



## Grant Summary Sheet

Grant Details	
Project Name:	
Brief Description:	
Grantor/Grant Program:	Grant Manager:
Applicant:	Lead Department:
Project Manager:	Project Manager Email:
Project Billing Manager:	Project Billing Manager Email:
Project Start Date:	Project End Date:
Financial Details	
Budget:	Project Match Account: <small>To be filled out by Lead Dept. - use same program code if possible</small>
Grant Amount:	
In-Kind Match Amount:	Project Grant Account:
Cash Match Amount:	
Total Project Cost:	
Program Code:	
Requisition Account:	
Requirements	
Report:	Due Dates:
Other Requirements:	
Notes:	

**Questions? Contact:** Michelle Uting (responsible for grant administration) at [michelle.uting@cookcountyil.gov](mailto:michelle.uting@cookcountyil.gov) or 708-932-0661  
Mark Kim (responsible for grant finances) at [mark.kim@cookcountyil.gov](mailto:mark.kim@cookcountyil.gov) or 708-228-6163