



FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

Finance Agenda

Tuesday, July 12, 2016

10:00 AM

**Camp Sullivan, 14630 Oak Park Ave
Oak Forest, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

16-0320

COMMITTEE MINUTES

Approval of the minutes from the meeting of 6/7/2016

16-0305

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation - 6/7/2016

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2016 to Present: \$386,495.10
Proposed Settlements to Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2016 to Present: \$658,372.63
Legal Fees for 6/7/2016 to Be Approved: \$93,237.51

DISBURSEMENTS

16-0265

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Facilities and Fleet

Action: Disbursement Approval

Payee: Patson Inc. DBA TransChicago, Elmhurst, Illinois

Good(s) or Service(s): Purchase of one (1) 2017 Freightliner Grapple Truck

Fiscal Impact: \$200,032.00

Accounts: 25-6625, Vehicles and Maintenance

Contract Number(s): N/A

District(s): Districtwide

Summary: This purchase is for one (1) 2017 Freightliner Grapple Truck to be used throughout the District. This was board approved 11/17/2015.

16-0289

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Martinez Frogs - OVC JV, Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$277,490.09

Accounts: Recreation (Landscape Improvements) Account, 25-6760

Contract Number(s): 11-80-14

District(s): 6

Summary: Oak Forest Heritage Preserve Trail Construction and Parking Lot Improvements

16-0290

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Speedy Gonzalez Landscaping, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$194,449.20

Accounts: Site Amenities Account, 55-6770

Contract Number(s): 16-80-22

District(s): 4 and 11

Summary: Pavement Repairs - Dan Ryan Woods

16-0291

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Path Construction Company, Arlington Heights, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$203,149.26

Accounts: Building Account, 25-6710

Contract Number(s): 13-80-01-G7R3

District(s): 15

Summary: Rolling Knolls Welcome Center

16-0292

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Paul Borg Construction Co., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$249,990.79

Accounts: Recreation (Landscape Improvements), 54-6760

Contract Number(s): 13-80-02-11C1

District(s): 17

Summary: Adaptive Reuse - New Office at Bemis Woods

BID RECOMMENDATIONS

16-0277

PROPOSED BID RECOMMENDATION

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

Department: Planning and Development

Request: Authorization for the Forest Preserves District of Cook County (the "Preserves") to enter into a construction contract with Enlight Corporation, Chicago, Illinois, install concrete walkways at Camp Reinberg in Palatine.

Reason: Contract 16-80-23 Camp Reinberg Trail Paving. This work includes, but is not limited to the installation of concrete sidewalk at Camp Reinberg and other related work as specified in the plans and specifications.

Bid Opening Date: 6/17/2016

Bid Results:

<u>Firm</u>	<u>Base Bid</u>	<u>Total Bid</u>
Enlight Corporation		\$145,362.00
Misfits Construction		\$189,972.00

Estimated Fiscal Impact: \$145,362.00

Contract Period: One hundred fifty (150) days after issuance of notice to proceed

Account Name/Number: Building Account, 25-6730, 26-6730, 52-6730, 54-6730, 55-6730, 56-6730 and 09-6730

District(s): 14

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

16-0287

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Trees "R" Us, Inc., Wauconda, Illinois

Reason: Contract #16-31-113 consists of the removal of one thousand two hundred fifty-six (1,256) trees, thirty-one (31) of which require stumping in accordance with the Preserves' specifications in Region 4, North Branch Division. Trees "R" Us, Inc. was the lowest responsible bidder of the five (5) bidders.

Bid Opening Date: 6/22/2016

Bid Results:

1. Trees "R" Us, \$154,050.00

2. Clean Cut Tree Service, \$188,487.00
3. Arborworks, LLC, \$193,341.25
4. Groundskeeper Landscaping, \$214,600.00
5. Homer Tree Service, \$243,138.00

Estimated Fiscal Impact: \$154,050.00

Contract Period: Sixty (60) working days after issuance of purchase order

Account Name/Number: 09-6756 EAB Tree Removal, 09-6750 Habitat Restoration

District(s): 9, 10, 12 and 13

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

16-0288

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Trees "R" Us, Inc., Wauconda, Illinois

Reason: Contract #16-31-112 consists of the removal of four hundred (404) trees, three (3) of which require pruning in accordance with the Preserves' specifications in Region 2, Northwest Division. Trees "R" Us, Inc. was the lowest responsible bidder of the five (5) bidders.

Bid Opening Date: 6/24/2016

Bid Results:

1. Trees "R" Us, \$47,050.00
2. Clean Cut Tree Service, \$58,104.00
3. Arborworks, LLC, \$60,557.50
4. Homer Tree Service, \$74,646.00
5. Groundskeeper Landscaping, \$79,230.00

Estimated Fiscal Impact: \$47,050.00

Contract Period: Thirty (30) working days after issuance of purchase order

Account Name/Number: 09-6756 EAB Tree Removal, 09-6750 Habitat Restoration

District(s): 15

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provision

16-0298

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserves District of Cook County (the “Preserves”) to enter into a contract with Rausch Infrastructure, LLC, Chicago, Illinois for removal of the Dempster Street Dam on the Des Plaines River in Des Plaines.

Reason: Contract 16-80-05 Dempster Street Dam Removal. The work includes, but is not limited to, dam removal, soil erosion and sediment control, landscape restoration, and other related work as specified in the plans and specifications.

Bid Opening Date: 6/22/2016

Bid Results:

Firm	Base Bid
1. Rausch Infrastructure, LLC	\$274,890.00
2. Industria, Inc.	\$331,243.00
3. Pan Oceanic Engineering Co., Inc.	\$476,245.00

Estimated Fiscal Impact: \$274,890.00 (100% IDNR) grant funded

Contract Period: One hundred fifty (150) days after issuance of Notice to Proceed.

Account Name/Number: Dam Modification Grant Account, 10-6750.

District(s): 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.
The Chief Attorney and Chief Financial Officer have approved this item.

16-0299

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserves District of Cook County (the "Preserves") to enter into a contract with Matthew Paving, Inc., Oak Lawn, Illinois for various trail repairs to Poplar Creek and Busse Woods and parking lot repairs to Deer Grove West picnic grove #4 and River Trail Nature Center.

Reason: Contract 16-80-28 Trail Repairs for Poplar Creek and Busse Woods and Parking Lot Repairs for Deer Grove West #4 and River Trail Nature Center. The work includes, but is not limited to, hot-mix asphalt paving, culverts, ditching and other related work as specified in the plans and specifications.

Bid Opening Date: 6/22/2016

Bid Results:

Firm	Base Bid
1. Matthew Paving, Inc.	\$342,010.96*
2. Speedy Gonzalez Landscaping, Inc.	\$347,834.75
3. Chicagoland Paving Contractors, Inc.	\$349,901.17
4. Misfits Construction Company	\$516,523.00
5. Pan Oceanic Engineering Co., Inc.	\$520,393.25

* Matthew Paving, Inc.'s bid was read into the record as \$342,005.96, but after further examination, they made a mathematical error in their calculations. Their actual bid is \$342,010.96.

Estimated Fiscal Impact: \$342,010.96

Contract Period: One hundred fifty (150) days after issuance of Notice to Proceed.

Account Name/Number: Trail Accounts 26-6780, 55-6780, 56-6780 and 09-6780

District(s): 9, 14 and 15

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

REPORT

16-0274

REVENUE AND EXPENSE REPORT

**Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expenses
as of May 31, 2016**

SEE ATTACHED

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF May 31, 2016

REVENUES	2015 Budget	2016 Budget	May-15	May-16	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 47,336,788	\$ 48,009,330	\$ 23,571,012	\$ 25,352,700	\$ 1,781,688	53%
Personal Property Taxes	\$ 3,052,198	\$ 3,090,350	\$ 1,901,978	\$ 1,616,901	\$ (285,077)	52%
Golf	\$ 990,000	\$ 760,000	\$ 172,215	\$ 153,732	\$ (18,483)	20%
Concessions	\$ 190,000	\$ 350,000	\$ 164,070	\$ 114,727	\$ (49,343)	33%
License Agreements	\$ 876,000	\$ 2,193,000	\$ 787,895	\$ 1,183,944	\$ 396,049	54%
Land Use Fees	\$ 257,500	\$ 257,500	\$ 89,670	\$ 140,296	\$ 50,626	54%
Winter Sports	\$ 25,000	\$ 32,500	\$ 24,020	\$ 850	\$ (23,170)	3%
Equestrian Licenses	\$ 40,000	\$ 52,000	\$ 11,280	\$ 12,002	\$ 722	23%
Miscellaneous Income	\$ -	\$ 100,000	\$ 32,811	\$ 60,034	\$ 27,223	60%
Picnic and Permit Fees	\$ 1,000,000	\$ 1,150,000	\$ 718,921	\$ 810,751	\$ 91,830	71%
Pool Fees	\$ 388,680	\$ 450,000	\$ 2,741	\$ 3,980	\$ 1,239	1%
Fines	\$ 316,000	\$ 331,800	\$ 63,069	\$ 100,102	\$ 37,033	30%
Campgrounds	\$ -	\$ 425,000	\$ -	\$ 141,929	\$ 141,929	33%
Interest	\$ 75,000	\$ 50,000	\$ 4,861	\$ -	\$ (4,861)	0%
Intergovernmental Sources	\$ 150,000	\$ 200,500	\$ -	\$ -	\$ -	0%
Transfer In Corporate Fund	\$ 7,400,000	\$ 8,200,000	\$ -	\$ -	\$ -	0%
TOTALS	\$ 62,097,166	\$ 65,651,980	\$ 27,544,543	\$ 29,691,948	\$ 2,147,405	45%

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF May 31, 2016

EXPENDITURES	2015 Budget	2016 Budget	May-15	May-16	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,646,866	\$ 2,471,393	\$ 626,944	\$ 914,688	\$ 287,744	37%
Finance & Administration	\$ 1,953,959	\$ 1,966,412	\$ 695,173	\$ 783,771	\$ 88,598	40%
Human Resources	\$ 709,273	\$ 892,892	\$ 216,301	\$ 294,296	\$ 77,995	33%
Resource Management	\$ 4,358,242	\$ 4,395,744	\$ 1,506,916	\$ 1,696,109	\$ 189,193	39%
Conservation & Experiential Programming	\$ 5,503,414	\$ 5,768,101	\$ 1,528,532	\$ 1,667,786	\$ 139,254	29%
Permit, Concessions & Volunteer Resources	\$ 2,099,663	\$ 1,297,784	\$ 595,574	\$ 478,336	\$ (117,238)	37%
Landscape Maintenance	\$ 9,874,711	\$ 10,127,255	\$ 3,340,806	\$ 3,577,608	\$ 236,802	35%
Facility Maintenance	\$ 9,987,027	\$ 9,443,454	\$ 2,285,490	\$ 2,636,316	\$ 350,826	28%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 29,102	\$ 70,083	\$ 40,981	27%
Legal Department	\$ 1,323,072	\$ 1,178,764	\$ 448,873	\$ 514,638	\$ 65,765	44%
Law Enforcement	\$ 9,281,707	\$ 8,989,374	\$ 3,388,117	\$ 3,509,400	\$ 121,283	39%
Planning & Development	\$ 1,934,135	\$ 1,813,721	\$ 662,703	\$ 749,828	\$ 87,125	41%
District-Wide Services	\$ 6,967,597	\$ 8,849,586	\$ 907,235	\$ 1,650,924	\$ 743,689	19%
Transfer Out of Corporate Fund	\$ 6,200,000	\$ 8,200,000	\$ 3,100,000	\$ 4,100,000	\$ 1,000,000	50%
TOTALS	\$ 62,097,166	\$ 65,651,980	\$ 19,331,766	\$ 22,643,783	\$ 3,312,017	34%