



**FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS**

**Finance Agenda**

**Tuesday, September 8, 2015**

**10:00 A.M**

**Cook County Building Board Room 569  
118 North Clark Street, Chicago, Illinois**

**NOTICE AND AGENDA**

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**15-0517**

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 7/21/2015

## 15-0488

### RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -7/29/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2015 to Present: \$31,445.24  
Proposed Settlements to Be Approved: \$8,870.93

Legal Fees Approved Fiscal Year 2015 to Present: \$403,651.14  
Legal Fees for 07/29/2015 to Be Approved: \$77,457.64

## 15-0489

### RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -7/21/2015

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2015 to present: \$198,682.00  
Workers' Compensation Claims to Be Approved: \$0.00  
Workers' Compensation Lien Recovery approved Fiscal Year 2015 to present: \$0.00  
Workers' Compensation Lien Recovery for 07/21/2015 to Be Approved: \$500.00

## 15-0490

### RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -9/8/2015

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2015 to present: \$198,682.00  
Workers' Compensation Claims to Be Approved: \$0.00  
Workers' Compensation Lien Recovery approved Fiscal Year 2015 to present: \$500.00  
Workers' Compensation Lien Recovery for 09/08/2015 to Be Approved: \$4,652.89

**DISBURSEMENTS**

**15-0502**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Matthew Paving, Inc., Oak Lawn, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$387,221.24

**Accounts:** 25-6780, Trail Account

**Contract Number(s):** 10-80-79G

**District(s):** 17

**Summary:** Orland Grassland Bicycle Trail

**15-0503**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Matthew Paving, Inc., Oak Lawn, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$290,521.35

**Accounts:** 25-6770, Site Amenities Account

**Contract Number(s):** 15-80-01

**District(s):** 15

**Summary:** Parking Lot Repaving; North Police Area Headquarters & Barrington Pond

**15-0504**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Burling Builders, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$336,552.85

**Accounts:** 25-6710, Building Account

**Contract Number(s):** 13-80-01-G3R1 & G3R2

**District(s):** 6, 16 and 17

**Summary:** New Metal Buildings at Various Sites, locations include: Thorn Creek Maintenance Division HQ, Palos Trail HQ, Central Maintenance Facilities Addition & Central Maintenance Facilities Vehicle Storage Building

**15-0505**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Cornerstone Contracting, Inc., Elk Grove Village, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$665,196.60

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-006C

**District(s):** 17

**Summary:** Camp Bullfrog and Maple Lake Development

**15-0506**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Path Construction Company, Arlington Heights, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$703,154.70

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-007C

**District(s):** 6

**Summary:** Camp Sullivan Family Development - Phase 2

**15-0507**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Chicago Commercial Construction, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$195,486.06

**Accounts:** 10-/0-67-161-6760, Grant Account

**Contract Number(s):** 13-80-02-06C4-R

**District(s):** 16 and 17

**Summary:** Miller Meadow, Beck Lake and Bremen Grove Improvements

**15-0508**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Path Construction Company, Arlington Heights, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$381,710.61

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-008C

**District(s):** 14

**Summary:** Camp Dan Beard Development

**BID RECOMMENDATION**

**15-0469**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Resource Management

**Request:** Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Clean Cut Tree Service, Grayslake, Illinois

**Reason:** Contract #15-31-107 consists of the removal, topping or pruning of two thousand one hundred sixty-five (2,165) trees, seven (7) of which require stumping in accordance with the Preserves specifications in Region 2, Northwest Division. Clean Cut Tree Service was the lowest responsible bidder of the five (5) bidders.

**Bid Opening Date:** 8/12/2015

**Bid Results:**

1. Clean Cut Tree Service, \$243,300.00
2. Arborworks, \$247,500.00
3. Trees R Us, \$268,460.00

- 4. Homer Tree Service, \$386,681.00
- 5. Groundskeeper Landscape, \$397,000.00

**Estimated Fiscal Impact:** \$243,300.00

**Contract Period:** Ninety (90) days from notice to proceed

**Account Name/Number:** 09-6756 EAB Tree Removal, 09-6750 Habitat Restoration

**District:** 14

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**15-0485**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Path Construction, Arlington Heights Illinois for interior building improvements at the Preserve's General Headquarters

**Reason:** Contract 13-80-01 G7R1B includes interior space planning improvements at the Preserve's existing General Headquarters. This work is for construction services and includes remodeling existing offices, constructing new offices, installing fire alarm systems and addressing additional miscellaneous interior repairs. Some of this work is required due to the construction of the new entrance lobby and elevator and other work is to address new departmental development and restructuring.

**Bid Opening Date:** 8/19/2015

**Bid Results:**

- |                                    |                |
|------------------------------------|----------------|
| 1. Path Construction               | \$994,400.00   |
| 2. Reliable & Associates           | \$1,046,911.00 |
| 3. Paul Borg Construction          | \$1,053,600.00 |
| 4. KR Miller                       | \$1,067,000.00 |
| 5. Plata Construction              | \$1,075,151.00 |
| 6. Outlook/GMA JV                  | \$1,092,785.50 |
| 7. Chicago Commercial Construction | \$1,122,746.40 |

**Estimated Fiscal Impact:** \$994,400.00

**Contract Period:** Twelve (12) months from issuance of Notice to Proceed

**Account Name/Number:** Building Accounts 25-6710, 26-6710, 51-6710, 52-6710, 54-6710, & 55-6710

**District(s):** 9

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**15-0498**

**REVENUE AND EXPENSE REPORT**

**Forest Preserve District of Cook County  
Corporate Fund Analysis of Revenue and Expenses  
as of July 31, 2015**

SEE ATTACHED



REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF July 31, 2015

REVENUES	2014 Budget	2015 Budget	Jul-14	Jul-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	\$ 30,800,976	\$ 30,807,740	\$ 6,764	65%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	\$ 2,231,372	\$ 2,404,931	\$ 173,559	79%
Golf	\$ 990,000	\$ 990,000	\$ 200,205	\$ 220,775	\$ 20,570	22%
Concessions	\$ 220,000	\$ 190,000	\$ 111,282	\$ 189,110	\$ 77,828	100%
License Agreements	\$ 678,800	\$ 876,000	\$ 601,394	\$ 1,917,195	\$ 1,315,801	219%
Land Use Fees	\$ 257,500	\$ 257,500	\$ 137,222	\$ 162,698	\$ 25,476	63%
Winter Sports	\$ 15,000	\$ 25,000	\$ 44,360	\$ 24,772	\$ (19,588)	99%
Equestrian Licenses	\$ 40,000	\$ 40,000	\$ 30,524	\$ 45,505	\$ 14,981	114%
Miscellaneous Income	\$ 100,000	\$ -	\$ 64,450	\$ 39,759	\$ (24,691)	-
Picnic Permit Fees	\$ 950,000	\$ 1,000,000	\$ 918,995	\$ 1,052,659	\$ 133,664	105%
Pool Fees	\$ 420,000	\$ 388,680	\$ 291,335	\$ 331,332	\$ 39,997	85%
Fines	\$ 336,000	\$ 316,000	\$ 158,380	\$ 104,331	\$ (54,049)	33%
Interest	\$ 100,000	\$ 75,000	\$ 20,342	\$ 4,861	\$ (15,481)	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	\$ -	\$ -	\$ -	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 35,610,837</b>	<b>\$ 37,305,668</b>	<b>\$ 1,694,831</b>	<b>60%</b>

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY  
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES  
AS OF July 31, 2015

EXPENDITURES	2014 Budget	2015 Budget	Jul-14	Jul-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 842,864	\$ 920,337	\$ 77,473	56%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 979,193	\$ 1,005,739	\$ 26,546	51%
Human Resources	\$ 562,261	\$ 709,273	\$ 289,271	\$ 314,014	\$ 24,743	44%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 2,336,794	\$ 2,162,663	\$ (174,131)	50%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 2,195,267	\$ 2,471,840	\$ 276,573	45%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 1,019,001	\$ 872,366	\$ (146,635)	42%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 5,109,122	\$ 5,165,820	\$ 56,698	52%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 4,075,577	\$ 3,461,128	\$ (614,449)	35%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 4,114	\$ 89,724	\$ 85,610	35%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 643,812	\$ 651,350	\$ 7,538	49%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 4,647,842	\$ 4,854,374	\$ 206,532	52%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 950,326	\$ 946,216	\$ (4,110)	91%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 1,397,514	\$ 1,758,997	\$ 361,483	44%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ -	\$ 3,100,000	\$ 3,100,000	50%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 24,490,697</b>	<b>\$ 27,774,568</b>	<b>\$ 3,283,871</b>	<b>45%</b>