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July 31, 2025

Mr. Thomas Conlon  
Director of Procurement  
69 W. Washington St., Suite 2060  
Chicago, IL 60602

Re: Contract No. 74000016656, Solicitation No. No. 25-53-012610  
Energy Consultant Services  
Department of Planning & Development

Dear Mr. Conlon:

Per your request, the Utilization Plan of the above-referenced contract has been reviewed for compliance regarding the Minority and Women- Owned Business Enterprises Ordinance and has been found to be responsive to the Professional Services aggregate goal of 35% MBE/WBE participation set forth for this contract.

Vendor: Ameresco, Inc.  
NTE Amount: \$528,312.00

<u>M/WBE Participation Commitment</u>	<u>Status</u>	<u>Dollar Amount</u>	<u>Commitment</u>
Shelton Solutions, Inc.	MWBE (6)- City of Chicago	\$ 184,909.20	35.00% D
	TOTAL	\$ 184,909.20	35.00%

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

I have not been informed by the User Department that other bidders are being considered for contract award.

Sincerely,

Sergio Silva  
Contract Compliance Administrator