



**Forest Preserve District of Cook County  
Board of Commissioners  
Finance Committee**

**Thursday, July 20, 2017**

**10:00 AM**

**Dan Ryan Woods Pavilion,  
8659 S. Western Ave, Chicago, Illinois**

**NOTICE AND AGENDA**

**There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.**

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**17-0289**

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 6/6/2017

**17-0277**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation -7/18/2017

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2017 to present: \$350,804.88  
Workers' Compensation Claims to Be Approved: \$2,599.65  
Workers' Compensation Lien Recovery to be Approved: \$5,500.00

**17-0278**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation -06/06/2017

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2017 to Present: \$1,745,013.80  
Proposed Settlements to Be Approved: \$12,500.00

Legal Fees Approved Fiscal Year 2017 to Present: \$565,293.29  
Legal Fees for 06/06/2017 to Be Approved: \$56,334.76

**17-0279**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation -07/18/2017

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2017 to Present: \$1,757,513.80  
Proposed Settlements to Be Approved: \$162,802.59

Legal Fees Approved Fiscal Year 2017 to Present: \$621,628.05  
Legal Fees for 07/18/2017 to Be Approved: \$80,734.70

**BID RECOMMENDATIONS**

**17-0250**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserves District of Cook County (the “Preserves”) to enter into a construction contract with All Masonry Construction Co., Inc., Chicago, Illinois to remove and replace roofs for Chick Evans Golf Course Concession Building in Morton Grove and Edgebrook Golf Course Garage in Chicago.

**Reason:** 17-80-13-R Roof Replacement at Chick Evans Golf Course Concession Building and Edgebrook Golf Course Garage - Rebid. The work includes, but is not limited to, roof system replacement including deck and structural repairs at two (2) buildings at separate sites and other work as described in the drawings and building specifications. Bids for this project were originally to be opened on 6/16/2017 however only one bid was received at that time. According to the Preserve’s purchasing code that bid was not opened and the project was re-issued for bid.

**Bid Opening Date:** 6/30/2017

**Bid Results:**

<u>Firm</u>	<u>Total Bid</u>
1. All Masonry Construction Co., Inc.	\$281,839.00
2. L. Marshall, Inc.	\$322,000.00
3. Robe, Inc.	\$347,673.10

**Estimated Fiscal Impact:** \$281,839.00

**Contract Period:** One hundred fifty (150) days after issuance of notice to proceed.

**Account Name/Number:** Building Accounts: 51025.560106, 51026.560106, 51052.560106, 51054.560106, 51055.560106, 51056.560106, 51057.560106 and 51009.560106

**District(s):** 9 and 13

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0251**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, General Superintendent

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserves District of Cook County (the “Preserves”) to enter into a construction contract with Robe, Inc., 6150 N. Northwest Highway, Chicago, Illinois to make exterior repairs at McGinnis Field Station in Orland Park and Sagawau Farmhouse in Lemont.

**Reason:** 17-80-44 New roof and exterior renovations at McGinnis Field Station and Sagawau Farmhouse. The work includes, but is not limited to, new roof, window, and siding removal and replacement at McGinnis Field Station and exterior wall removal and rebuilding at Sagawau Farmhouse and other work as described in the drawings and building specifications.

**Bid Opening Date:** 6/9/2017

**Bid Results:**

<u>Firm</u>	<u>Total Bid</u>
1. <b>Robe, Inc.</b>	<b>\$272,890.00*</b>
2. Gharari Associates	\$303,700.00
3. Ujamaa Construction	\$452,658.00

\* Robe, Inc.'s bid was read into the record as \$273,166.00, but after further examination, they made a mathematical error in their calculations. Their actual bid is \$272,890.00.

**Estimated Fiscal Impact:** \$272,890.00

**Contract Period:** Two hundred ten (210) days after issuance of notice to proceed.

**Account Name/Number:** Building Accounts: 51025.560106, 51026.560106, 51052.560106, 51054.560106, 51055.560106, 51056.560106, 51057.560106 and 51009.560106

**District(s):** 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0252**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, General Superintendent

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserves District of Cook County (the "Preserves") to enter into a construction contract with Bully and Andrews, Chicago, Illinois to make masonry repairs at The Harold "Hal" Tyrrell Trailside Museum of Natural History in River Forest.

**Reason:** 17-80-22 Masonry repairs at The Harold "Hal" Tyrrell Trailside Museum of Natural History. The work includes, but is not limited to, masonry repairs, tuck-pointing, and selective brick replacement to the mid 1870's historic building at The Harold "Hal" Tyrrell Trailside Museum of Natural History and other work as described in the drawings and building specifications.

**Bid Opening Date:** 6/28/2017

**Bid Results:**

<u>Firm</u>	<u>Total Bid</u>
1. <b>Bully and Andrews</b>	<b>\$257,777.00</b>
2. Otto Baum, Inc.	\$268,825.00

**Estimated Fiscal Impact:** \$257,777.00

**Contract Period:** Two hundred ten (210) days after issuance of notice to proceed.

**Account Name/Number:** Building Accounts: 51025.560106, 51026.560106, 51052.560106, 51054.560106, 51055.560106, 51056.560106, 51057.560106 and 51009.560106

**District(s):** 9

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0260**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, General Superintendent

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserves District of Cook County (the “Preserves”) to enter into a construction contract with Ujamaa, Inc., Chicago, Illinois to perform building renovations including the addition of a heating system for Skokie Resource Management garage in Glenview, Illinois.

**Reason:** 16-80-38 Building renovations including addition of heating system at Skokie Resource Management garage. The work includes, but is not limited to the addition of a complete interior wall and ceiling insulation with facing system, a heating and exhaust system, an underground gas line, upgrades to incoming electrical service, associated electrical re-work at interior insulation, other improvements to an existing metal garage building, and other work as described in the drawings and building specifications.

**Bid Opening Date:** 6/30/2017

**Bid Results:**

<u>Firm</u>	<u>Total Bid</u>
1. Ujamaa, Inc.	<b>\$187,073.00</b>
2. Robe, Inc.	\$202,717.18
3. Contractor Consulting and Disbursement Svs, CCOS, Inc.	\$210,000.00
4. Poulos, Inc.	\$228,500.00
5. Anchor Mechanical, Inc.	\$304,448.00

**Estimated Fiscal Impact:** \$187,073.00

**Contract Period:** Two hundred ten (210) days after issuance of notice to proceed.

**Account Name/Number:** Building Accounts: 51025.560106, 51026.560106, 51052.560106,

51054.560106, 51055.560106, 51056.560106, 51057.560106 and 51009.560106

**District(s):** 14

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**17-0268**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (“the Preserves”) to enter into a construction contract with Enlight Corporation primary place of business Chicago, Illinois for Bridge Repairs, Regions 7-9.

**Reason:** Contract #17-80-53 Bridge Repairs, Regions 7-9. The work includes repairs to bridges at Black Partridge Woods, McClaughrey Springs Woods, St. Mihiel Woods East, Indian Hill Woods, Joe Orr Woods and Glenwood Woods South, including, but not limited to handrail replacement, concrete repairs, masonry repair, trail repair, cleaning, painting, and other related work as specified in the plans and specifications.

**Bid Opening Date:** 6/23/2017

**Bid Results:**

Firm	Total Bid
1. <b>Enlight Corporation</b>	<b>\$416,607.50</b>
2. Industria, Inc.	\$455,815.00
3. Schaeffges Brothers, Inc.	\$482,014.80

**Estimated Fiscal Impact:** \$416,607.50

**Contract Period:** One hundred and eighty (180) days from notice to proceed.

**Account Name/Number:** Trails Accounts: 51009.560063, 51025.560063, 51026.560063, 51052.560063, 51054.560063, 51055.560063, 51056.560063 and 51057.560063

**District(s):** 5, 6, and 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

17-0269

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (“the Preserves”) to enter into a construction contract with Enlight Corporation primary place of business Chicago, Illinois for Multi-Use Trail & Culvert Repairs at Swallow Cliff Woods - North, Dam No. 1 Woods - East, and Maple Lake - East.

**Reason:** Contract #17-80-48 Multi-Use Trail & Culvert Repairs. The work includes, but is not limited to, earthwork; grading and shaping ditches; aggregate trail repair; culvert removal, replacement, and repair; headwall repair and reconstruction; erosion control; landscaping, and other related work as specified in the plans & specifications.

**Bid Opening Date:** 6/23/2017

**Bid Results:**

Firm	Total Bid
1. <b>Enlight Corporation</b>	<b>\$169,959.41*</b>
2. Lifco Construction	\$219,623.00
3. Industria, Inc.	\$229,550.00
4. Meru Corporation	\$272,831.00

\*Enlight’s bid was read into the record as \$178,961.91, but after further examination they made a mathematical error in their calculations. Their actual bid is \$169,959.41.

**Estimated Fiscal Impact:** \$169,959.41

**Contract Period:** One hundred and fifty (150) days from notice to proceed.

**Account Name/Number:** Trails Accounts: 51009.560063, 51025.560063, 51026.560063, 51052.560063, 51054.560063, 51055.560063, 51056.560063 and 51057.560063

**District(s):** 14 and 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**REPORT**

**17-0070**

**REPORT**

**Department:** Finance and Administration

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expense

**Report Period:** 5/1/2017 - 5/31/2017

**Summary:** Detailed Fund Analysis Revenue and Expense report for May 2017.

A handwritten signature in blue ink, reading "Matthew B. DeLeon". The signature is written in a cursive style with a large, stylized initial 'M'.

Secretary

Chairman: Goslin  
Vice-Chairman: Vacant  
Members: Committee of the Whole



REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF MAY 31, 2017

REVENUES	2016 Budget	2017 Budget	May-16	May-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 48,009,330	\$ 48,817,810	\$ 25,352,700	\$ 26,652,699	\$ 1,299,999	55%
Personal Property Taxes	\$ 3,090,350	\$ 2,104,080	\$ 1,616,901	\$ 1,599,021	\$ (17,880)	76%
Golf	\$ 760,000	\$ 700,000	\$ 153,732	\$ 156,867	\$ 3,135	22%
Concessions	\$ 350,000	\$ 390,000	\$ 114,727	\$ 150,401	\$ 35,674	39%
License Agreements	\$ 2,193,000	\$ 2,444,000	\$ 1,183,944	\$ 1,063,849	\$ (120,095)	44%
Land Use Fees	\$ 257,500	N/A	\$ 140,296	N/A	N/A	N/A
Winter Sports	\$ 32,500	\$ 27,000	\$ 850	\$ 3,803	\$ 2,953	14%
Equestrian Licenses	\$ 52,000	\$ 52,000	\$ 12,002	\$ 9,060	\$ (2,942)	17%
Miscellaneous Income	\$ 100,000	\$ 100,000	\$ 60,034	\$ 47,733	\$ (12,301)	48%
Picnic and Permit Fees	\$ 1,150,000	\$ 1,250,000	\$ 810,751	\$ 1,005,162	\$ 194,411	80%
Pool Fees	\$ 450,000	\$ 600,000	\$ 3,980	\$ 1,255	\$ (2,725)	0%
Fines	\$ 331,800	\$ 385,000	\$ 100,102	\$ 163,060	\$ 62,958	42%
Campgrounds	\$ 425,000	\$ 425,000	\$ 141,929	\$ 239,495	\$ 97,566	56%
Interest	\$ 50,000	\$ 50,000	\$ -	\$ 30,643	\$ 30,643	61%
Intergovernmental Sources	\$ 200,500	\$ 200,500	\$ -	\$ -	\$ -	0%
Transfer In Corporate Fund	\$ 8,200,000	\$ 3,910,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,389</b>	<b>\$ 29,691,948</b>	<b>\$ 31,123,048</b>	<b>\$ 1,571,396</b>	<b>51%</b>

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF MAY 31, 2017

EXPENDITURES	2016 Budget	2017 Budget	May-16	May-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 2,471,393	\$ 2,595,537	\$ 914,688	\$ 951,798	\$ 37,110	37%
Finance & Administration	\$ 1,966,412	\$ 2,113,635	\$ 783,771	\$ 827,436	\$ 43,665	39%
Human Resources	\$ 892,892	\$ 778,485	\$ 294,296	\$ 267,197	\$ (27,099)	34%
Resource Management	\$ 4,395,744	\$ 4,711,826	\$ 1,696,109	\$ 1,875,032	\$ 178,923	40%
Conservation & Experiential Programming	\$ 5,768,101	\$ 5,276,524	\$ 1,667,786	\$ 1,827,486	\$ 159,700	35%
Permit, Concessions & Volunteer Resources	\$ 1,297,784	\$ 1,399,260	\$ 478,336	\$ 468,263	\$ (10,073)	33%
Landscape Maintenance	\$ 10,127,255	\$ 11,015,372	\$ 3,577,608	\$ 3,833,851	\$ 256,243	35%
Facility Maintenance	\$ 9,443,454	\$ 9,372,276	\$ 2,636,316	\$ 2,282,069	\$ (354,247)	24%
Resident Watchmen Facilities	\$ 257,500	N/A	\$ 70,083	N/A	N/A	N/A
Legal Department	\$ 1,178,764	\$ 1,258,973	\$ 514,638	\$ 492,437	\$ (22,201)	39%
Law Enforcement	\$ 8,989,374	\$ 9,523,545	\$ 3,509,400	\$ 3,749,336	\$ 239,936	39%
Planning & Development	\$ 1,813,721	\$ 1,961,971	\$ 749,828	\$ 770,077	\$ 20,249	39%
District-Wide Services	\$ 8,849,586	\$ 7,537,986	\$ 1,650,924	\$ 1,182,349	\$ (468,575)	16%
Transfer Out of Corporate Fund	\$ 8,200,000	\$ 3,910,000	\$ 4,100,000	\$ 1,954,350	\$ (2,145,650)	50%
<b>TOTALS</b>	<b>\$ 65,651,980</b>	<b>\$ 61,455,391</b>	<b>\$ 22,643,783</b>	<b>\$ 20,481,681</b>	<b>\$ (2,092,019)</b>	<b>33%</b>