



**REQUEST FOR PROPOSALS (RFP) #222**  
**2024 Ford F350 Dual Rear Wheel Chassis Cab**

**RFP #222**  
**Initial Release Date**  
**June 5, 2023**

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2024 Ford F350 Dual Rear Wheel Chassis Cab**

**REQUEST FOR PROPOSALS**

**RFP #222**

**PROPOSAL TITLE: 2024 Ford F350 Dual Wheel Chassis Cab**

**Proposals due no later than: Friday June 30, 2023**

**Time: 2:00 PM**

**1.0 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS**

The Suburban Purchasing Cooperative (SPC) will receive proposals by the set date and time for the joint purchase of 2024 Ford F350 Dual Rear Wheel Chassis Cab.

The general terms and conditions that follow apply to all Bid Requests and Bids accepted by the Suburban Purchasing Cooperative (SPC) unless otherwise specified. Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting Bids. Failure to do so will be at the Bidder's own risk. Submission of a Bid assumes that the Bidder has become familiar with all conditions and intends to comply with them unless otherwise noted.

The award for these Bids goes to the lowest responsive, responsible Bidder unless SPC decides it is in its best interest to do otherwise.

**1.1 DEFINITIONS:**

"Bidder(s)" means that individual, partnership or legal entity that submits a Bid in response to one or more Bid Requests by SPC.

"Bid(s)" means an offer or proposal tendered in response to a Bid Request.

"Bid Requests" means one or more requests for proposal ("RFP"), request for quote ("RFQ") or invitation for bids ("IFB"), issue or made by SPC.

"Contract" means these general terms and condition, the terms and conditions of the applicable Bid Requests, and the terms of the applicable successful Bid.

"Contractor" mean the successful Bidder of a Bid Request as determined by SPC pursuant to the terms hereof.

**1.2 SUBMISSION OF BIDS**

All Bids must be typed and submitted on the forms provided or formats specified in the Bid Request documents. All documents must be properly signed, typed in the proper spaces, and delivered via email to [rfps@nwmc-cog.org](mailto:rfps@nwmc-cog.org). **Emails must be received by 2:00 PM Thursday, June 29, 2023 for a remote bid opening that will be conducted over Zoom.** The following information must appear on the title line of the email: Bidder's name, SPC RFP name & number, date of Bid Request opening and hour designated for Bid Request opening as shown in the notice.

*Bidders shall also mail a copy of their bid to: Northwest Municipal Conference, Attn.: Ellen Dayan, Purchasing Director, 1600 E. Golf Road, Suite 0700, Des Plaines, IL*



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Any bidder debarred by the State of Illinois Department of Labor (IDOL) or previously debarred by Suburban Purchasing Cooperative (regardless of being pre-qualified by IDOT) will not be allowed to bid.

Bidders must quote on all items appearing on the "MATERIAL PROPOSAL." Failure to bid on an item may disqualify bids. Bids presented in terms other than those described on the MATERIAL PROPOSAL may disqualify bid.

**1.3 INVESTIGATION AND INTERPRETATION OF BID REQUEST DOCUMENTS**

It shall be the responsibility of the Bidder to make any and all investigations necessary to become thoroughly informed of what is required and specified in the Bid Request. This includes, but is not limited to, a review of: the Instructions to Bidders, Special Provisions, General Conditions, Specifications, Plans, Drawings, Attachments, Contract, and Bond Requirements. No plea of ignorance by the Bidder of conditions that exist, or that may hereafter exist, as a result of failure or omission on the part of the Bidder to make the necessary examinations and investigations, will be accepted as a basis for varying the requirements of SPC or the compensation to the Bidder.

It is the responsibility of all Bidders to examine the entire Bid Request package and seek clarification of any requirement that may not be clear and check all responses for accuracy before submitting a Bid.

All stated quantities represent an estimate of the quantity of the work to be done and/or materials to be ordered. Quantities are given as a basis for comparison of Bids to determine the awarding of the Contract. SPC does not expressly or by implication agree that the actual quantities involved will correspond to the published estimate. By its submission of a Bid, the Bidder accepts that the quantities stated are estimates only and agrees that SPC will not be bound to such estimate. SPC reserves the right to modify the estimates, or remove them in their entirety, whichever is in the best interests of SPC.

Any interpretation, correction or change of the Bid Request will be made by addendum. Interpretations, corrections and changes to the Bid Request documents made in any other manner will not be binding. The Bidder shall not rely upon verbal interpretations, corrections, and changes, and should submit its inquiry in writing, via e-mail, to the Purchasing Director at [edavan@nwmc-cog.org](mailto:edavan@nwmc-cog.org) and request written clarification in the form of an addendum. All addenda will be emailed to prospective bidders. **IT IS THE RESPONSIBILITY OF THE BIDDER TO CHECK WITH THE PURCHASING DIRECTOR VIA E-MAIL FOR THE MOST CURRENT AMENDMENTS.**

The Purchasing Director will not be responsible for verbal clarifications, and if any are provided, they shall not be binding upon SPC.

Negligence in preparing a Bid confers no right of withdrawal after such time that a Bid is accepted.

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All work must be performed according to manufacturer's stated recommendations. If those recommendations conflict with any of the stated specifications, those issues should be addressed in writing to the Purchasing Director prior to submitting a Bid. If the manufacturer's recommendations include required services not listed within the specifications, those required services must be considered as part of SPC's requirements and specifications, and proposals should include said manufacturer's recommended services. In addressing issues, they should be in writing, addressed to the Purchasing Director prior to submitting a Bid. Question for the Purchasing Director can be submitted via email.

All work to be performed shall be consistent with, and conform to, the then prevailing industry performance standards.

Any reference in a Bid Request to a manufacturer's name, trade name, or catalog number (unless otherwise specified) is intended only to indicate articles that will be satisfactory, and is not intended to restrict competition. Bids on other makes and catalog numbers will be considered, provided each Bidder clearly states exactly what is proposed to be furnished. Unless so stated in the Bid, it shall be understood that Bidder intends to furnish items identified and does not propose to furnish an "equal". The Purchasing Director hereby reserves the right to approve as an "equal," or to reject as not being an "equal," any article the Bidder proposes to furnish which contains major or minor variations from specification requirements but which may substantially comply therewith.

Bidders who want to Bid on items that deviate from the Bid Request's specifications, which they believe are equivalent, may submit alternative Bids. However, ALTERNATIVE BIDS MUST BE CLEARLY INDICATED AS SUCH, AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED. The alternative Bid must be accompanied by complete specifications, drawings, etc., and shall be delivered to that individual identified in the Bid Request. Bidders wishing to submit a secondary Bid must submit it as an alternate Bid. Only one alternate Bid may be submitted by a Bidder.

SPC shall be the sole, exclusive and final judge, unequivocally, about whether any substitute is of equivalent or better quality. SPC's decision in such matter is final, shall be binding upon the Bidder, and will not be subject to review or appeal by any person, firm or corporation. When descriptive literature, catalogs, or other attachments are in conflict with the Bid Request, the language in the bid document will prevail.

**1.4 CORRECTIONS TO BIDS REQUESTS**

Bidders shall promptly notify SPC of any ambiguity, inconsistency, or error which they may have discovered upon examination of the Bid Request, provided they are discovered prior to the opening of the Bid. Interpretations, corrections, and changes to the Bid Request will be made by addendum only. Interpretations, corrections, or changes made in any other manner will not be binding.

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**1.5 RECEIPT OF BIDS**

Bids must be received by SPC before the designated date and time. Mailed Bids must be received at the Northwest Municipal Conference (NWMC) office before the designated date and time, and will be kept secure and unopened until the designated date and time. No Bid received after the Bid Request opening date and time will be considered.

**1.6 LATE BIDS**

No Bid which is received after the Bid Request opening date and time specified will be opened or considered. Bids arriving after the specified date and time, whether sent by mail, courier, or in person, will not be accepted. These Bids will either be refused or returned unopened. It is the Bidder's responsibility for timely delivery despite the methods used. Mailed Bids that are delivered after the specified date and hour will not be accepted despite post-marked time on the envelope.

**1.7 BIDS BY FAX**

Facsimile machine transmitted bids/proposals will not be accepted, nor will SPC transmit Bid Request documents to prospective Bidders by way of a facsimile machine.

**1.8 CATALOGS & PRODUCT INFORMATION**

Each Bidder shall submit, where necessary, or when requested by the Purchasing Director, catalogs, descriptive literature, and detailed drawings, fully detailing features, designs, construction, appointments, finishes and the like not covered in the specifications, necessary to fully describe the material or work proposed to be furnished. Failure to provide such information as required may result in Bid disqualification.

**1.9 COMMUNICATION AND NOTICES REGARDING THE BID REQUEST**

Any communications regarding the Bid Request should be made by e-mail or other written communication, directed to the Purchasing Director at [edavan@nwmc-cog.org](mailto:edavan@nwmc-cog.org). All notices from the Purchasing Director shall be given in writing via email. It is the Bidder's sole responsibility to check with the Purchasing Director for communication and notices. Bidders are prohibited from having direct contact with SPC member municipalities regarding this RFP during the bid process.

**1.10 QUOTED PRICES**

- a. All quoted prices shall be submitted on an Excel spreadsheet, in the same order that they appear on the RFP. All quoted prices contained in a Bid Proposal shall be binding upon the Bidder if such Bid is accepted by SPC as the winning Bid. All such quoted prices shall be deemed incorporated into and made a part of the Contract by reference. Product costs are based on Bidder's Bid price and shall represent the entire cost in accordance with the Bid Request specification documents and once a Bid is awarded no subsequent claim will be recognized for any increase in wage scales, material prices, cost indexes, or any other rates affecting the industry or the project during the first 12-months of the Contract.
- b. Unit prices shall be shown for each unit on which there is a Bid. The unit price will govern in cases of inconsistencies and it will be extended to reflect the correct total

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price. Unit and/or extended prices will not include any freight, shipping, handling charges or taxes. If applicable, freight and/or shipping charges should be shown as a separate line item.

- c. Contractor guarantees product costs against any increases for at least twelve (12) months from date the Contract accepting a Bidder's Bid is executed. Contractor agrees that any price changes must be submitted in writing to the Purchasing Director for consideration not less than ninety (90) days prior to the desired effective date of such price changes.
- d. All product cost increases must be accompanied with actual cost data which substantiates the change. This would include, but not be limited to, previously agreed upon price change methodology, index information, substantiate material cost changes and supplier invoices from their suppliers.
- e. Product cost effective date is based on SPC contract participant's purchase order date, not the date product is shipped.
- f. Contractor agrees to share cost reductions with SPC. If prices are decreased, SPC contract participants will be credited for the difference in cost for all material ordered within 60 days of the date of the price decrease. All unshipped product will be billed at the lower cost.

**1.11 DISCOUNTS**

Bidders shall provide prompt payment discounts as set forth in the Bid Request. When cash discounts are offered, the discount date shall be figured from the date of receipt or invoice to SPC contract participants, whichever is later. Prompt payment discounts may be a consideration in the award of the Contract.

**1.12 WITHDRAWAL OF BIDS**

Bids may be withdrawn at any time prior to the scheduled Bid Request opening or cutoff date. Requests to withdraw a Bid shall be in writing, properly signed and received by the Purchasing Director prior to the Bid Request opening.

Bids may not be withdrawn after the Bid Request cutoff date or opening without the approval of the Purchasing Director. After the opening, the Bidder cannot withdraw or cancel its Bid for a period of sixty (60) calendar days.

**1.13 CONSIDERATION OF BID**

SPC reserves the right not to award a Contract to any person, firm or corporation that is in arrears or is in default to SPC, or any of its contract participants, upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to SPC or had failed to perform faithfully any previous contract with SPC or any of its entities.

The Bidder, if requested, shall present, within 48 hours, evidence satisfactory to SPC of performance ability and possession of necessary facilities, financial resources and adequate

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insurance to comply with the terms of the Bid Request specifications and Contract documents.

Direct contact with member municipalities by bidders regarding the RFP, including the results of the bid opening, prior to the SPC announcement of the award of the contract is strictly prohibited

**1.14 AWARD OR REJECTION**

SPC reserves the right to reject and/or award any and all Bids or parts thereof and to waive formalities and technicalities according to the best interest of SPC.

SPC will accept one or more of the Bids or reject all Bids within sixty (60) days or within ninety (90) days where approval by other agencies is required, from date of opening of Bids, unless the lowest responsive Bidder, upon request of SPC, extends the time of acceptance.

Any Bid submitted will be binding for twelve (12) months after the date of the award unless otherwise noted.

Bidders shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the Bid Request. No plea of ignorance by the Contractor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Contractor to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of SPC of the compensation to the Contractor.

ANY EXCEPTIONS NOT TAKEN BY THE BIDDER SHALL BE ASSUMED BY SPC TO BE INCLUDED.

Under the conditions of the Uniform Commercial Code, the signing of the Bid by the Bidder constitutes an "offer". If approved by SPC Governing Board, the Bid becomes part of a Contract.

**1.15 TIE BIDS**

A tie bid exists when two or more bidders offer products and/or services that meet all specifications, terms and conditions at identical prices, including discounts offered. In such case, a tie bid will be broken by the following methods in descending order of preference:

- a. The bids shall be re-bid with the lower bid receiving the contract.
- b. If there are still tied bidders, then a coin toss by the NWMC Purchasing Director shall decide the bidder to whom the contract shall be awarded. Tie bidders shall be offered the opportunity to attend the coin toss but need not be present.



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**1.16 TAXES**

SPC is exempt by law from paying Federal, State and Village Retailer's Occupation Tax, State Service Occupation and Use Tax and Federal Excise Tax. Each participating entity will supply the Contractor with their purchaser's tax exempt numbers.

**1.17 CONTRACT ALTERATIONS**

No amendment of a Contract shall be valid unless made in writing and signed by SPC and Contractor(s).

**1.18 REQUIREMENTS OF SUCCESSFUL BIDDER**

The successful Bidder shall, within ten (10) days after notification of the award shall: (a) enter into a Contract in writing with SPC covering all matters and issues as are set forth in the Bid Request specifications; and (b) carry insurance acceptable to SPC covering public liability, property damage and worker's compensation, or performance bond and payment bonds when required.

**1.19 COMPLIANCE WITH ALL LAWS**

All work under the Contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

**1.20 NON-ASSIGNABILITY**

The Contractor shall not assign the Contract, or any part thereof, to any other person, firm or corporation without the previous written consent of SPC Governing Board. Such assignment shall not relieve the Contractor from its obligations, or change the terms of the Contract.

**1.21 INDEMNITY**

The Manufacturer shall indemnify, save harmless and defend SPC, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense SPC may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of or relating to any act, omissions or the operations of Manufacturer under the Contract, including operations of its employees and subcontractors, and the Manufacturer shall, at its own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against SPC in any such action, the Manufacturer shall, at its own expense, promptly satisfy and discharge same. The Manufacturer expressly understands and agrees that any performance bond or insurance protection required by a Contract, or otherwise provided by Manufacturer, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend SPC as herein provided.

It is the Manufacturer's responsibility to assure that all products comply with all federal, state and local laws and regulations affecting the manufacture, distribution and labeling of merchandise.

Manufacturer is required to take full responsibility for their products and protect SPC from

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any claims or lawsuits which may occur as a result of the use of their product(s) by SPC contract participants.

Manufacturer agrees to indemnify, defend and save SPC, its contract participants and all users of the product(s) harmless from any and all claims, actions, lawsuits, liabilities, losses, damages, costs and expenses (including attorney’s fees) arising from or alleged to arise from any or all of the following:

- a. Actual or alleged infringement of any patent, trademark, copyright or any similar right, or any claim of unfair competition in connection with the product and shall promptly notify SPC thereof;
- b. Actual or alleged death or injury to any person, damage to any property or any other damage or loss, by whomsoever suffered, resulting or claimed to result in whole or in part from any actual or alleged defect in the product, whether latent or patent, including actual or alleged improper construction or design of the products or the failure of the products to comply with specifications or any express or implied warranties of the Manufacturer; and
- c. Actual or alleged violation by the products, or their manufacture, possession, use or sale, of any law, statute or ordinance or any governmental administrative order, rule or regulation.
- d. All agreements of indemnity herein shall survive acceptance of product and termination of the Contract.

**1.22 INSURANCE**

In submission of a Bid, the Bidder is certifying that it has all insurance coverage required by law or would normally be expected for Bidder’s type of business. In addition, the Bidder is certifying that the following minimum is in place:

Type of Insurance	Liability Limits Each Occurrence	Liability Limits Aggregates
General:		
Bodily Injury	\$1,000,000	\$2,000,000
Property Damage	\$1,000,000	\$2,000,000
Contractual Liability:		
Broad Form	\$1,000,000	\$2,000,000
Automobile:		
Bodily Injury	\$1,000,000	\$2,000,000
Property Damage	\$1,000,000	\$2,000,000

The insurance must include non-owned, hired or rented vehicles, as well as owned vehicles.

Insurance: Insurance Company must have a Best Rating of AV or better.

Workers Compensation

Statutory for Illinois





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- a. If the Contractor fails to make delivery of materials or to perform services within the time specified in this proposal; or
- b. Fails to make progress so as to endanger performance of the Contract, or
- c. Fails to provide or maintain in full force and effect, the liability and indemnification coverage if required.

**1.25 SPECIAL CONDITIONS**

Wherever special conditions are written into the Bid Request specifications or special provisions which are in conflict with conditions stated in the instructions to Bidders, the conditions stated in the specifications or special provisions shall take precedence.

**1.26 FAVORED NATIONS CLAUSE**

In the event the Contractor introduces a program with more favorable terms than those available to customers of similar status to SPC or its contract participants, the Contractor shall immediately make that program available to SPC and its contract participants.

**1.27 PERMITS AND LICENSES**

The successful Bidder shall obtain, at its own expense, all permits and licenses which may be required to complete the Contract.

**1.28 REGULATORY COMPLIANCE**

The Contractor shall submit a Material Safety Data Sheet (MSDS) prior to or at the time of delivery if any toxic substance is contained in the product per Public Act 83-240, OSHA standards or any other applicable law.

All applicable portions of the Uniform Commercial Code shall govern the Contract between the Contractor and SPC.

**1.29 SPECIAL HANDLING**

Prior to delivery of any material which is caustic, corrosive, flammable or dangerous to handle, the Contractor will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for its first aid before delivery.

**1.30 SPC PRICING FOR NON-PROFIT AGENCIES**

The Contractor shall submit SPC pricing to any non-profit agency that is approved by SPC. In addition, it must be clearly designated and presented as SPC pricing.

**1.31 ADDENDA**

Addenda are written instruments issued by SPC prior to the date for receipt of Bids which modify, or interpret the Bid Request by addition, deletions, clarifications, or corrections. Prior to the receipt of Bids, addenda will be emailed to prospective bidders. IT IS UP TO THE BIDDER TO CHECK WITH THE PURCHASING DIRECTOR FOR

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THE MOST CURRENT AMENDMENTS.

**1.32 FORCE MAJEURE**

Neither party shall be liable for any delays in performance caused by Acts of God, civil or military authority, fires or other circumstances beyond their reasonable control.

**1.33 JURISDICTION**

Finally, the parties agree that the Contract is subject to and shall be interpreted under the internal laws of the State of Illinois, without regard to its conflict of laws provision. By executing the Contract, both parties agree to be subject to the jurisdiction of the courts of the County of Cook in the State of Illinois. The parties also agree that should any litigation be commenced between the parties concerning any provision of the Contract or the rights and duties hereunder, the party prevailing in such litigation shall be entitled, in addition to such other relief as may be granted in such proceeding, to reasonable sum from the non-prevailing party for attorneys' fees.

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**2.0 SPECIAL CONDITIONS**

**2.1 INTENT**

The intent of this Request for Proposal (RFP) as it is issued by the Suburban Purchasing Cooperative (SPC) is to secure pricing quotations from qualified vendors as it relates to the procurement and delivery of an estimated 50+ 2024 Ford F350 Dual Rear Wheel Chassis Cab under the joint purchasing program. The SPC does not guarantee the quantities purchased associated with this RFP. No additional compensation will be allowed to the awarded vendor for any adjustments of quantities. The SPC represents over 144 municipalities and townships in northeastern Illinois.

The following entities are eligible to participate in the SPC joint purchasing programs: Municipalities, Townships, Counties, Fire Protection Districts, Park Districts, Libraries, School Districts and Non-Profit Organizations.

**2.2 BILLING**

All billings shall be directed to the ordering agency. Billings shall only contain prices that are consistent with those in this contract.

**2.3 SPC ADMINISTRATIVE FEE**

The Northwest Municipal Conference (NWMC) is responsible for the development, execution, and general contract administration of the SPC. The NWMC is compensated for program costs it incurs through payment from the vendor, in the amount of a **\$150.00** per vehicle sold administrative fee. This fee shall be paid directly by the vendor to the NWMC on a quarterly basis (April 30, July 31, October 31 and January 31). This is not an additional fee to be paid for by the ordering entity. The SPC shall not be responsible for any non-payment of any participating agency. Each individual member's agency shall be responsible for insuring delivery of product, receipt and payment of vendor invoices, as well as for the resolution of disputes between the vendor and the member agency.

**2.4 QUARTERLY REPORTS**

The vendor shall provide the NWMC Purchasing Director a quarterly usage report on an Excel Spreadsheet via email to [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org). This report shall detail each individual ordering agencies order(s), type(s) of vehicle, monetary amount for each order, and grand totals. An administrative fee check for the total quarterly sales amount shall be paid to the SPC on a quarterly basis. Payment shall be sent to the NWMC Purchasing Director at 1600 East Golf Road, Suite 0700, Des Plaines, IL 60016. Payment and reports shall be received by the NWMC within one-month of the end of each fiscal quarter as follows:

- Quarter 1: May 1 – July 31; payment due by August 31
- Quarter 2: August 1 – October 31; payment due by November 30
- Quarter 3: November 1 – January 31; payment due by February 28
- Quarter 4: February 1 – April 30; payment due by May 31

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**2.5 RIGHT TO AUDIT**

The SPC/NWMC reserves the right to audit the SPC vendor's administrative fee reports at any time for the duration of the contract and for a period of up to two years after the end of the contract or after final payment of administrative fees due under the contract. The right to audit shall include any subcontractors engaged by the vendor. The audit may be conducted utilizing SPC/NWMC staff through a contracted auditing firm. SPC/NWMC has the right to inspect the books/records/reports/documents of the firm at any time with reasonable notice (reasonable may be 3 days' notice, not during a holiday or weekend, during normal business hours, etc.). The vendor will make reasonable arrangements in order to conduct the audit. The contractor agrees to fully cooperate in the inspection of its books, records, documents, and reports by making them available for inspection at the date and time requested by the SPC/NWMC. In addition, the contractor will provide copies of any documents if requested by the SPC/NWMC.

In addition to collecting any outstanding administrative fees due to the SPC/NWMC, the SPC/NWMC further reserves the right to assess fees and liquidated damages, including but not limited to recovery of mutually agreeable fees to conduct the audit as well as a negotiated interest rate calculation, against the vendor to recoup the costs of the audit and the cost due to any underreporting of administrative fees due to the SPC/NWMC. The vendor shall remit all fees and liquidated damages due to the SPC/NWMC within sixty (60) days following the close of the audit.

**2.6 CANCELLATION**

The Suburban Purchasing Cooperative (SPC) reserves the right to terminate this contract at any time and for any reason during its period of performance upon giving thirty (30) days written notice to the vendor of such cancellation. The award vendor may terminate this contract at any time and for any reason during its period of performance upon giving sixty (60) days written notice to the NWMC Purchasing Director. Parties agree to meet and confer promptly in the event of any discrepancy or concern. In the event termination notice is served, the awarded vendor and participating ordering agencies of this program shall continue to honor the terms of this contract until each participating ordering agency's existing contract with the awarded vendor has expired.

**2.7 TERM OF CONTRACT**

Contract shall be in force for one year from the date of the award, provided terms of the contract are honored and the right to terminate described in section 2.6 above has not been exercised. All confirmed orders will be protected under this contract until delivered to the participant. The SPC reserves the right to extend the contract for up to (3) three additional one-year terms upon mutual agreement of both the vendor and the Conference on a negotiated basis. *The vendor must hold bid prices constant for the first initial vehicle year of the contract.* If a contract extension is exercised, the vendor must provide written documentation from the manufacturer proving any price increases and/or decreases for items originally bid on. In no event shall the term plus renewals exceed four (4) years.

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**2.8 REFERENCES**

Bidding vendors shall provide (5) five references from current purchasers (Appendix B).

**2.9 VENDOR QUALIFICATIONS**

Vendor shall provide a general history, description and financial status of their company. Vendor shall have owned and operated their dealership for at least five (5) years and must give evidence of the same.

The SPC reserves the right to visit and inspect the premise and operation of any vendor.

**2.10 SERVICES**

The awarded vendor shall assign (at minimum) one in-house customer service representative (salesperson) to handle all routine issues with regards to orders, deliveries, back-orders and invoices. The customer service (salesperson) shall be accessible by telephone during normal working hours, Monday through Friday.

**2.11 TOXIC SUBSTANCES**

Any toxic substances awarded, must have label securely affixed to each container and to each case with manufacturer's standard identification commercially type-set label which shall be in compliance with the Federal Hazardous Substances Labeling Act and applicable O.S.H.A. requirements. Label shall be in water resistant ink and be such that label will resist deterioration and remain legible throughout using period of contents.

The Label shall clearly indicate at least the following:

- Generic identification of contents
- Name and address of manufacturer
- Trade/brand name of product therein
- Manufacturer's directions for use in detail
- Warning statement and precautionary handling instructions
- Recommended antidotal action information as required
- Net contents in U.S. standard pounds, ounces, gallons or fluid ounces
- Active ingredient claim as required

**2.12 TOXIC SUBSTANCE DISCLOSURE LAW**

It is a condition of this RFP, and/or any resulting order, that the vendor is required to furnish a Materials Data Safety Sheet for each toxic substance awarded. Such sheets shall accompany each shipment or be forwarded under separate cover at time of shipment to the user agency. Submission of Materials Data Safety Sheet is required by the Illinois Toxic Substances Disclosure to Employees Act (PA 83-240, ILL. Rev. STAT., CH48, PAR 1401 ET SEQ).

All such products shall be currently and properly on file with the Thompson Micro Medex Poisindex System, 6200 South Syracuse Way, Suite 300, Greenwood Village, CO 80111-

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4740, Phone (303) 486-6400.

**2.13 PROGRAM PROMOTION**

The SPC and vendor shall promote and announce the onset of the SPC/awarded vendor program, and shall actively solicit participants (Municipalities, Townships, Schools, Libraries, Park Districts, Counties, and not-for-profits in Illinois). The awarded vendor will be allowed to send promotional materials to participants with prior written approval of the SPC. Mailings originated by the awarded vendor will be at their own expense. The awarded vendor agrees to support and participate in SPC Vendor events. The awarded vendor agrees that any bids received by any municipal law enforcement agency be clearly noted as being a SPC contract price.

**2.14 FEATURES**

The awarded vendor shall have vehicles available within the production capabilities of the manufacturer after the receipt of the order. The awarded vendor may refer calls and requests for pricing information related to this bid to the NWMC Purchasing Director, or at the expense of the awarded vendor, send out specification sheets by fax, email or mail.

**2.15 UNIT PRICES**

Unit prices shall only be shown for the basic vehicle unit, optional equipment and packages indicated. Manufacturer destination and delivery charges shall be included in the standard price. Quoted prices shall be guaranteed for the term of the contract. *Since options to be added and/or deleted will be a relatively insignificant and nebulous part of the proposal, prices for these items shall not exceed those shown as dealer cost in the current edition, including latest revisions, of "Kelley Blue Book" or dealer factory invoice amount. License and title fees may not be marked up.*

**2.16 SPECIFICATION ADJUSTMENTS**

In the event that specification adjustments and/or changes in optional equipment is deemed necessary by the local governmental unit during the term of the contract, prices shall be adjusted accordingly on the basis of the manufacturer's published dealer cost prices as contained in the current edition, including latest revisions of "Kelley Blue Book" or dealer factory invoice amount. For such changes or adjustments, authorization for which shall be made by contract change order.

**2.17 F.O.B. POINT**

Except as otherwise noted, basic unit prices are to be quoted to include delivery within 50 miles of the dealership. Optional prices are to be included, showing a deduction for delivery F.O.B. dealers place of business, and a subsequent mileage cost addition for delivery to other locations beginning with a point 50+ miles from the dealer's location. Local Government unit vehicles will be purchased on the basis of one or both such options.

**2.18 ORDERING PROCEDURES**

Release orders are to be issued by the local governmental units which will issue orders for



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delivery on their own order form and in accordance with their needs.

**2.19 DELIVERY CONDITIONS**

All vehicles delivered to the local governmental units are required to be delivered in exact compliance with specifications and with all pre-delivery service properly completed (unless the drop-ship option is exercised). Failure to comply shall be considered grounds for the local governmental unit to seek remedy for the deficiency in line with the legal policies prevailing for their government as pertains to failure to make delivery under contract in conformance to specifications.

**2.20 JOINT PURCHASING AGREEMENT**

Illinois revised statutes, 1989, CH. 85, PAR. 1601 ET SEQ. (The joint purchases by governmental units act), authorizes certain local governmental units and not-for-profit workshops for the severely handicapped (as defined in Illinois Revised Statutes, 1989, CH. 127, PAR. 132.7-1, meeting the requirements of CH. 85, PAR. 1602.2) to purchase personal property and supplies jointly.

- a. (30 ILCS 525/0.01) (from Ch. 85, par. 1600) The Governmental Joint Purchasing Act. (Source: P.A. 86-1324.)
- b. (30 ILCS 525/1) (from Ch. 85, par. 1601) Sec. 1. For the purposes of this Act, "governmental unit" means State of Illinois, any public authority which has the power to tax, or any other public entity created by statute. (Source: P.A. 86-769.)
- c. 30 ILCS 525/2) (from Ch. 85, par. 1602) Sec. 2. (a) Any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. All such joint purchases shall be by competitive bids as provided in Section 4 of this Act. (Source: P.A. 87-960.)
- d. Any authorized local unit of government or qualified workshop that may participate in this contract shall be responsible for issuing purchase orders direct to vendor, processing invoice vouchers and making payments due the vendor. Cash on delivery terms without the consent of the local governmental unit is prohibited.
- e. By submitting a bid, the awarded vendor agrees to extend all terms and conditions, specifications and the quoted prices or discounts for the item(s) listed in this contract to all authorized local governmental units and qualified workshops.

**2.21 RESERVATION OF RIGHTS**

The SPC reserves the right to take bids and buy outside of the contract for any special vehicles or vehicles for experimental use, or for contract vehicles, in the event the awarded vendor is unable to deliver for causes beyond his or her control and not the result of fault or negligence of the awarded vendor, or if the SPC wishes to trade-in vehicles.

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**2.22 ASSIGNMENT OF THE CONTRACT**

No contract or release order issued under this contract shall be assigned, changed, or in any other manner disposed of without the written permission of the SPC.

**2.23 WARRANTY AND WARRANTY WORK**

Vehicle warranty shall be the standard limited factory warranty covering a minimum of 36 months or 36,000 miles usage, whichever occurs first, and shall otherwise be equal to or exceed that offered to the general public for similar regular production models. Vehicles shall be new (unused), current models, completely prepared for delivery to the local governmental unit in accordance with the manufacturer's specification for such preparation.

It shall be the responsibility of the awarded vendor to arrange a satisfactory agreement with the vehicle manufacturer so that repairs that are subject to the factory warranty may be affected.

The agreement shall provide for the local governmental unit's voucher for such repairs to be submitted to the factory under substantially the same rules and regulations as authorized dealers and to be subject to audit and inspection by the manufacturer. Warranty work shall be extended to chronic vehicle problems. Policy adjustments will be pursued when replacement parts prove to be unsound or when constant maintenance is required.

Evidence in writing from the manufacturer certifying that such arrangement has been made shall be submitted by the awarded vendor prior to or concurrent with the submission of his or her performance bond.

**2.24 WARRANTY RESPONSIBILITY**

It shall be the responsibility of the awarded vendor to contact the SPC purchasers within ten (10) days of notification of award to arrange procedures concerning the implementation of warranty claims and to designate personnel to handle such claims.

It shall be the responsibility of the awarded vendor to arrange a satisfactory agreement with the vehicle manufacturers so that repairs subject to the factory warranty may be affected at all factory certified dealerships throughout the State of Illinois.

**2.25 FACTORY REBATE**

In any circumstances during the contract period whereupon a particular SPC purchaser becomes eligible to receive a factory rebate for any vehicles purchased under this contract, it shall be the vendor's responsibility to apprise the purchaser of said eligibility and to advise the procedure for obtaining such rebate(s).

**2.26 MANUFACTURER'S STRIKE**

In the event that a strike against an awarded vendor manufacturer is in effect for not less than forty- five (45) days, the SPC reserves the option to either re-bid the contract or award the



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existing contract to the next low bidder representing another manufacturer able to deliver the vehicles within the allotted time as stated in the contract.

**2.27 STANDARD CONTRACT PROVISIONS FOR VEHICLES**

All vehicles shall be of the manufacturer's current models in production at the time of delivery. Warranty: Manufacturer's standard warranty must be furnished with each new vehicle. The manufacturer's warranty shall become effective the day that the new vehicle is actually put into service by the using agency. It shall be the responsibility of the awarded vendor (firm to which the contract is written) to furnish the warranty card imprinted with the name of the purchasing agency to which the vehicle is invoiced. SPC is not adequate identification of the warranty card. It will be further responsibility of the awarded vendor to ensure that the SPC and purchasers are kept apprised of all information concerning warranty, service manuals, service bulletins, and service schooling available.

Advertising and vehicle information: No vehicle will be accepted if there appears on any portion of the vehicle a dealer logo of any kind, (decals, etc.); however, all new vehicle information, as required by law and regulation, shall be affixed at time of delivery (window sticker), E.P.A. mileage information, etc.). Equipment unless stated to the contrary in the invitation for bid, all vehicles must be in accordance with the following criteria:

- a. Specifications: Unless specifically permitted in the body of the Request for Proposal (RFP), all vehicles must be equipped with all the manufacturer's equipment advertised as standard consumer equipment. Any deletions or exceptions to this requirement shall be detailed by the bidder in his or her bid. All standard equipment so required and all optional equipment specified in the RFP shall be advertised by the manufacturer and shall not consist of substitute or aftermarket equipment. All vehicles must be compliant with all applicable federal motor vehicle safety standards and governmental emission requirements in effect at time of purchase.
- b. Color: Colors available will be specified on notice of award and will be written as "select any of these standard production exterior and interior combinations as specified." Do not mix exterior and interior color combinations.
- c. Fuel: All vehicles delivered must include a minimum of one-quarter (1/4) tank of fuel as registered by the vehicle fuel gauge at time of delivery.
- d. Anti-Freeze: To be permanent type, protection to -20 degrees Fahrenheit. Radiator to be so notated in a semi-permanent manner (tagged).

Prior to Delivery:

- a. For all open end contracts for annual requirements, awarded vendor and representative of original equipment manufacturer who is a responsible authority, shall contact the SPC purchasers within ten (10) days following notification of award by the SPC and purchasers to discuss arrangements for delivery, warranty procedures, service

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information dissemination, and available training, or provide other information as may be required. Vendor shall also notify the SPC of all orders within ten days of receiving the purchase order.

- b. For all contracts other than those for annual requirements, the awarded vendor must contact the SPC purchasers or the individual or office designated in the RFP, to make arrangements for delivery of vehicles. Preliminary arrangements are to be completed within ten (10) days after receipt of notice of award by awarded vendor.
- c. The awarded vendor's pre-delivery services must be performed in accordance with manufacturer's procedures and shall include thorough cleaning and washing of vehicle(s) unless the drop-ship option is exercised.

At the Time of Delivery:

- a. A certificate of origin, a standard service policy filled out and signed by the authorized franchise dealer.
- b. Delivery shall be made during any regular work day, Monday through Friday, between the hours of 8:00 a.m. and 2:00 p.m.
- c. A delivery tag, in duplicate, must accompany each vehicle. The tag is to show the following information:
  - 1. Purchasing Agency
  - 2. Purchase Order/release order number
  - 3. Requisition number
  - 4. Line item number
  - 5. Serial number of vehicle
  - 6. Equipment number of trade-in (if applicable)
  - 7. Signature block for receiving individual
  - 8. Key coding number to be provided with each vehicle
  - 9. Mileage certification form

The SPC purchaser or individual designated in the RFP will sign the duplicate tag which is to serve as the awarded vendor's receipt of delivery.

\*Notice to awarded vendor: Adherence to all of the aforementioned procedures is mandatory. Failure to abide by any of the provisions will result in rejection of the subject vehicle until such time as the provisions are met. In order to prevent any delays in the acceptance of the new vehicles, and to ensure payment as soon as possible, awarded vendors are reminded to comply with all provisions.

**2.28 VEHICLE PERFORMANCE STANDARDS-GENERAL OVERVIEW**

All vehicles shall meet the standards as published by the Illinois State Police Pursuit Vehicle

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evaluation and purchasing program.

**2.29 MANUALS**

Pricing for a detailed shop manual (USB drive) shall be provided by the awarded vendor under the Options section of the RFP.

**2.30 AWARD OF BID**

Basis of the award will be; conformity to the specifications and is most advantageous to the SPC, the lowest total price for the base vehicle (2024 Ford F350 Dual Wheel Chassis Cab) exclusive of optional items, the meeting of the five-year in business requirement and the provision of the description and financial status of the company (Appendix B). See Unit Prices, section 2.15, for pricing of optional items.

Reference checks will be performed, and if found unsatisfactory by the NWMC Purchasing Director and the SPC Governing Board, they shall be due cause for rejection of the bid. Recommendation of award will be made by the NWMC Purchasing Director and the final determination of award will be decided by the SPC Governing Board.

**2.31 EVALUATION CRITERIA**

Proposals will be evaluated on the following criteria with a possible total of 100 points being awarded:

<u>Criteria</u>	<u>Percentage</u>
Cost effectiveness of services	30%
Vendor proposal meets minimum specifications	20%
Ability to minimize disruption at business activities and insure business continuity	30%
References & experience and capabilities of handling government entities and/or previous work with the SPC	20%

**BIDDER RESPONSE SECTION**

Delivery: Estimated delivery time required after receipt of order: 180 days.  
Please be as accurate as possible.

Estimated fleet order cut-off date: APPROX 6 WEEKS AFTER IT OPENS

Indicate miles and/or length of warranty offered: 3YEAR/36,000 BUMPER TO BUMPER  
5YEAR/60,000 POWERTRAIN

Manufacturer's initial production date: TBD

Delivery to be made within 60 calendar days after production of said vehicle.

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The SPC may accept the bid at any time within 45 days of bid opening and such acceptance shall bind the bidder to perform in accordance with the terms and conditions contained in or referenced in the invitation.

Prompt Payment Discount:   0  % 30 calendar days after receipt of shipment or properly executed invoice voucher, whichever is received later.

Federal Employer Identification Number  36-3669281 

**Certification by Bidder**

By submitting a signed bid (unsigned bids will not be considered) the bidder certifies that he or she:

- a. Has read and understands the requirements of the invitation for bids and offers to provide the requested goods and services, and
- b. Is not barred from being awarded a contract or subcontract under section 10.1 or 10.3 of the Illinois Purchasing Act (see IL. Statues 30 ILCS 505/10.1 and 30ILCS 505/10.3. Nor is it barred from contracting with unit of state or local government as a result of a violation of section 33e-4 of the criminal code of 1961 (see IL. Statues 720 ILCS 5/33e3 and 720 ILCS 5/33-e4).

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**Please Note: You must sign this bid in ink. Please provide all of the information requested.**

The undersigned acknowledges and agrees that each of the certifications shall be incorporated into and made part of the Request for Proposal agreement, contract, amendment, renewal or other similar document to which these certifications are attached.

Bidder or Firm: SUTTON FORD

Bid Submitted by (signature in ink): 

Title: FLEET MANAGER

Street Address: 21315 CENTRAL AVE

City, State, Zip Code: MATTESON, IL 60443

Telephone Number: 708-720-8008

(\*) ( ) Check here if billing is to be made from address other than one shown and type or print same in the blanks:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: Please provide a telephone number that the SPC may use to contact your firm:

(Phone): 708-720-8008 (Fax): \_\_\_\_\_

Please print contact person's name: BRIAN TARPO

Email address: BTARPO@SUTTONFORD.COM

**The SPC contract awarded vendor agrees to submit the pricing enclosed herein to any unit of local government submitting a bid. This means that if a municipality/township submits a separate bid to the dealer, the dealer must quote the SPC price. In addition, the dealer must inform the unit of local government that the dealer is the SPC approved vendor.**

**Exceptions to this policy must be approved by the SPC.**

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**MFG:** FORD

**MODEL:** F350 DRW CHASSIS

**ENGINE  
CID:** 7.3L V8 GAS

**TYPE:** CHASSIS

**Is the bid strictly in accordance with our specification? (Yes or No)**

YES

**If not, bidder shall state clearly any and all deviations from the specifications or bid may be disqualified. In no exceptions are noted, the SPC will assume complete compliance with the specifications.**

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*Brian Tanyo*  
Signature of bidder

6-28-23  
Date



**SUBURBAN PURCHASING COOPERATIVE (SPC)  
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APPENDIX A

**REFERENCES**

**Bidding vendor shall provide five (5) references from current  
municipal or government purchasers**

<b>Reference #1</b>	
<b>Company Name</b>	VILLAGE OF MUNDELEIN
<b>Contact Name</b>	DAN FRIBERG
<b>Address</b>	801 ALLANSON RD MUNDELEIN IL 60060
<b>Telephone</b>	847-949-3274
<b>Email</b>	DFRIBERG@MUNDELEIN.ORG
<b>Annual Contract \$</b>	
<b>Reference #2</b>	
<b>Company Name</b>	CITY OF NAPERVILLE
<b>Contact Name</b>	TRACY RULOT
<b>Address</b>	180 FOR HILL DRIVE NAPERVILLE , IL
<b>Telephone</b>	630-420-6086
<b>Email</b>	RULOT@NAPERVILLE.IL.ORG
<b>Annual Contract \$</b>	
<b>Reference #3</b>	
<b>Company Name</b>	VILLAGE OF TINLEY PARK
<b>Contact Name</b>	DAN QUINN
<b>Address</b>	16250 OAK PARK DR TINLEY PARK IL 60477
<b>Telephone</b>	708-444-5557
<b>Email</b>	DQUINN@TINLEYPARK.ORG
<b>Annual Contract \$</b>	
<b>Reference #4</b>	
<b>Company Name</b>	VILLAGE OF ORLAND PARK
<b>Contact Name</b>	ANDREW FOLKERTS
<b>Address</b>	15655 S RAVINA AVE ORLAND PARK IL
<b>Telephone</b>	708-277-4757
<b>Email</b>	AFOLKERTS@ORLANDPARK.ORG
<b>Annual Contract \$</b>	
<b>Reference #5</b>	
<b>Company Name</b>	COOK COUNTY IL
<b>Contact Name</b>	DAN GIZZI
<b>Address</b>	118 N CLARK ST CHICAGO IL 60602
<b>Telephone</b>	847-217-7304
<b>Email</b>	DGIZZI@COOKCOUNTY.GOV
<b>Annual Contract \$</b>	

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**APPENDIX B**

**Vendor Qualifications  
(Attach additional pages as needed)**

List employees who will be dedicated to the Suburban Purchasing Cooperative (SPC) Program:

<b>Name</b>	BRIAN TARPO
<b>Position</b>	FLEET MANAGER
<b># of Years</b>	25
<b>Responsibility/Experience</b>	WILL HANDLE ALL CALLS AND SPC QUESTIONS
<b>Task</b>	WILL PROCESS ALL SPC SALES
<b>Name</b>	KYLE MOHRBACH
<b>Position</b>	DIRECTOR OF FLEET SALES
<b># of Years</b>	7
<b>Responsibility/Experience</b>	OVER SEE ALL FLEET SALES
<b>Task</b>	PROVIDE CONTINUED TRAINING TO SAES STAFF
<b>Name</b>	
<b>Position</b>	
<b># of Years</b>	
<b>Responsibility/Experience</b>	
<b>Task</b>	
<b>Name</b>	
<b>Position</b>	
<b># of Years</b>	
<b>Responsibility/Experience</b>	
<b>Task</b>	
<b>Name</b>	
<b>Position</b>	
<b># of Years</b>	
<b>Responsibility/Experience</b>	
<b>Task</b>	

The contractor shall provide the annual sales amount for the last completed fiscal year:

\$ 210,000,000

The contractor shall provide their Dunn & Bradstreet (D&B) number: 117896100

If no D&B number is available, please attach either a recent D&B Company Profile Report or an equivalent.

Is your firm MBE Certified? Y (Y or N) Is your firm WBE Certified? Y (Y or N)

*The SPC does not provide any price preference to Minority Business (MBE) or Women Owned Business (WBE) firms, but does encourage participation of those firms.*



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**Vendor Qualifications  
(Continued)**

Contractor shall respond to each of the following MINIMUM requirements indicated below. Contractors shall provide an explanation for each "Non-Compliant" response. Please attach additional pages if necessary at the end of the RFP.

Qualifications shall include at a minimum:

Qualifications	Compliant	Non-Compliant	Explanation
Providing high quality branded parts and factory-certified service	Y		
Providing applicable in-service training and product education for government agency purchasers	Y		
Providing low emission vehicle with EPA Tier 1 certification	Y		
Providing service within 24 hours and guaranteed repairs within (5) five days	Y		
Sufficient replacement parts inventory with availability within 24 hours	Y		
Ability to perform in accordance with bid specifications	Y		
Equipment capability (provide a list of equipment owned/leased and attach to	Y		
Diversity of products	Y		
References	Y		
Timeliness of service	Y		

Provide number of years in business (dealership) 35

Staffing (number of technicians) 18

Please list any value added services:

WE HAVE AN ENTIRE BUILDING AND STAFF DEDICATED TO FLEET ONLY CUSTOMERS

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**SUBURBAN PURCHASING COOPERATIVE (SPC)**  
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**Sub-Contractor Information**  
(If applicable)

(Attached additional pages as needed)

Name: \_\_\_\_\_ NA \_\_\_\_\_

Address: \_\_\_\_\_

Years in Business: \_\_\_\_\_

Years Used by Contractor: \_\_\_\_\_

Is your firm MBE Certified? \_\_\_\_\_ (Y or N) Is your firm WBE Certified? \_\_\_\_\_ (Y or N)

Services Provided by Sub-Contractor:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ NA \_\_\_\_\_

Address: \_\_\_\_\_

Years in Business: \_\_\_\_\_

Years Used by Contractor: \_\_\_\_\_

Is your firm MBE Certified? \_\_\_\_\_ (Y or N) Is your firm WBE Certified? \_\_\_\_\_ (Y or N) Services

Provided by Sub-Contractor  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**SPC MEMBERS**

**APPENDIX C**

<b>Northwest Municipal Conference</b>	<b>DuPage Mayors and Managers Conference</b>	<b>South Suburban Mayors &amp; Managers Association</b>	<b>Will County Governmental League</b>
Antioch	Addison	Alsip	Beecher
Arlington Heights	Aurora	Beecher	Bolingbrook
Bannockburn	Bartlett	Blue Island	Braidwood
Barrington	Bensenville	Burnham	Channahon
Bartlett	Bloomington	Calumet City	Coal City
Buffalo Grove	Bolingbrook	Calumet Park	Crest Hill
Deer Park	Burr Ridge	Chicago Heights	Diamond
Deerfield	Carol Stream	Country Club Hills	Elwood
Des Plaines	Clarendon Hills	Crestwood	Frankfort
Elk Grove Village	Darien	Crete	Grundy County
Evanston	Downers Grove	Dixmoor	Homer Glen
Fox Lake	Elmhurst	Dolton	Joliet
Glencoe	Glen Elyn	East Hazel Crest	Lemont
Glenview	Glendale Heights	Flossmoor	Lockport
Grayslake	Hanover Park	Ford Heights	Manhattan
Hanover Park	Hinsdale	Glenwood	Minooka
Highland Park	Itasca	Harvey	Mokena
Hoffman Estates	Lemont	Hazel Crest	Monee
Kenilworth	Lisle	Homewood	Morris
Lake Bluff	Lombard	Lansing	Naperville
Lake Forest	Naperville	Lynwood	New Lenox
Lake Zurich	Oak Brook	Markham	Orland Park
Libertyville	Oakbrook Terrace	Matteson	Oswego
Lincolnshire	Roselle	Midlothian	Peotone
Lincolnwood	Schaumburg	Mokena	Plainfield
Morton Grove	Villa Park	Monee	Rockdale
Mount Prospect	Warrenville	Oak Forest	Romeoville
Niles	Wayne	Olympia Fields	Shorewood
Northbrook	West Chicago	Orland Hills	Symerton
Northfield	Westmont	Orland Park	University Park
Northfield Twp.	Wheaton	Park Forest	Wilmington
Palatine	Willowbrook	Peotone	Woodridge
Park Ridge	Winfield	Phoenix	Will County
Prospect Heights	Wood Dale	Posen	
Rolling Meadows	Woodridge	Richton Park	
Schaumburg		Riverdale	
Skokie		Robbins	
Streamwood		Sauk Village	
Vernon Hills		South Chicago Heights	
West Dundee		South Holland	
Wheeling		Steger	
Wilmette		Thornton	
Winnetka		Tinley Park	
		University Park	
		Worth	
<b>43</b>	<b>35</b>	<b>45</b>	<b>33</b>

**156 Total Membership**

**12 Duplicates**

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**144 Net**

**SUBURBAN PURCHASING COOPERATIVE (SPC)  
RFP #222  
2024 Ford F350 Dual Rear Wheel Chassis Cab**

**\*APPENDIX D**

**2024 Ford F350 Dual Wheel Chassis Cab**

**STANDARD EQUIPMENT**

Dealer Agrees to Furnish Price/Total Bid as Specified on the 2024 Ford F350 Dual Wheel Chassis Cab With all Standard Equipment Attached with No Deletions

\$ 44,791

Destination & Delivery Charges Included  
3 Year 36,000 Mile Limited Bumper to Bumper Warranty  
5 Year 60,000 Powertrain Warranty  
Free Delivery Within 50 Miles of Dealership

**SUBURBAN PURCHASING COOPERATIVE (SPC)  
RFP #222  
2024 Ford F350 Dual Rear Wheel Chassis Cab**

**OPTIONS & PRICING:**

**Dealer to provide proposed options & pricing on an Excel spreadsheet listed in order of  
the attached**

**2024 Ford F350 Dual Wheel Chassis Cab**

**Dealer is also to list additional warranties and delivery cost over 50 miles from dealership**

Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

### Selected Model and Options

#### MODEL

CODE	MODEL
F3G	2024 Ford Super Duty F-350 DRW XL 2WD Reg Cab 145" WB 60" CA

#### ENGINE

CODE	DESCRIPTION
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)

#### TRANSMISSION

CODE	DESCRIPTION
44G	Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail (STD)

#### OPTION PACKAGE

CODE	DESCRIPTION
640A	Order Code 640A

#### AXLE RATIO

CODE	DESCRIPTION
X37	3.73 Axle Ratio (STD)

#### WHEELS

CODE	DESCRIPTION
64K	Wheels: 17" Argent Painted Steel -inc: Hub covers/center ornaments not included (STD)

#### TIRES

CODE	DESCRIPTION
TD8	Tires: LT245/75Rx17E BSW PLUS A/S (6) -inc: Spare may not be the same as the road tire (STD)

Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

**SEAT TYPE**

**CODE DESCRIPTION**

AS Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar

**Options Total**

Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

## Standard Equipment

### Mechanical

Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)

Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail (STD)

3.73 Axle Ratio (STD)

50-State Emissions System

Transmission w/Oil Cooler

Rear-Wheel Drive

78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection

HD 250 Amp Alternator

Towing Equipment -inc: Brake Controller and Trailer Sway Control

Trailer Wiring Harness

7940# Maximum Payload

GVWR: 14,000 lb Payload Package

HD Shock Absorbers

Front And Rear Anti-Roll Bars

Firm Suspension

Hydraulic Power-Assist Steering

40 Gal. Fuel Tank

Single Stainless Steel Exhaust

Dual Rear Wheels

Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Upfitter Switches

### Exterior

Wheels: 17" Argent Painted Steel -inc: Hub covers/center ornaments not included (STD)

Tires: LT245/75Rx17E BSW PLUS A/S (6) -inc: Spare may not be the same as the road tire (STD)

Clearcoat Paint

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles



Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

## Exterior

Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator

Manual Extendable Trailer Style Mirrors

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cab Clearance Lights

Perimeter/Approach Lights

## Entertainment

Radio w/Seek-Scan, Clock and Speed Compensated Volume Control

Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers

Fixed Antenna

2 LCD Monitors In The Front

## Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

FordPass Connect 4G Mobile Hotspot Internet Access

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

Illuminated Locking Glove Box

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar

Day-Night Rearview Mirror

Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

### Interior

Passenger Visor Vanity Mirror

Full Overhead Console w/Storage and 2 12V DC Power Outlets

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Smart Device Remote Engine Start

SYNC 4 Communications & Entertainment System -inc: enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller

Instrument Panel Covered Bin and Dashboard Storage

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Driver Information Center

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Seats w/Vinyl Back Material

Manual Adjustable Front Head Restraints

Securilock Anti-Theft Ignition (pats) Immobilizer

2 12V DC Power Outlets

Air Filtration

### Safety-Mechanical

Driveline Traction Control

### Safety-Exterior

Side Impact Beams

### Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Pre-Collision Assist with Automatic Emergency Braking (AEB)

Lane Departure Warning

Collision Mitigation-Front

Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch

Safety Canopy System Curtain 1st Row Airbags

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Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

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**Safety-Interior**

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters

**WARRANTY**

Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years: 5  
Drivetrain Miles/km: 60,000  
Corrosion Years: 5  
Corrosion Miles/km: Unlimited  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 60,000

Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

## Optional Equipment

### ENGINE

CODE	DESCRIPTION
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 -inc: Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking, 250 Amp Alternator, Dual 68 AH/65 AGM Battery

### TRANSMISSION

CODE	DESCRIPTION
44G	Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail (STD)

### OPTION PACKAGE

CODE	DESCRIPTION
640A	Order Code 640A

### AXLE RATIO

CODE	DESCRIPTION
X37	3.73 Axle Ratio (STD)
X4L	Limited Slip w/4.30 Axle Ratio
X4N	Limited Slip w/4.10 Axle Ratio
X4W	Limited Slip w/4.10 Axle Ratio -inc: Wide track

### WHEELS

CODE	DESCRIPTION
64J	Wheels: 17" Forged Polished Aluminum -inc: bright hub covers/center ornaments (4 aluminum outer and 2 steel inner)
64K	Wheels: 17" Argent Painted Steel -inc: Hub covers/center ornaments not included (STD)

### TIRES

CODE	DESCRIPTION
TBM	Tires: LT245/75Rx17E BSW A/T -inc: Spare may not be the same as road tire
TD8	Tires: LT245/75Rx17E BSW PLUS A/S (6) -inc: Spare may not be the same as the road tire (STD)

### PRIMARY PAINT

CODE	DESCRIPTION
AT	Yellow
BY	School Bus Yellow

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**PRIMARY PAINT**

<b>CODE</b>	<b>DESCRIPTION</b>
D1	Stone Gray Metallic
E4	Vermillion Red
GR	Green
HX	Antimatter Blue Metallic
JS	Iconic Silver Metallic
M7	Carbonized Gray Metallic
MB	Orange
PQ	Race Red
UM	Agate Black Metallic
Z1	Oxford White

**SEAT TYPE**

<b>CODE</b>	<b>DESCRIPTION</b>
1S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
4S	Medium Dark Slate, Cloth 40/Mini-Console/40 Front Seat -inc: driver's side manual lumbar
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar
LS	Medium Dark Slate, Vinyl 40/Mini-Console/40 Front Seat -inc: driver's side manual lumbar

**ADDITIONAL EQUIPMENT - PACKAGE**

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Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

**ADDITIONAL EQUIPMENT - PACKAGE**

96V XL Chrome Package -inc: Halogen Fog Lamps, Bright Grille, Remote Start, Chrome Front Bumper

**ADDITIONAL EQUIPMENT - MECHANICAL**

CODE	DESCRIPTION
41H	Engine Block Heater
65C	Dual Diesel Fuel Tanks -inc: Combines 40 gallon aft-of-axle and 26.5 gallon mid ship tank
65M	26.5 Gallon Mid Ship Fuel Tank
67A	350 Amp Dual Alternators -inc: 190 Amp + 160 Amp
67B	410 Amp Dual Alternators -inc: 250 Amp + 160 Amp
67E	250 Amp Alternator
67H	Heavy-Service Front Suspension Package -inc: pre-selected heavy-service front springs (see Order Guide Supplemental Reference for springs/FGAWR of specific vehicle configurations), Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR), Note 1: May result in a deterioration of ride quality, Note 2: Vehicle ride height will increase w/the addition of this package

Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

#### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
67X	Extra Heavy-Service Suspension Package -inc: pre-selected extra heavy-service front springs (see Order Guide Supplemental Reference for springs/FGAWR of specific vehicle configurations), Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR), Note 1: May result in a deterioration of ride quality, Note 2: Vehicle ride height will increase w/the addition of this package
86M	Dual 68 AH/65 AGM Battery
927	Speed Limitation - 75-MPH Governed Top Speed

#### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
153	Front License Plate Bracket
18B	Platform Running Boards
43K	Pro Power Onboard - 2kW -inc: dual alternators 12V 250 Amp + 24V 150 Amp, Placement, connection and configuration (requires FDRS tool) of the aux outlet is the responsibility of the final stage manufacturer
512	Spare Tire, Wheel & Jack -inc: Excludes carrier, 4-Ton Hydraulic Jack
51D	Spare Tire & Wheel Delete *CREDIT*
59H	Center High-Mounted Stop Lamp (CHMSL)
61J	4-Ton Hydraulic Jack
61L	Front Wheel Well Liners (Pre-Installed)
91G	Amber-Wht 360-Deg Dual Beacon LED Warning Strobes -inc: Pre-installed
91S	Amber 360-Degree Dual Beacon LED Warning Strobes -inc: Pre-installed
945	Stainless Steel Wheel Covers (Pre-Installed) -inc: Front and rear
C09	Priced DORA

#### ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
18Y	Ford Pro Upfit Integration System Removal *CREDIT*
41A	Rapid-Heat Supplemental Cab Heater -inc: 410 Amp Dual Alternators, 250 Amp + 160 Amp
43C	110V/400W Outlet -inc: 1 in-dash mounted outlet and 2nd outlet in the console
52S	Interior Work Surface
76C	Exterior Backup Alarm (Pre-Installed)
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions



Vehicle: 2024 Ford Super Duty F-350 DRW (F3G) XL 2WD Reg Cab 145" WB 60" CA

F3G	XL 4x2 Regular Cab DRW 84" CA
X3G	XL 4x2 Super Cab DRW 60" CA
W3G	XL 4x2 Crew Cab DRW 60" CA
F3H	XL 4x4 Regular Cab DRW 60" CA
F3H	XL 4x4 Regular Cab DRW 84" CA
X3H	XL 4x4 Super Cab DRW 60" CA
W3H	XL 4x4 Crew Cab DRW 60" CA

## 2024 FORD F350 DRW CHASSIS

BODY	DESCRIPTION	PRICE
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)	STD
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 -inc: Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking, 4.10 Axle Ratio, 250 Amp Alternator	TBD
44G	TRANSMISSION TORQSHIFT 10-SPEED AUTO	STD
X37	3.73 Axle Ratio (STD)	TBD
X4L	Limited Slip w/4.30 Axle Ratio	TBD
X4N	Limited Slip w/4.10 Axle Ratio	TBD
X4W	Limited Slip w/4.10 Axle Ratio -inc: Wide trac	TBD
	<b>WHEELS</b>	TBD
64J	Wheels: 17" Forged Polished Aluminum -inc: bright hub covers/center ornaments	TBD
64K	Wheels: 17" Argent Painted Steel -inc: Hub covers/center ornaments not included	TBD
	<b>TIRES</b>	TBD
TBM	Tires: LT245/75Rx17E BSW A/T -inc: Spare may not be the same as road tire	TBD
TD8	Tires: LT245/75Rx17E BSW PLUS A/S (6) -inc: Spare may not be the same as the road tire	TBD
	<b>PRIMARY PAINT COLOR</b>	TBD
AT	YELLOW	TBD
BY	SCHOOL BUS YELLOW	TBD
D1	STONE GRAY	TBD
E4	VERMILLION RED	TBD
GR	GREEN	TBD
HX	ANTIMATTER BLUE LMETALLIC	TBD
JS	Iconic Silver Metallic	TBD
M7	CARBONIZED GRAY	TBD
MB	ORANGE	TBD
PQ	RACE RED	TBD
UM	AGATE BLACK	TBD
Z1	OXFORD WHITE	TBD
	<b>SEAT TYPE</b>	TBD
1S	MEDIUM DARK SLATE CLOTH 40/20/40	TBD
4S	MEDIUM DARK SLATE CLOTH 40/MIINI CONSOLE/40	TBD
AS	MEDIUM DARK SLATE HD VINYL 40/20/40	TBD
LS	MEDIUM DARK SLATE HD VINYL 40/MINI CONSOLE/40	TBD
	<b>ADDITIONAL EQUIPMENT</b>	TBD
96V	XL Chrome Package -inc: Halogen Fog Lamps, Bright Grille, Remote Start, Chrome Front Bumper	TBD
41H	ENGINE BLOCK HEATER	TBD
65C	Dual Diesel Fuel Tanks -inc: Combines 40 gallon aft-of-axle and 26.5 gallon mid ship tank	TBD
65M	26.5 Gallon Mid Ship Fuel Tank	TBD
67A	350 Amp Dual Alternators -inc: 190 Amp + 160 Amp	TBD
67B	410 Amp Dual Alternators -inc: 250 Amp + 160 Amp	TBD
67E	250 Amp Alternator	TBD

67H	Heavy-Service Front Suspension Package -inc: pre-selected heavy-service front springs	TBD
67X	Extra Heavy-Service Suspension Package -inc: pre-selected extra heavy-service front springs	TBD
86M	Dual 68 AH/65 AGM Battery	TBD
927	Speed Limitation - 75-MPH Governed Top Speed	TBD
	<b>ADDITIONAL EQUIPMENT EXTERIOR</b>	TBD
153	Front License Plate Bracket	TBD
18B	Platform Running Boards	TBD
43K	Pro Power Onboard - 2kW -inc: dual alternators 12V 250 Amp + 24V 150 Amp	TBD
512	Spare Tire, Wheel & Jack -inc: Excludes carrier, 4-Ton Hydraulic Jack	TBD
51D	Spare Tire & Wheel Delete *CREDIT*	TBD
59H	Center High-Mounted Stop Lamp (CHMSL)	TBD
61J	4-Ton Hydraulic Jack	TBD
61L	Front Wheel Well Liners (Pre-Installed)	TBD
91G	Amber-Wht 360-Deg Dual Beacon LED Warning Strobes -inc: Pre-installed	TBD
91S	Amber 360-Degree Dual Beacon LED Warning Strobes -inc: Pre-installed	TBD
945	Stainless Steel Wheel Covers (Pre-Installed) -inc: Front and rear	TBD
C09	Priced DORA	TBD
	<b>ADDITIONAL EQUIPMENT - EXTERIOR</b>	TBD
18Y	Ford Pro Upfit Integration System Removal *CREDIT	TBD
41A	Rapid-Heat Supplemental Cab Heater -inc: 410 Amp Dual Alternators, 250 Amp + 160 Am	TBD
43C	110V/400W Outlet -inc: 1 in-dash mounted outlet and 2nd outlet in the console	TBD
52S	Interior Work Surface	TBD
76C	Exterior Backup Alarm (Pre-Installed)	TBD
872	Rear View Camera & Prep Kit -i	TBD
	<b>BODY TYPES</b>	
F3G	XL 4x2 Regular Cab DRW 84" CA	\$46,799
X3G	XL 4x2 Super Cab DRW 60" CA	\$48,699
W3G	XL 4x2 Crew Cab DRW 60" CA	\$49,665
F3H	XL 4x4 Regular Cab DRW 60" CA	\$49,777
F3H	XL 4x4 Regular Cab DRW 84" CA	\$49,939
X3H	XL 4x4 Super Cab DRW 60" CA	\$51,862
W3H	XL 4x4 Crew Cab DRW 60" CA	\$52,825