



FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

Finance Agenda Minutes

Tuesday, December 15, 2015

10:00 AM

Cook County Building, Board Room

118 North Clark Street, Chicago, Illinois

ATTENDANCE

Present: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

PUBLIC TESTIMONY

Chairman Goslin asked the Secretary to the Board to call upon the registered public speakers, in accordance with Cook County Code, Sec. 2-107(dd)

There were no public speakers.

15-0707

COMMITTEE MINUTES

Approval of the minutes from the meeting of 11/17/2015

A motion was made by Commissioner García, seconded by Commissioner Schneider, that this Committee Minutes be approved. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

15-0700

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -11/17/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2015 to Present: \$42,874.09
Proposed Settlements to Be Approved: \$5,233.53

Legal Fees Approved Fiscal Year 2015 to Present: \$650,444.39
Legal Fees for 11/17/2015 to Be Approved: \$154,131.79

A motion was made by Commissioner Silvestri, seconded by Commissioner Murphy, that this Recommendation of the Finance Subcommittee (Litigation) be approved. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

15-0701

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)
Finance Subcommittee Meeting on Workers' Compensation -12/15/2015

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2015 to present: \$235,263.48
Workers' Compensation Claims to Be Approved: \$58,608.41

A motion was made by Commissioner Schneider, seconded by Commissioner Daley, that this Recommendation of the Finance Subcommittee (Workers' Compensation) be approved. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

DISBURSEMENTS

15-0678

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Path Construction Company, Arlington Heights, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$235,619.93

Accounts: 25-6760, Recreation (Landscape Improvements) Account

Contract Number(s): 13-80-02-16C2

District(s): 17

Summary: Swallow Cliff Site Improvements

A motion was made by Commissioner García, seconded by Commissioner Silvestri, that this Disbursement be recommended for approval. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Silvestri, Sims, Suffredin and Tobolski (14)

Present: Commissioner Schneider (1)

Absent: Vice Chair Steele and Commissioner Fritchey (2)

15-0679

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: All-Bry Construction Company, Burr Ridge, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$523,112.90

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-009C

District(s): 6

Summary: Camp Sullivan Barn Phase 3

A motion was made by Commissioner García, seconded by Commissioner Silvestri, that this Disbursement be recommended for approval. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

15-0696

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Conservation and Experiential Programming

Action: Disbursement Approval

Payee: University of Illinois, Chicago, Illinois

Good(s) or Service(s): Environmental Education and Outreach Services

Fiscal Impact: \$250,000.00

Accounts: 01-6919, Corporate Fund

Contract Number(s): N/A

District(s): Districtwide

Summary: The University of Illinois Extension ("Extension") will provide educational and public outreach programs, thus significantly expanding educational opportunities for youth and adult populations within Cook County. Extension will also provide professional training workshops for Forest Preserve staff and assist in growing the number of Master Naturalists and Master Gardeners that volunteer with the Preserves. The Forest Preserve Conservation & Experiential Programming staff will work with Extension staff to coordinate and direct these educational activities. The University of Illinois Extension will also work with Preserve staff to create a camping 101 curriculum and assist in delivering it at the Nature Centers.

A motion was made by Commissioner García, seconded by Commissioner Silvestri, that this Disbursement be recommended for approval. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

BID RECOMMENDATION

15-0666

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the “Preserves”) to enter into a contract with Clean Cut Tree Service, Inc., Grayslake, Illinois

Reason: Contract #15-31-121 consists of the removal two hundred eighty-nine (289) trees, two (2) of which require pruning in accordance with the Preserves specifications in Region 3, Des Plaines Division. Clean Cut Tree Service, Inc. was the lowest responsible bidder of the four (4) bidders.

Bid Opening Date: 11/25/2015

Bid Results:

1. Clean Cut Tree Service, Inc., \$29,582.00
2. Homer Tree Care, Inc., \$40,929.00
3. Trees “R” Us, Inc., \$44,063.00
4. Groundskeeper Landscape Care, LLC, \$52,080.00

Estimated Fiscal Impact: \$29,582.00

Contract Period: Thirty (30) days from issuance of purchase order

Account Name/Number: 09-6750 Habitat Restoration

District(s): 14

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.
The Chief Attorney and Chief Financial Officer have approved this item.

A motion was made by Commissioner García, seconded by Commissioner Silvestri, that this Bid Recommendation be recommended for approval. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

15-0570

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED ORDINANCE AMENDMENT

BE IT ORDAINED, by the Forest Preserve District of Cook County Board of Commissioners, that Title 1 - Administrative, Chapter 8 - District Finances, Section 2B - Signatures Required on Contracts and Section 2 H Contracts for Supplies, Material and Work are hereby amended as Follows:

TITLE 1 - ADMINISTRATIVE
CHAPTER 8 - DISTRICT FINANCES

- 1-8-1: RECEIPTS OF MONEY
- 1-8-2: CONTRACTS AND PURCHASES
- 1-8-3: WAGE RATES FOR PUBLIC WORKS EMPLOYEES
- 1-8-4: PROPERTY TAX RELIEF
- 1-8-5: MINORITY - AND WOMEN-OWNED BUSINESS ENTERPRISES

Sec 1-8-2.B. Signatures Required on Contracts: All contracts for supplies, material or work, over one hundred fifty thousand dollars (\$150,000.00) ~~twenty-five thousand dollars (\$25,000.00)~~, shall be signed by the President of the Board of Commissioners ~~and~~ or by any such other officer as the Board in its discretion may designate. All contracts for supplies, material or work that are one hundred fifty thousand dollars (\$150,000.00) or less, may be signed by the General Superintendent if such contracts do not require board approval and/or do not specifically require the signature of the President of the Board of the Forest Preserve District Commissioners under this Code.

1-8-2.H Contracts for Supplies, Material and Work: All contracts for supplies, materials and equipment and contractual services for the District shall be let as herein provided. All contracts for supplies, materials and equipment and contractual services for the District which involve an expenditure of more than one hundred fifty thousand dollars (\$150,000.00) shall be approved by the Board of

Commissioners and signed ~~by the President of the Board or his/her designee~~ in accordance with Section 1-8-2.B of this Code.

Effective date: This ordinance shall be in effect on January 1, 2016.

A motion was made by Commissioner Silvestri, seconded by Commissioner Murphy, that this Ordinance Amendment be deferred. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

15-0684

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

REPORT

Department: Finance and Administration

Request: Receive and File

Report Title: Corporate Fund Analysis of Revenue and Expenditures

Report Period: 10/1/2015 - 10/31/2015

Summary: Detailed Fund Analysis Revenue and Expenditure Report for October 2015

A motion was made by Commissioner García, seconded by Commissioner Murphy, that this Report be recommended for receiving and filing. The motion carried by the following vote:

Aye: Chairperson Goslin, Commissioners Arroyo, Boykin, Butler, Daley, Gainer, Garcia, Moore, Morrison, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski (15)

Absent: Vice Chairman Steele, and Commissioner Fritchey (2)

ADJOURNMENT

A motion was made by Commissioner Tobolski seconded by Commissioner Silvestri, that this committee be adjourned.

Respectfully submitted,



Chairman



Secretary

*A video recording of this meeting is available at <https://fpdcc.legistar.com>