



**Forest Preserve District of Cook County  
Board of Commissioners**

**Finance Committee**

**Tuesday, July 23, 2024**

**9:30 AM**

**Thatcher Woods Pavilion, 8030 Chicago  
Avenue, River Forest, Illinois**

**Issued On: 7/17/2024**

**NOTICE AND AGENDA**

**There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.**

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have registered, with the Secretary, to speak 24 hours in advance of the meeting. To register as a public speaker, go to the meeting details page for this meeting at <https://fpdcc.legistar.com/Calendar.aspx> to find a registration link. Duly authorized public speakers may speak live at Thatcher Woods Pavilion, 8030 Chicago Avenue, River Forest, Illinois at a time specified in the meeting agenda. Due to technological constraints at the venue, there will be no virtual public comment at this meeting. The meeting will also not be streamed live. A video recording of the meeting will be posted on the meeting details page for this meeting at <https://fpdcc.legistar.com/Calendar.aspx>. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, discriminatory, profane, or otherwise inappropriate language when addressing the Board; failure to act appropriately, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony. Written comments will not be read aloud at the meeting, but will be posted on the meeting page and made a part of the meeting record.

[24-0290](#)

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 6/11/2024

[24-0144](#)

**Presented by:** EILEEN FIGEL, Interim General Superintendent

**PROPOSED ORDINANCE AMENDMENT**

**DISTRICT VEHICLE POLICY AMENDMENT**

**BE IT ORDAINED**, by the Forest Preserve District of Cook County Board of Commissioners, that Title 1 (Administrative), Chapter 14 (District Vehicle Policy), of the Forest Preserve District of Cook County Code of Ordinances is hereby amended as Follows:

**1-14-1: ESTABLISHMENT OF A ~~COUNTYWIDE~~ DISTRICTWIDE VEHICLE STEERING COMMITTEE.**

**1-14-2: RESPONSIBILITIES OF ELECTED OFFICIALS, DEPARTMENTS, AND EMPLOYEES AND ASSIGNMENT OF VEHICLE COORDINATOR.**

**1-14-3: AUTHORIZED USE OF DISTRICT VEHICLES.**

**1-14-4: MISCELLANEOUS.**

Full text of this ordinance amendment can be found here: [<https://bit.ly/24-0144>](https://bit.ly/24-0144)

**Effective Date:** This ordinance shall be in effect immediately upon adoption.

**Legislative History :** 6/11/24 - FPD Board of Commissioners - refer to the Finance Committee

[24-0217](#)

**Presented by:** EILEEN FIGEL, Interim General Superintendent

**PROPOSED TRANSFER OF FUNDS**

**Department:** Department of Finance and Administration

**Request:** Approval of a transfer of Funds

**Reason:** The reason for this transfer is to meet the Forest Preserves of Cook County Pension obligation as set forth in the Public Act 102-1131 (effective June 1, 2023).

**From Account(s):** 51001.5100.00000.801420.00000.00000 (Corporate)

**To Account(s):** 51004.5100.00000.411502.00000.00000 (Pension)

**Total Amount of Transfer:** \$8,384,419.00

**On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?**

Tax collection for the pension fund has not yet increased to meet 2024 obligations. This became apparent after first quarter 2024.

**How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.**

It was determined there was sufficient available Corporate Fund Balance.

**Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.**

No projects, purchases, programs, contracts, or other obligations will be deferred, delayed, or canceled as a result of the transfer of funds.

**If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.**

The fund developed a surplus of funding due to turnover and revenues exceeding budgeted expectations.

**Legislative History :** 6/11/24 - FPD Board of Commissioners - refer to the Finance Committee

[24-0242](#)

**Presented by:** EILEEN FIGEL, Interim General Superintendent

#### **PROPOSED BID RECOMMENDATION**

**Department:** Department of Planning and Development

**Request:** Authorization for the Forest Preserves of Cook County (the “Forest Preserves”) to enter into a

construction contract with Pan-Oceanic Engineering Co., Inc., primary place of business Chicago, Illinois, for the removal and installation of drop gates (bollards), trail striping, painting of pavement markers, and installation of signage along the Poplar Creek, Tinley Creek, and Centennial Trail paved trail systems.

**Reason:** Contract #74000014446 issued under Project #24-80-01R Trail Safety Improvements for Poplar Creek, Tinley Creek, and Centennial Trails. The work addresses safety issues with the removal and/or installation of drop gates at egress points on Forest Preserves paved trails, centerline striping and installation of approved regulatory signs.

**Bid Opening Date:** 5/15/2024

**Bid Results:**

- 1. Garfield Building Maintenance Co., Inc.                   \$319,715.00\*
- 2. **Pan-Oceanic Engineering Co., Inc.                   \$448,397.58**

\* The Cook County Waiver Review Committee determined that the MWBE Utilization Plan (UP) submitted as part of this bidder’s proposal was found to be non-responsive as it relates to the MWBE participation goals set forth for this contract.

**Estimated Fiscal Impact:** \$448,397.58

**Contract Period:** One hundred and twenty (120) days from notice to proceed.

**Account Name/Number:** Land Improvement 51009.560019, 51028.560019, 51029.560019, 51031.560019, 51033.560019, and 51034.560019; and future Construction and Development accounts

**District:** 5, 6, 15, 17

**Concurrence(s):** The vendor has met the Minority- and Women-Owned Business Enterprise Ordinance via direct participation.

The Chief Financial Officer and Chief Attorney have approved this item.

[24-0281](#)

**Presented by:** EILEEN FIGEL, Interim General Superintendent

**PROPOSED BID RECOMMENDATION**

**Department:** Department of Planning and Development

**Request:** Authorization for the Forest Preserves of Cook County to enter into a construction contract with Fabex Technologies, LLC, primary place of business Chicago, Illinois, for shelter repairs at Yankee Woods (grove 2), Dan Ryan Woods (groves 1, 5, 10 & 15), Flatfoot Lake, Jurgensen Woods (grove 1), Bremen Grove #1, Eggers Grove #3, and Glenwood Woods North (grove 1).

**Reason:** Contract #74000010979 issued under Project #24-80-26 for 2024 Picnic Shelter Repairs at South Cook County Locations. The work addresses the renovation of ten (10) existing picnic shelters. The work includes, but is not limited to, lead-based paint removal, concrete ceiling panel patching, concrete ceiling panel replacement, roof removal and replacement, and other related work as specified in the plans and specifications.

**Bid Opening Date:** 6/28/2024

**Bid Results:**

1. Fabex Technologies, LLC \$819,960.94
2. AGAE Contractors, Inc. \$952,000.00
3. TORI Construction \$985,000.00

**Estimated Fiscal Impact:** \$819,960.94

**Contract Period:** Three hundred sixty (360) days from the date of issuance of Notice to Proceed

**Account Name/Number:** Property Maintenance and Operations 51009.560105, 51028.560105, 51031.560105, 51033.560105, and 51034.560105; and future Construction and Development accounts

**District:** 3, 4, 6

**Concurrence(s):** The vendor has met the Minority- and Women-Owned Business Enterprise Ordinance via direct participation.

The Chief Financial Officer and Chief Attorney have approved this item.

[24-0319](#)

**Presented by:** EILEEN FIGEL, Interim General Superintendent

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation - 7/23/2024

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2024 to Present: \$0.00

Proposed Settlements to Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2024 to Present: \$303,880.80

Legal Fees for 7/23/2024 to Be Approved: \$59,228.32

[24-0191](#)

**Presented by:** EILEEN FIGEL, Interim General Superintendent

## REPORT

**Department:** Department of Permits, Rentals and Concessions

**Request:** Refer to Finance Committee

**Report Title:** Forest Preserves of Cook County Annual Concessions Report FY 2023

**Report Period:** 1/1/2023 - 12/31/2023

**Summary:** On 3/15/2022, the Forest Preserves of Cook County Board of Commissioners approved the Forest Preserves of Cook County (the “Forest Preserves”) Concessions Ordinance (Board Item No. 22-0126) (the “Ordinance”). Under the Ordinance, the Forest Preserves is authorized to grant certain concession related permits and contracts. To assist with this process, the Forest Preserves implemented a Concessions Policy (Policy Number: 05.00.00) establishing the criteria by which the Forest Preserves will issue permits and contracts for concession opportunities to increase and improve visitor engagement by providing the public with access to complementary recreational activities, amenities and services while also generating revenue to support the mission of the Forest Preserves.

The Ordinance requires an annual report to the Forest Preserves of Cook County Board of Commissioners on concession related permits and contracts awarded by the Forest Preserves of Cook County for part or all of the prior fiscal year and any concession opportunities currently available or anticipated to be made available by the Forest Preserves of Cook County for the current year. The Concession Report describes the specific concessionaire permits and contracts that generated revenue in 2023 along with opportunities anticipated for 2024.

In 2023, the Forest Preserves received \$1,824,192.00, an 11% increase over 2022.

**Legislative History :** 6/11/24 - FPD Board of Commissioners - refer to the Finance Committee

[24-0081](#)

**Presented by:** EILEEN FIGEL, Interim General Superintendent

**REPORT**

**Department:** Department of Finance and Administration

**Request:** Receive and File

**Report Title:** Corporate Fund Analysis of Revenue and Expenditures

**Report Period:** 1/1/2024 - 5/31/2024

**Summary:** Detailed Fund Analysis of Revenue and Expenditures for May 2024.



---

Secretary

Chairman: Lowry

Vice-Chairman: Vacant

Members: Committee of the Whole