

LAND USE REVIEW SUMMARY FORM

Date of Application: April 4, 2024

Name of Applicant: New Trier School District

Purpose of Proposed Request: The School District is seeking a new intergovernmental license agreement to replace an expired license (#528) that was issued in 1963 for 20 years and then renewed for another 20 years in 1990 for a portion of an access driveway off Frontage Road in Northfield and an underground storm sewer line. This agreement continues the intergovernmental cooperation that began in 1963 at this site, when the parties agreed that a small portion of Forest Preserve Land was needed to create an entry and exit for the high school. The access driveway is used by thousands of students and parents each day to access the campus, and no other access to Frontage Rd. is available to the school district without continuing to use this de minimis amount of District land. These are still operating facilities, and a new license is needed to continue to maintain them. A temporary permit was issued in June 2024 to allow the School District to re-surface the driveway as part of a larger parking lot re-surfacing job until the new license agreement is approved.

General Location of Proposed Impacted District Land: New Trier High School – Northfield Campus is located between Happ Road and Frontage Road in Northfield, the driveway is off of Frontage Road, east side of the High School. The sewer line runs south from the High School onto Forest Preserve land and discharges to the Skokie River.

Acreage and or square footage of proposal impacted District Land: The driveway occupies roughly 0.11 acre of Forest Preserve land (4,994 s.f. or 124.85' x 40') and the sewer line roughly 0.12 acres (5,100 s.f. or 255' x 20') more or less for a total area of 0.23 acres (10,094 s.f.).

The Potential Impact and Benefits to District Land: The facilities have been in place for 60 years and no new land would be disturbed. In exchange for a new 20-year license, the School District has agreed to pay a total of \$22,243.20 in license fees for the initial 20-year term. Because this is a legacy case and related fees were not charged in the past, staff recommends waiver of other related fees. As an **additional benefit to the Forest Preserves**, the School District will allow the use of School District parking for Forest Preserve patrons primarily during summer months as follows:

- (1) Trail User Parking: minimum of 12 parking spaces for trail users
 - a. seven days a week during the summer (after the last day of the school year until the first day of school), and
 - b. weekends during the school year, and

- (2) Playfield Parking: minimum of 30 parking spaces for playfield permit holders
 - a. seven days a week during the summer (after the last day of the school year until the first day of school, except during summer school hours) and
 - b. Sundays during the school year.

The School District will request blackout days when parking is needed for school operations or activities for the first half of the calendar year in January of that year and for the second half of the year as soon as that information becomes available, so those days are reserved for New Trier and the playfields are not permitted to other organizations. If the Forest Preserves has already issued a permit for any blackout day requests in the second half of the calendar year, it will advise the School District of the permitted playfield use and the need to find alternate fields. In the event a blackout date request is due to a conflicting School District event unrelated to the Forest Preserves playfield use, the School District will designate alternate parking in lieu of designated playfield parking when there is a conflicting event. The parties acknowledge that the School District's use of the campus may change over the term of the agreement and may be modified by mutual agreement of the parties.

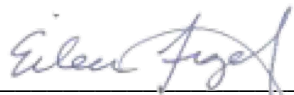
In addition, the School District will install new parking lot signs identifying the designated trail and playfield parking areas. Sign text and design is subject to review and approval by the Forest Preserves.

Alternatives Considered: If a new license is not approved, the existing facilities would need to be removed.

Completion Date of Staff Review: March 17, 2025

Referred to Board of Commissioners XX

Not referred to Board of Commissioners _____



Interim General Superintendent

3-28-25

Date