



**Forest Preserve District of Cook County
Board of Commissioners**

Finance Committee

Tuesday, October 24, 2017

10:30 AM

**Cook County Building, Board Room,
118 North Clark Street, Chicago, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

17-0334

COMMITTEE MINUTES

Approval of the minutes from the meeting of 09/12/2017

17-0359

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation - 9/12/2017

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2017 to Present: \$1,920,316.39

Proposed Settlements to Be Approved: \$7,184.28

Legal Fees Approved Fiscal Year 2017 to Present: \$702,362.75

Legal Fees for 9/12/2017 to Be Approved: \$104,804.50

BID RECOMMENDATIONS

17-0355

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the “Preserves”) to enter into a contract with Stantec Consulting Services, Lombard, Illinois.

Reason: Contract #17-31-123 consists of approximately 172 acres of brush removal at Cap Sauers Holding in accordance with the Preserves’ specifications in Region 7, Sag Valley Division. Stantec Consulting Services was the lowest responsible bidder of the six (6) bidders.

Bid Opening Date: 9/29/2017

Bid Results:

1. Stantec Consulting Services, \$340,930.50
2. Encap, Inc., \$349,601.75
3. Semper Fi Yard Services, \$435,487.00
4. Clean Cut Tree Service, \$462,900.00
5. Homer Tree Service, \$603,247.00
6. KGI Landscaping, \$1,002,757.00

Estimated Fiscal Impact: \$340,930.50

Contract Period: Date of execution - 10/1/2020, with a twelve (12) month extension option to account for suboptimal weather or ground conditions

Account Name/Number: EAB Tree Removal 51009.521456, Vegetation Management 51009.521455,

Habitat Restoration 51009.521444, Habitat Enhancement 51009.521452, Mitigation Accounts:
51010.29982 and 51010.22522

District: 17

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The Vendor has met the Minority and Women Business Enterprise Ordinance Provisions.

17-0360

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the “Preserves”) to enter into a contract with Trees “R” Us, Wauconda, Illinois

Reason: Bid #17RM 125 consists of the removal of one-hundred eleven (111) trees, sixteen (16) of which require pruning in accordance with the Preserves’ specifications at Chick Evans, Edgebrook, and Billy Caldwell golf courses. Trees “R” Us was the lowest responsible bidder of the seven (7) bidders.

Bid Opening Date: 10/4/2017

Bid Results:

1. Trees “R” Us, \$19,880.00
2. Alvarez, Inc., \$30,092.15
3. Groundskeeper, \$32,400.00
4. Homer Tree Care, \$38,500.00
5. KGI Landscaping, \$48,800.00
6. Clean Cut Tree Service, \$52,100.00
7. Winkler’s Tree and Landscaping, \$87,640.00

Estimated Fiscal Impact: \$19,880.00

Contract Period: Thirty (30) working days after issuance of purchase order

Account Name/Number: EAB Tree Removal 51009.521456, Vegetation Management 51009.521455, Habitat Restoration 51009.521444, Habitat Enhancement 51009.521452, Mitigation Accounts: 51010.29982 and 51010.22522

District: 10, 13

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

17-0361

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the “Preserves”) to enter into a contract with Trees “R” Us, Wauconda, Illinois

Reason: Bid #17RM 130 consists of the removal of sixty-two (62) trees, five (5) of which require pruning or topping in accordance with the Preserves’ specifications at George Dunne golf course. Trees “R” Us was the lowest responsible bidder of the seven (7) bidders.

Bid Opening Date: 10/4/2017

Bid Results:

1. Trees “R” Us, \$10,850.00
2. Alvarez, Inc., \$13,010.45
3. Homer Tree Care, \$14,000.00
4. Groundskeeper, \$16,900.00
5. Winkler’s Tree and Landscaping, \$21,420.00
6. KGI Landscaping, \$29,000.00
7. Clean Cut Tree Service, \$45,000.00

Estimated Fiscal Impact: \$10,850.00

Contract Period: Thirty (30) working days after issuance of purchase order

Account Name/Number: EAB Tree Removal 51009.521456, Vegetation Management 51009.521455, Habitat Restoration 51009.521444, Habitat Enhancement 51009.521452, Mitigation Accounts: 51010.29982 and 51010.22522

District: 6

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

17-0074

Presented by: ARNOLD RANDALL, General Superintendent

REPORT

Department: Finance and Administration

Request: Receive and File

Report Title: Corporate Fund Analysis of Revenue and Expense

Report Period: 1/1/2017 - 8/31/2017

Summary: Detailed analysis of Corporate Fund Revenue and Expenses through August 2017.



Secretary

Chairman: Goslin
Vice-Chairman: Vacant
Members: Committee of the Whole

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF AUGUST 31, 2017

REVENUES	2016 Budget	2017 Budget	Aug-16	Aug-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 48,009,330	\$ 48,817,810	47,164,144	46,812,721	\$ (351,423)	96%
Personal Property Taxes	\$ 3,090,350	\$ 2,104,080	2,185,590	2,015,191	\$ (170,399)	96%
Golf	\$ 760,000	\$ 700,000	220,775	261,724	\$ 40,949	37%
Concessions	\$ 350,000	\$ 390,000	205,859	250,221	\$ 44,362	64%
License Agreements	\$ 2,193,000	\$ 2,444,000	2,963,450	1,157,463	\$ (1,805,987)	47%
Land Use Fees	\$ 257,500	N/A	201,011	29,188	\$ (171,823)	N/A
Winter Sports	\$ 32,500	\$ 27,000	850	3,803	\$ 2,953	14%
Equestrian Licenses	\$ 52,000	\$ 52,000	45,413	43,549	\$ (1,864)	84%
Miscellaneous Income	\$ 100,000	\$ 100,000	101,561	103,892	\$ 2,331	104%
Picnic and Permit Fees	\$ 1,150,000	\$ 1,250,000	1,161,438	1,486,365	\$ 324,927	119%
Pool Fees	\$ 450,000	\$ 600,000	636,448	336,516	\$ (299,932)	56%
Fines	\$ 331,800	\$ 385,000	245,424	224,704	\$ (20,720)	58%
Campgrounds	\$ 425,000	\$ 425,000	319,507	435,994	\$ 116,487	103%
Interest	\$ 50,000	\$ 50,000	-	137,685	\$ 137,685	275%
Intergovernmental Sources	\$ 200,500	\$ 200,500	-	-	\$ -	0%
Transfer In Corporate Fund	\$ 8,200,000	\$ 3,910,000	-	-	\$ -	0%
TOTALS	\$ 65,651,980	\$ 61,455,389	\$ 55,451,470	\$ 53,299,016	\$ (2,152,454)	87%

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF AUGUST 31, 2017

EXPENDITURES	2016 Budget	2017 Budget	Aug-16	Aug-17	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 2,471,393	\$ 2,595,537	\$ 1,600,528	\$ 1,601,118	\$ 590	62%
Finance & Administration	\$ 1,966,412	\$ 2,113,635	\$ 1,394,490	\$ 1,409,232	\$ 14,742	67%
Human Resources	\$ 892,892	\$ 778,485	\$ 481,308	\$ 442,710	\$ (38,598)	57%
Resource Management	\$ 4,395,744	\$ 4,711,826	\$ 2,965,618	\$ 3,055,056	\$ 89,438	65%
Conservation & Experiential Programming	\$ 5,768,101	\$ 5,276,524	\$ 3,063,707	\$ 3,163,198	\$ 99,491	60%
Permit, Concessions & Volunteer Resources	\$ 1,297,784	\$ 1,399,260	\$ 868,010	\$ 841,620	\$ (26,390)	60%
Landscape Maintenance	\$ 10,127,255	\$ 11,015,372	\$ 6,786,111	\$ 6,933,577	\$ 147,466	63%
Facility Maintenance	\$ 9,443,454	\$ 9,372,276	\$ 4,730,110	\$ 4,561,082	\$ (169,028)	49%
Resident Watchmen Facilities	\$ 257,500	N/A	\$ 105,122	N/A	N/A	N/A
Legal Department	\$ 1,178,764	\$ 1,258,973	\$ 864,612	\$ 793,091	\$ (71,521)	63%
Law Enforcement	\$ 8,989,374	\$ 9,523,545	\$ 6,031,811	\$ 6,337,533	\$ 305,722	67%
Planning & Development	\$ 1,813,721	\$ 1,961,971	\$ 1,283,791	\$ 1,250,875	\$ (32,916)	64%
District-Wide Services	\$ 8,849,586	\$ 7,537,986	\$ 3,100,704	\$ 2,286,919	\$ (813,785)	30%
Transfer Out of Corporate Fund	\$ 8,200,000	\$ 3,910,000	\$ 4,100,000	\$ 1,955,000	\$ (2,145,000)	50%
TOTALS	\$ 65,651,980	\$ 61,455,391	\$ 37,375,922	\$ 34,631,011	\$ (2,744,911)	56%