



**Forest Preserve District of Cook County
Board of Commissioners
Finance Committee**

Thursday, March 9, 2017

10:30 AM

**Mathew Bieszczat-VRC
Volunteer Resource Center
6100 North Central Ave
Chicago, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

17-0112

COMMITTEE MINUTES

Approval of the minutes from the meeting of 2/7/2017

17-0101

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -2/7/2017

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2017 to Present: \$1,677,379.84
Proposed Settlements to Be Approved: \$5,643.00

Legal Fees Approved Fiscal Year 2017 to Present: \$260,654.62
Legal Fees for 2/7/2017 to Be Approved: \$105,555.60

17-0104

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -3/7/2017

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2017 to Present: \$1,683,022.84
Proposed Settlements to Be Approved: \$61,990.96

Legal Fees Approved Fiscal Year 2017 to Present: \$366,210.22
Legal Fees for 3/7/2017 to Be Approved: \$75,547.77

17-0109

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation - 3/8/2017

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2017 to present: \$64,249.57
Workers' Compensation Claims to Be Approved: \$30,306.09

BID RECOMMENDATIONS

17-0082

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserves District of Cook County (the “Preserves”) to enter into a construction contract with Meru Corporation, 8436 W. Carol St., Niles Illinois to install new water service at the Southwest Police Headquarters in Palos Park and flush toilets at Schiller Woods in Chicago, Illinois.

Reason: 17-80-016 New Water Service for South Police Headquarters and Schiller Woods Flush Toilet. The work includes, but is not limited to, furnishing and installing new cast iron water mains, open cutting roads, directional boring under existing Illinois Department of Transportation roads, traffic control, capping and removing an existing well, removing existing water treatment equipment, miscellaneous site and landscape restoration and other work as described in the drawings and building specifications.

Bid Opening Date: 2/10/2017

Bid Results:

<u>Firm</u>	<u>Total Bid</u>
1. Meru Corporation	\$481,000.00
2. Sheeji Construction Inc.	\$559,780.00
3. Misfits Construction Co.	\$575,000.00
4. Pan-Oceanic Engineering Co.	\$595,519.00

Estimated Fiscal Impact: \$481,000.00

Contract Period: Two hundred and forty (240) days after issuance of notice to proceed.

Account Name/Number: Land Improvements accounts: 51025.560019, 51026.560019, 51054.560019, 51055.560019, 51056.560019, 51057.560019 and 51009.560019

District(s): 9 and 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

17-0089

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserves District of Cook County (the “Preserves”) to enter into a construction contract with Western Remac, Inc., primary place of business 1740 International Parkway, Woodridge, Illinois to furnish and install new gateway signage at Skokie Lagoons, Dan Ryan Woods, Thatcher Woods, Bemis Woods, Deer Grove and Palos, as well as other related work as specified in the plans and specifications.

Reason: 17-80-015 Gateway Signage Districtwide. The work includes, but is not limited to, furnishing and installing new vehicle and pedestrian directional signs, entrance signs as well as custom designed interpretation kiosks and other work as described in the drawings and building specifications.

Bid Opening Date: 2/10/2017

Bid Results:

<u>Firm</u>	<u>Total Bid</u>
1. Western Remac, Inc.	\$377,336.00
2. AGAE Contractors, Inc.	\$392,271.00
3. GMA Construction Group	\$458,906.00
4. Outlook Design & Construction, Inc.	\$518,253.00
5. Misfits Construction Co.	\$578,100.00
6. dsi Associates, Inc.	\$748,427.18

Estimated Fiscal Impact: \$377,336.00

Contract Period: One hundred eighty (180) days from notice to proceed

Account Name/Number: Land Development accounts: 51025.560019, 51026.560019, 51054.560019, 51055.560019, 51056.560019, 51057.560019 and 51009.560019

District(s): 4,13,14,16 and 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

17-0053

REPORT

Presented by: ARNOLD RANDALL, General Superintendent

REPORT

Department: Finance and Administration

Report Title: Corporate Fund Analysis of Revenue and Expense

Report Period: 1/1/2017 - 1/31/2017

Summary: Detailed Corporate Fund Analysis of Revenue and Expense for January 2017

A handwritten signature in blue ink that reads "Matthew B. DeLeon". The signature is written in a cursive style with a large initial "M".

Secretary

Chairman: Goslin
Vice-Chairman: Steele
Members: Committee of the Whole

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF JANUARY 31, 2017

REVENUES	2016 Budget	2017 Budget	Jan-16	Jan-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 48,009,330	\$ 48,817,810	94,185	115,455	\$ 21,270	0%
Personal Property Taxes	\$ 3,090,350	\$ 2,104,080	405,382	458,176	\$ 52,794	22%
Golf	\$ 760,000	\$ 700,000	-	-	\$ -	0%
Concessions	\$ 350,000	\$ 390,000	13,999	15,447	\$ 1,448	4%
License Agreements	\$ 2,193,000	\$ 2,444,000	762,206	289,339	\$ (472,867)	12%
Land Use Fees	\$ 257,500	N/A	15,934	N/A	N/A	N/A
Winter Sports	\$ 32,500	\$ 27,000	300	2,503	\$ 2,203	9%
Equestrian Licenses	\$ 52,000	\$ 52,000	59	846	\$ 787	2%
Miscellaneous Income	\$ 100,000	\$ 100,000	23,373	3,355	\$ (20,018)	3%
Picnic and Permit Fees	\$ 1,150,000	\$ 1,250,000	246,977	320,337	\$ 73,360	26%
Pool Fees	\$ 450,000	\$ 600,000	-	-	\$ -	0%
Fines	\$ 331,800	\$ 385,000	7,373	5,979	\$ (1,394)	2%
Campgrounds	\$ 425,000	\$ 425,000	37,080	73,361	\$ 36,281	17%
Interest	\$ 50,000	\$ 50,000	-	-	\$ -	0%
Intergovernmental Sources	\$ 200,500	\$ 200,500	-	-	\$ -	0%
Transfer In Corporate Fund	\$ 8,200,000	\$ 3,910,000	-	-	\$ -	0%
TOTALS	\$ 65,651,980	\$ 61,455,389	\$ 1,606,868	\$ 1,284,798	\$ (306,136)	2%

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF JANUARY 31, 2017

EXPENDITURES	2016 Budget	2017 Budget	Jan-16	Jan-17	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 2,471,393	\$ 2,595,537	\$ 29,919	\$ 31,345	\$ 1,426	1%
Finance & Administration	\$ 1,966,412	\$ 2,113,635	\$ 33,225	\$ 27,307	\$ (5,918)	1%
Human Resources	\$ 892,892	\$ 778,485	\$ 9,594	\$ 8,651	\$ (943)	1%
Resource Management	\$ 4,395,744	\$ 4,711,826	\$ 61,853	\$ 53,533	\$ (8,320)	1%
Conservation & Experiential Programming	\$ 5,768,101	\$ 5,276,524	\$ 67,259	\$ 54,070	\$ (13,189)	1%
Permit, Concessions & Volunteer Resources	\$ 1,297,784	\$ 1,399,260	\$ 29,429	\$ 14,081	\$ (15,348)	1%
Landscape Maintenance	\$ 10,127,255	\$ 11,015,372	\$ 127,009	\$ 113,610	\$ (13,399)	1%
Facility Maintenance	\$ 9,443,454	\$ 9,372,276	\$ 68,803	\$ 60,894	\$ (7,909)	1%
Resident Watchmen Facilities	\$ 257,500	N/A	\$ 2,758	N/A	N/A	N/A
Legal Department	\$ 1,178,764	\$ 1,258,973	\$ 154,118	\$ 15,588	\$ (138,530)	1%
Law Enforcement	\$ 8,989,374	\$ 9,523,545	\$ 19,201	\$ 128,356	\$ 109,155	1%
Planning & Development	\$ 1,813,721	\$ 1,961,971	\$ 28,743	\$ 24,563	\$ (4,180)	1%
District-Wide Services	\$ 8,849,586	\$ 7,537,986	\$ 13,004	\$ 83,398	\$ 70,394	1%
Transfer Out of Corporate Fund	\$ 8,200,000	\$ 3,910,000	\$ -	\$ -	\$ -	0%
TOTALS	\$ 65,651,980	\$ 61,455,391	\$ 644,915	\$ 615,396	\$ (26,761)	1%