



**FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS**

**Finance Agenda**

**Tuesday, May 19, 2015**

**10:00 A.M**

**Cook County Building, Board Room 569  
118 North Clark Street, Chicago, Illinois**

**NOTICE AND AGENDA**

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**15-0356**

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 4/14/2015

**15-0351**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation -04/14/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2015 to Present: \$24,846.44  
Proposed Settlements to Be Approved: \$2,515.87

Legal Fees Approved Fiscal Year 2015 to Present: \$301,164.83  
Legal Fees for 04/14/2015 to Be Approved: \$35,546.01

**DISBURSEMENTS**

**15-0335**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** IDOT, Springfield, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$445,485.81

**Accounts:** 25-6780, Trail Account

**Contract Number(s):** 06-80-03

**Summary:** Thorn Creek Bicycle Trail Completion Stage 1- Construction

**15-0336**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Burling Builders, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$720,299.78

**Accounts:** 25-6710, Building Account

**Contract Number(s):** 13-80-01-G3R1 & G3R2

**Summary:** New Metal Buildings at Various Sites, locations include: Thorn Creek Maintenance Division HQ, Palos Trail HQ, Central Maintenance Facilities Addition & Central Maintenance Facilities Vehicle Storage Building

**15-0337**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** All-Bry Construction Co., Burr Ridge, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$265,797.76

**Accounts:** 25-6710, Building Account

**Contract Number(s):** 13-80-01-G7R2

**Summary:** Warming Shelter Building and Site Improvements at Swallow Cliff

**15-0338**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Plata Corporation, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$177,700.06

**Accounts:** 25-6710, Building Account

**Contract Number(s):** 13-80-01-G3R3

**Summary:** North Police Headquarters, Highland Woods Golf Course, Crabtree Nature Center, Deer Grove Sub-Division Headquarters and Northwest Resource Management Headquarters

**15-0339**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Plata Corporation, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$238,277.71

**Accounts:** 25-6710, Building Account

**Contract Number(s):** 13-80-01-G7R1

**Summary:** General Headquarters Elevator Addition and Renovation

**15-0340**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Burling Builders, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$197,642.94

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-002C

**Summary:** Camp Shabbona Development

**15-0341**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Old Veteran Construction, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$404,435.74

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-004C

**Summary:** Camp Reinberg Development

**15-0342**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Cornerstone Contracting, Inc., Elk Grove Village, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$633,335.29

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-006C

**Summary:** Camp Bullfrog/Maple Lake Development

**15-0343**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** IDOT, Springfield, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$646,807.16

**Accounts:** 10-80-67-711-6770, Grant Account (Site Improvements)

**Contract Number(s):** 12-80-58

**Summary:** Golfview Road & 31st Street; Roadway Access Improvements to Brookfield Zoo

**15-0344**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** IDOT, Springfield, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$423,721.41

**Accounts:** 25-6780, Trail Account

**Contract Number(s):** 05-80-20

**Summary:** Cal-Sag Trail West Segment

**15-0345**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Burling Builders, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$242,282.11

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-003C

**Summary:** Camp Sullivan Development - Phase 1

**BID RECOMMENDATIONS**

**15-0312**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Forest Preserves") to enter into a contract with F.H. Paschen, S.N. Nielsen & Associates LLC, Chicago, Illinois for the Interior and Exterior Improvements at Whealan Pool, Caldwell Woods warming shelter and comfort stations at Linne Woods and LaBagh Woods.

**Reason:** Contract 13-80-01-G6R3B-2 Interior and Exterior Improvements at Whealan Pool, Caldwell Woods, Linne Woods, and LaBagh Woods. The work includes, but is not limited to, interior and exterior building improvements, emergency exit lighting, new paths, bicycle racks, and other related work as specified in the plans & specifications.

**Bid Opening Date:** 2/6/2015

**Bid Results:**

<u>Firm</u>	<u>Base Bid</u>
1. F.H. Paschen, S.N. Nielsen & Associates LLC	\$258,784.78*
2. Outlook Design & Construction / GMA Construction	\$293,171.30
3. Chicago Commercial Construction	\$347,462.98
4. Paul Borg Construction Company	\$399,445.80

\* F.H. Paschen, S.N. Nielsen & Associates LLC's bid was read into the record as \$258,776.00, but after further examination, they made a mathematical error in their calculations. Their actual bid is \$258,784.78

**Estimated Fiscal Impact:** \$258,784.78

**Contract Period:** Nine (9) Months after issuance of Notice to Proceed.

**Account Name/Number:** Building Accounts 25-6710, 26-6710, 51-6710, 52-6710, 54-6750 and 55-6710 .

**District:** 9,12 and 13

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.



## 15-0324

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### PROPOSED BID RECOMMENDATION

**Department:** Resource Management

**Request:** Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Groundskeeper Landscaping, Orland Park, Illinois

**Reason:** Contract #15-31-103 consists of tree and brush removal along the multi-use trail system in the Indian Boundary area, including the removal, topping or pruning of one thousand five hundred eighty-seven (1,587) trees, eleven (11) of which require pruning/topping in accordance with the Preserves specifications in Region 3, Indian Boundary Division. Groundskeeper Landscaping was the lowest responsible bidder of the four (4) bidders.

**Bid Opening Date:** 4/29/2015

#### **Bid Results:**

1. Groundskeeper Landscaping, \$191,450.00
2. Trees "R" Us, \$192,005.00
3. Clean Cut Tree Service, \$192,850.00
4. Homer Tree Service, \$275,465.00

**Estimated Fiscal Impact:** \$191,450.00

**Contract Period:** Ninety (90) work days from notice to proceed

**Account Name/Number:** 09-6756 EAB Tree Removal

**District:** 9

#### **Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**15-0331**

**REVENUE AND EXPENSE REPORT**

**Forest Preserve District of Cook County  
Corporate Fund Analysis of Revenue and Expenses  
as of March 31, 2015**

SEE ATTACHED

**15-0237**

**Sponsored by:** TONI PRECKWINKLE, President

**PROPOSED ORDINANCE AMENDMENT**

**FOREST PRESERVE FEE SCHEDULE**

Amending the Forest Preserve District of Cook County Code of Ordinances to add a fee schedule for the new Aerial Adventure & Zipline Course.

**BE IT ORDAINED**, by the Forest Preserve District of Cook County Board of Commissioners, that Title 7 - Fees, Chapter 1 - Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows:

**7-1-1: FEE SCHEDULE**

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AERIAL ADVENTURE COURSE AND ZIPLINE FEES

Tree Top Adventure Course: \$57.00 (Adult Ages 16+) and \$37.00 (Child Ages 10-15)

Tree Top Junior Course: \$27.00 (All Ages)

Stand Alone Zipline: \$12.00 (All Ages)

\*Nonprofit organizations with proper documentation may qualify for a reduced rate of 30% on designated charges.

\*A reduction of 30% applies toward the last two weeks of April and for the first two weeks of November.

**Effective date:** This ordinance shall be in effect immediately upon adoption

**Legislative History** 4/14/15 FPD Board of Commissioners referred to the Finance Committee

**15-0243**

**Sponsored by:** TONI PRECKWINKLE, President

**PROPOSED ORDINANCE AMENDMENT**

**FOREST PRESERVE FEE SCHEDULE**

**BE IT ORDAINED**, by the Forest Preserve District of Cook County Board of Commissioners, that Title 7 - Fees, Chapter 1 - Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows:

**7-1-1: FEE SCHEDULE**

\*\*\*

**BOAT HOUSE RENTAL FEES**

Row Boat Rental: Hourly Rate \$15.00 / Discount Day Hourly Rate \$12.00 / All Day Rate \$45.00

Single Kayak Rental: Hourly Rate \$15.00 / Discount Day Hourly Rate \$12.00 / All Day Rate \$45.00

Tandem Kayak Rental: Hourly Rate \$20.00 / Discount Day Hourly Rate \$15.00 / All Day Rate \$50.00

Canoe Rental: Hourly Rate \$20.00 / Discount Day Hourly Rate \$15.00 / All Day Rate \$50.00

Paddle Boat Rental: Hourly Rate \$15.00 / Discount Day Hourly Rate \$12.00

Electric Motor Boat Rental: Hourly Rate \$20.00 / Discount Day Hourly Rate \$12.00 / All Day Rate \$60.00

**Effective date:** This ordinance shall be in effect immediately upon adoption.

**Legislative History** 4/14/15 FPD Board of Commissioners referred to the Finance Committee

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF March 31, 2015

REVENUES	2014 Budget	2015 Budget	Mar-14	Mar-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	\$ 21,173,824	\$ 21,945,406	\$ 771,582	46%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	\$ 630,651	\$ 546,705	\$ (83,946)	18%
Golf	\$ 990,000	\$ 990,000	\$ -	\$ 20,623	\$ 20,623	2%
Concessions	\$ 220,000	\$ 190,000	\$ 40,710	\$ 109,696	\$ 68,986	58%
License Agreements	\$ 678,800	\$ 876,000	\$ 425,354	\$ 345,644	\$ (79,710)	39%
Land Use Fees	\$ 257,500	\$ 257,500	\$ 54,460	\$ 47,725	\$ (6,735)	19%
Winter Sports	\$ 15,000	\$ 25,000	\$ 44,360	\$ 24,772	\$ (19,588)	99%
Equestrian Licenses	\$ 40,000	\$ 40,000	\$ 160	\$ 3,932	\$ 3,772	10%
Miscellaneous Income	\$ 100,000	\$ -	\$ 12,783	\$ 14,047	\$ 1,264	-
Picnic Permit Fees	\$ 950,000	\$ 1,000,000	\$ 522,708	\$ 491,132	\$ (31,576)	49%
Pool Fees	\$ 420,000	\$ 388,680	\$ (90)	\$ -	\$ 90	0%
Fines	\$ 336,000	\$ 316,000	\$ 73,155	\$ 16,310	\$ (56,845)	5%
Interest	\$ 100,000	\$ 75,000	\$ 4,979	\$ 4,861	\$ (118)	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	\$ -	\$ -	\$ -	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 22,983,054</b>	<b>\$ 23,570,853</b>	<b>\$ 587,799</b>	<b>38%</b>

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF March 31, 2015

EXPENDITURES	2014 Budget	2015 Budget	Mar-14	Mar-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 248,026	\$ 285,154	\$ 37,128	17%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 288,093	\$ 330,247	\$ 42,154	17%
Human Resources	\$ 562,261	\$ 709,273	\$ 88,912	\$ 97,825	\$ 8,913	14%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 633,954	\$ 732,677	\$ 98,723	17%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 666,046	\$ 696,546	\$ 30,500	13%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 274,206	\$ 289,619	\$ 15,413	14%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 1,438,319	\$ 1,533,567	\$ 95,248	16%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 1,285,277	\$ 1,083,823	\$ (201,454)	11%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 545	\$ 15,104	\$ 14,559	6%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 194,657	\$ 212,944	\$ 18,287	16%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 1,498,992	\$ 1,679,041	\$ 180,049	18%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 268,884	\$ 318,535	\$ 49,651	16%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 384,837	\$ 425,168	\$ 40,331	6%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 7,270,748</b>	<b>\$ 7,700,250</b>	<b>\$ 429,502</b>	<b>12%</b>