <b>Enlight Corporation</b>	<b>\$263,904.69</b>
2. Matthew Paving, Inc.	\$275,710.75
3. Lifco Construction	\$450,090.00.

**Estimated Fiscal Impact:** \$263,904.69

**Contract Period:** One hundred and fifty (150) days from notice to proceed

**Account Name/Number:** Land Improvements Accounts: 51009.560055, 51025.560055, 51026.560055, 51054.560055, 51055.560055, 51056.560055 and 51057.560055

**District(s):** 5, 6, 9, 13 and 15

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0227**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into a

construction contract with Ujamaa Construction Inc., primary place of business Chicago, Illinois, for Picnic Shelter Repairs at fifteen (15) locations (Busse Woods grove #26, Catherine Chevalier grove #1,2 and 3, Clayhole Woods, Country Lane Woods, Dam No. 1 Woods East #2, Dam No. 4 Woods East #2, Dan Ryan #11, Deer Grove #4, Forest Glen Woods, Lake Ave Woods East #1, Plum Creek #2, Somme Woods and Sunset Bridge Meadow).

**Reason:** Contract #17-80-42 Picnic Shelter repairs. The work includes, but is not limited to, lead-based paint removal, concrete ceiling panel patching, concrete ceiling panel replacement, roof removal and replacement, painting and other related work as specified in the plans & specifications.

**Bid Opening Date:** 5/12/2017

**Bid Results:**

Firm	Base Bid	Optional 1& 2	Alternate 1&2Total	
1. Ujamaa Construction Inc.	\$345,000.00	\$40,844.00*	-\$32,500.00**	\$353,344.00
2. Genesis Construction	\$545,224.00	\$94,560.00*	-51,620.00**	\$588,164.00

\* Optional Additional Work items 1 and 2 (Somme Woods and Sunset Bridge Meadow)

\*\*Alternates 1 and 2 Credit for changing roof type.

**Estimated Fiscal Impact:** \$353,344.00

**Contract Period:** One hundred and fifty (150) days from notice to proceed

**Account Name/Number:** Land Improvements Accounts: 51009.560055, 51025.560055, 51026.560055, 51054.560055, 51055.560055, 51056.560055 and 51057.560055

**District(s):** 4, 6, 9, 10, 11, 14, 15 and 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0231**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Resource Management

**Request:** Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Trees R Us, Wauconda, Illinois

**Reason:** Contract 17RM 109 consists of tree removals along single track bike trails on a time and materials basis in Paw Paw Nature Preserve, Maple Lake Woods, and along 95th Street between Willow-Springs Road and Wolf Road.

**Bid Opening Date:** 5/19/2017

**Bid Results:**

- |                                   |             |
|-----------------------------------|-------------|
| 1. Trees R Us                     | \$189.00/hr |
| 2. Blackwood Property Maintenance | \$195.00/hr |
| 3. McGinty Brothers               | \$195.00/hr |
| 4. JH Landworks                   | \$225.00/hr |
| 5. Homer Tree Service             | \$240.00/hr |
| 6. Mac Industrial Services        | \$248.00/hr |

**Estimated Fiscal Impact:** Not to exceed \$25,000.00 for the overall term of the contract.

**Contract Period:** Sixty (60) days from issuance of purchase order

**Account Name/Number:** EAB Tree Removal 51009.521456, Vegetation Management 51009.521455, Habitat Restoration 51009.521444, Mitigation Accounts: 51010.29982 and 51010.22522

**District(s):** 17

**Concurrence(s):**

The Chief Attorney and Chief Financial Officer have approved this item.

**DISBURSEMENTS**

**17-0235**

**PROPOSED DISBURSEMENT**

**Department(s):** Conservation and Experiential Programming

**Action:** Authorization to disburse payment

**Payee:** Swim Chicago Southland, P. O. Box 2215, Bridgeview, Illinois

**Good(s) or Service(s):** Management and operations associated with three (3) Aquatic Centers

**Contract Number(s):** 16-35-01

**Fiscal Impact:** \$896,000.00

**Accounts:** Professional Services 51001.520840

**District(s):** 4, 9, 10 and 16

**Summary:** Payments based on invoices submitted by Swim Chicago for management and operations, including staffing, supplies and concession items for three (3) Aquatic Centers.

**17-0236**

**PROPOSED DISBURSEMENT**

**Department(s):** Planning and Development

**Action:** Authorization to disburse payment

**Payee:** Illinois Department of Transportation, Chicago, Illinois

**Good(s) or Service(s):** Construction Services, North Branch Bicycle Trail, Stage 1

**Fiscal Impact:** \$861,421.23

**Accounts:** 51026.560063

**Contract Number(s):** 05-80-02

**District(s):** 10

**Summary:** Construction services for the Extension to the North Branch Trail which includes 1.8 miles of paved trail and two bridges from Devon and Caldwell to Forest Glen Avenue.

**REPORT**

**17-0068**

**REPORT**

**Department:** Finance and Administration

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expense

**Report Period:** 4/1/2017 - 4/30/2017

**Summary:** Detailed Fund Analysis Revenue and Expense Report for April 2017.

A handwritten signature in blue ink that reads "Matthew B. DeLeon". The signature is written in a cursive style with a large initial 'M'.

Secretary

Chairman: Goslin  
Vice-Chairman: Steele  
Members: Committee of the Whole

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF APRIL 30, 2017

REVENUES	2016 Budget	2017 Budget	Apr-16	Apr-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 48,009,330	\$ 48,817,810	25,017,217	26,162,932	\$ 1,145,715	54%
Personal Property Taxes	\$ 3,090,350	\$ 2,104,080	1,148,211	1,210,088	\$ 61,877	58%
Golf	\$ 760,000	\$ 700,000	3,732	156,867	\$ 153,135	22%
Concessions	\$ 350,000	\$ 390,000	66,119	115,467	\$ 49,348	30%
License Agreements	\$ 2,193,000	\$ 2,444,000	1,162,488	1,044,877	\$ (117,611)	43%
Land Use Fees	\$ 257,500	N/A	124,025	N/A	N/A	N/A
Winter Sports	\$ 32,500	\$ 27,000	850	3,453	\$ 2,603	13%
Equestrian Licenses	\$ 52,000	\$ 52,000	6,012	6,162	\$ 150	12%
Miscellaneous Income	\$ 100,000	\$ 100,000	58,289	42,141	\$ (16,148)	42%
Picnic and Permit Fees	\$ 1,150,000	\$ 1,250,000	671,809	805,418	\$ 133,609	64%
Pool Fees	\$ 450,000	\$ 600,000	-	-	\$ -	0%
Fines	\$ 331,800	\$ 385,000	32,288	121,208	\$ 88,920	31%
Campgrounds	\$ 425,000	\$ 425,000	106,907	178,668	\$ 71,761	42%
Interest	\$ 50,000	\$ 50,000	-	6,405	\$ 6,405	13%
Intergovernmental Sources	\$ 200,500	\$ 200,500	-	-	\$ -	0%
Transfer In Corporate Fund	\$ 8,200,000	\$ 3,910,000	-	-	\$ -	0%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,389</b>	<b>\$ 28,397,947</b>	<b>\$ 29,853,684</b>	<b>\$ 1,579,762</b>	<b>49%</b>



REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF APRIL 30, 2017

EXPENDITURES	2016 Budget	2017 Budget	Apr-16	Apr-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 2,471,393	\$ 2,595,537	\$ 465,854	\$ 742,646	\$ 276,792	29%
Finance & Administration	\$ 1,966,412	\$ 2,113,635	\$ 536,045	\$ 659,117	\$ 123,072	31%
Human Resources	\$ 892,892	\$ 778,485	\$ 168,800	\$ 212,580	\$ 43,780	27%
Resource Management	\$ 4,395,744	\$ 4,711,826	\$ 1,188,685	\$ 1,501,289	\$ 312,604	32%
Conservation & Experiential Programming	\$ 5,768,101	\$ 5,276,524	\$ 1,136,544	\$ 1,434,711	\$ 298,167	27%
Permit, Concessions & Volunteer Resources	\$ 1,297,784	\$ 1,399,260	\$ 460,004	\$ 362,106	\$ (97,898)	26%
Landscape Maintenance	\$ 10,127,255	\$ 11,015,372	\$ 2,480,592	\$ 2,934,588	\$ 453,996	27%
Facility Maintenance	\$ 9,443,454	\$ 9,372,276	\$ 1,670,517	\$ 1,823,190	\$ 152,673	19%
Resident Watchmen Facilities	\$ 257,500	N/A	\$ 17,951	N/A	N/A	N/A
Legal Department	\$ 1,178,764	\$ 1,258,973	\$ 350,677	\$ 401,828	\$ 51,151	32%
Law Enforcement	\$ 8,989,374	\$ 9,523,545	\$ 2,663,141	\$ 2,989,251	\$ 326,110	31%
Planning & Development	\$ 1,813,721	\$ 1,961,971	\$ 509,181	\$ 612,288	\$ 103,107	31%
District-Wide Services	\$ 8,849,586	\$ 7,537,986	\$ 666,243	\$ 787,823	\$ 121,580	10%
Transfer Out of Corporate Fund	\$ 8,200,000	\$ 3,910,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,391</b>	<b>\$ 12,314,234</b>	<b>\$ 14,461,415</b>	<b>\$ 2,165,132</b>	<b>24%</b>