



FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

Finance Agenda

Tuesday, January 12, 2016

10:00 A.M

**Cook County Building Board Room 569
118 North Clark Street, Chicago, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

16-0060

COMMITTEE MINUTES

Approval of the minutes from the meeting of 12/15/2015

16-0054

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -12/15/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2016 to Present: \$0.00

Proposed Settlements to Be Approved: \$2,215.34

Legal Fees Approved Fiscal Year 2016 to Present: \$0.00

Legal Fees for 12/15/2015 to Be Approved: \$64,615.72

16-0055

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -1/12/2016

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2016 to present: \$0.00

Workers' Compensation Claims to Be Approved: \$0.00

Workers' Compensation Lien Recovery approved Fiscal Year 2016 to present: \$0.00

Workers' Compensation Lien Recovery to be Approved: \$23,130.59

DISBURSEMENTS

16-0037

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Plata Corporation, Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$263,278.78

Accounts: Building Account, 25-6710

Contract Number(s): 13-80-01-G7R1

District(s): 9

Summary: General Headquarters Elevator Addition and Renovations

16-0038

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Industria, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$161,087.00

Accounts: Habitat Restoration Grant Account, 10-6750

Contract Number(s): 15-80-34R

District(s): 13

Summary: Winnetka Dam Removal

16-0039

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Chicago Commercial Construction, Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$175,805.59

Accounts: Recreation (Landscape Improvements) Account, 25-6760

Contract Number(s): 13-80-02-05C4-R

District(s): 6 and 14

Summary: Deer Grove and Tinley Creek Site Improvements

16-0040

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: All-Bry Construction Company, Burr Ridge, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$393,904.74

Accounts: Camp Account, 25-6730

Contract Number(s): 13-80-03-009C

District(s): 6

Summary: Camp Sullivan Barn, Phase 3

16-0049

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Matthew Paving Inc., Oak Lawn, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$234,642.23

Accounts: Trail Account, 25-6780 and 52-6780

Contract Number(s): 10-80-79G

District(s): 17

Summary: Orland Grassland Bicycle Trail

16-0050

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Path Construction Company

Good(s) or Service(s): Construction Services

Fiscal Impact: \$390,482.10

Accounts: Building Account, 25-6710

Contract Number(s): 13-80-01-G7R3

District(s): 15

Summary: Rolling Knolls Welcome Center

BID RECOMMENDATION

16-0058

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Homer Tree Service, Lockport, Illinois

Reason: Contract #16-31-102 consists of the removal of three hundred and seventeen (317) trees, approximately two hundred and sixty (260) of which require stumping at River Oaks Golf Course in accordance with the Preserves specifications in Region 9, Thorn Creek Division. Homer Tree Service was the lowest responsible bidder of the four (4) bidders.

Bid Opening Date: 12/18/2015

Bid Results:

1. Homer Tree Service, \$32,000.00
2. Groundskeeper Landscaping, Inc., \$65,650.00
3. Trees R Us, Inc., \$110,950.00
4. Clean Cut Tree Service, Inc., \$148,000.00

Estimated Fiscal Impact: \$32,000.00

Contract Period: Thirty (30) working days from issuance of purchase order

Account Name/Number: EAB Tree Removal, 09-6756 EAB and Habitat Restoration, 09-6750

District(s): 4

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

15-0710

PROPOSED BID RECOMMENDATION

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Groundskeeper Landscaping, Orland Park, Illinois

Reason: Contract #16-31-103 consists of the removal of three hundred and seventy (370) trees, one hundred and one (101) of which require stumping at Edgebrook Golf Course in accordance with the Preserves specifications in Region 4, North Branch Division. Groundskeeper Landscaping was the lowest responsible bidder of the four (4) bidders.

Bid Opening Date: 12/18/2015

Bid Results:

1. Groundskeeper Landscaping, Inc., \$56,500.00
2. Cuebas Landscaping Corp., \$68,543.00
3. Trees R Us, Inc., \$89,414.00
4. Clean Cut Tree Service, Inc., \$148,000.00

Estimated Fiscal Impact: \$56,500.00

Contract Period: Thirty (30) working days from issuance of purchase order

Account Name/Number: 09-6756 EAB Tree Removal, 09-6750 Habitat Restoration

District(s): 10

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

16-0043

REVENUE AND EXPENSE REPORT

**Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expenses
as of November 30, 2015**

SEE ATTACHED

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF NOVEMBER 30, 2015

REVENUES	2014 Budget	2015 Budget	Nov-14	Nov-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	44,925,267	46,300,349	\$ 1,375,082	98%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	2,758,390	2,974,448	\$ 216,058	97%
Golf	\$ 990,000	\$ 990,000	414,366	444,641	\$ 30,275	45%
Concessions	\$ 220,000	\$ 190,000	167,195	265,724	\$ 98,529	140%
License Agreements	\$ 678,800	\$ 876,000	680,791	2,297,135	\$ 1,616,344	262%
Land Use Fees	\$ 257,500	\$ 257,500	250,039	279,549	\$ 29,510	109%
Winter Sports	\$ 15,000	\$ 25,000	44,435	24,872	\$ (19,563)	99%
Equestrian Licenses	\$ 40,000	\$ 40,000	49,679	69,446	\$ 19,767	174%
Miscellaneous Income	\$ 100,000	\$ -	159,642	95,507	\$ (64,135)	-
Picnic and Permit Fees	\$ 950,000	\$ 1,000,000	1,087,720	1,350,018	\$ 262,298	135%
Pool Fees	\$ 420,000	\$ 388,680	402,695	498,932	\$ 96,237	128%
Fines	\$ 336,000	\$ 316,000	220,926	383,630	\$ 162,704	121%
Interest	\$ 100,000	\$ 75,000	30,839	4,863	\$ (25,976)	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	7,085	-	\$ (7,085)	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	-	-	\$ -	0%
TOTALS	\$ 57,577,147	\$ 62,097,166	\$ 51,199,069	\$ 54,989,114	\$ 3,790,045	89%

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF NOVEMBER 30, 2015

EXPENDITURES	2014 Budget	2015 Budget	Nov-14	Nov-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 1,419,557	\$ 1,522,013	\$ 102,456	92%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 1,591,608	\$ 1,696,694	\$ 105,086	87%
Human Resources	\$ 562,261	\$ 709,273	\$ 458,922	\$ 534,982	\$ 76,060	75%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 3,763,568	\$ 3,578,042	\$ (185,526)	82%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 3,872,947	\$ 4,433,527	\$ 560,580	81%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 1,543,330	\$ 1,535,900	\$ (7,430)	73%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 8,453,249	\$ 8,859,898	\$ 406,649	90%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 6,478,674	\$ 6,020,476	\$ (458,198)	60%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 77,275	\$ 221,523	\$ 144,248	86%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 1,048,252	\$ 1,072,690	\$ 24,438	81%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 7,424,514	\$ 8,211,211	\$ 786,697	88%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 1,577,755	\$ 1,641,038	\$ 63,283	85%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 1,561,233	\$ 3,913,698	\$ 2,352,465	56%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ 6,641,033	\$ 6,200,000	\$ (441,033)	100%
TOTALS	\$ 57,577,147	\$ 62,097,166	\$ 45,911,917	\$ 49,441,692	\$ 3,529,775	80%