



## Forest Preserve District of Cook County Office of the Purchasing Agent

### Sole Source Justification Form

<b>General Information</b>	Date: 02/20/2024
Department: Facilities & Fleet	Phone 708-771-1552
Contact Name: Denise Vaca	Email: denise.vaca@cookcountyil.gov

<b>Vendor Information</b>	
Company Name: Atlas Bobcat, LLC	Contact person: Todd Swartz
Address: 1160 McCabe Avenue - Elk Grove Village, IL 60007	
Phone: 847-233-7185	Email: Tswartz@AtlasBobcat.com

<b>Description.</b> Please provide a description of the goods or services required, pricing, the duration or frequency of the requirement, and where will the services or goods be delivered.
Bobcat parts and services are needed for approximately over (80) different pieces of Bobcat equipment used for a variety of construction and land management projects by FPCC departments. This contract is necessary for the continued repairs and parts for both current aging Bobcat equipment as well as planned purchases of additional Bobcat equipment to support upcoming workforce increases. Fleet is requesting a thirty-six (36) month term, not to exceed \$300,000 to be delivered to central garage 2199 S. 1st Avenue in Maywood, IL.

<b>Type.</b> Please select one of the options and explain below.
<input checked="" type="checkbox"/> Single Source <input type="checkbox"/> Proprietary/Copyright Restrictions <input type="checkbox"/> Equipment Compatibility <input type="checkbox"/> Patented Product <input type="checkbox"/> Exclusive or Unique Capability <input type="checkbox"/> Other, please explain
<b>Explanation:</b> Why is this product or service the only one that would satisfy the requirement(s)? As the only full line Bobcat authorized dealer for the Chicago metro area, Atlas Bobcat, LLC is responsible for sales, parts, and service. Furthermore, authorized Atlas Bobcat, LLC dealer locations are able to warranty their parts and certify warranty work.

<b>Due Diligence.</b> Describe the due diligence performed that led to the conclusion that this is a sole source.
A letter was obtained from Bobcat's corporate office confirming Atlas Bobcat, LLC as the only full line Bobcat authorized dealer for the Chicago metro area. Fleet respectfully requests that we use Atlas Bobcat, LLC (previously approved by the Forest Preserves of Cook County board of commissioners on 2/24/21) as our Bobcat parts and service sole source vendor.

<b>Department Recommendation</b>		
Requestor: Denise Vaca	Requisition Number: 17000010685	Date: 3/19/24
Department Head: Eric Pedersen		Date: 3/19/24

<b>Purchasing Agent Officer or Designee Approval</b>	
Signature: <i>Thomas J Conlon</i>	Date: 5/29/24

<b>Chief Financial Officer or Designee Approval</b>	
Signature:	Date:

<b>Chief Attorney or Designee Approval</b>	
Signature:	Date: