



**Forest Preserve District of Cook County
Board of Commissioners**

Minutes of the Finance Committee

Tuesday, October 22, 2019

9:30 AM

**Cook County Building, Board Room
118 North Clark Street, Chicago, Illinois**

ATTENDANCE

Present: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

PUBLIC TESTIMONY

There were no public speakers

[19-0421](#)

COMMITTEE MINUTES

Approval of the minutes from the meeting of 09/24/2019

A motion was made by Vice Chair Deer, seconded by Commissioner Silvestri, to approve 19-0421. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0415](#)

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -09/25/2019

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2019 to present: \$321,038.34
Workers' Compensation Claims to Be Approved: \$17,579.32

A motion was made by Commissioner Morrison, seconded by Commissioner Silvestri, to recommend for approval 19-0415. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0416](#)

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -10/22/2019

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2019 to present: \$338,617.66
Workers' Compensation Claims to Be Approved: \$90,000.00

A motion was made by Commissioner Morrison, seconded by Commissioner Silvestri, to recommend for approval 19-0416. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0417](#)

Presented by: ARNOLD RANDALL, General Superintendent

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -09/25/2019

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for

approval:

Proposed Settlements Approved Fiscal Year 2019 to Present: \$35,871.15

Proposed Settlements to Be Approved: \$41,282.29

Legal Fees Approved Fiscal Year 2019 to Present: \$816,984.80

Legal Fees for 09/25/2019 to Be Approved: \$291,049.92

A motion was made by Commissioner Silvestri, seconded by Commissioner Morrison, to recommend for approval 19-0417. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0394](#)

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED BID RECOMMENDATION

Department: Department of Facilities and Fleet

Request: Authorization for the Forest Preserves of Cook County (the “Forest Preserves”) to enter into and execute a contract for supply and delivery of liquid propane.

Reason: Project #19-53-4660R issued under contract #74000006803. The proposed contract is to supply and deliver liquid propane to the Forest Preserves of Cook County for facilities and vehicle use, for a period of three (3) years. Propane is domestically produced. Propane has low carbon and low oil contamination which may result in a longer engine life and produce lower amounts of harmful greenhouse gas emissions. The project was originally solicited on 8/28/2019 which received only one (1) response and rebidded on 9/27/2019 with repetitive results.

Bid Opening Date: 9/27/2019

Bid Results:

1. AmeriGas Propane \$463,587.50

Estimated Fiscal Impact: \$463,587.50

Contract Period: 11/1/2019 - 10/31/2022

Account Name/Number: Propane Gas and Heating 51001.530261

District: Districtwide

Concurrence(s):

The Chief Attorney and Chief Financial Officer have approved this item.

The contract-specific MWBE goal for this contract was set at zero.

A motion was made by Vice Chair Deer, seconded by Commissioner Moore, to recommend for approval 19-0394. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0395](#)

Presented by: ARNOLD RANDALL, General Superintendent

PROPOSED DISBURSEMENT

Department(s): Department of Planning and Development

Action: Authorization to disburse payment

Payee: Ideal Heating Company, Brookfield, Illinois

Good(s) or Service(s): Central Garage HVAC Renovations and Alterations

Fiscal Impact: \$203,413.50

Accounts: Building Account 51027.560106

Contract Number(s): #74000006072 issued under project #19-80-40

District(s): 1

Summary: This is a payment for the Central Garage HVAC renovations and alterations project. The

project consists of HVAC related improvements to an existing 41,000 sq. ft. vehicle maintenance garage. Work includes demolition of an existing low -pressure steam boiler system, demolition of existing forced air furnaces, exhaust systems and associated elements; and installation of new infrared heaters, forced air furnaces, unit heaters, electric heaters, air conditioning and condensing units and other equipment.

A motion was made by Vice Chair Deer, seconded by Commissioner Britton, to recommend for approval 19-0395. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0407](#)

Presented by: ARNOLD RANDALL, General Superintendent

REPORT

Department: Finance and Administration

Request: Receive and File

Report Title: Corporate Fund Analysis of Revenue and Expenditures

Report Period: 1/1/2019 - 8/31/2019

Summary: Detailed Fund Analysis of Revenue and Expenditures for August 2019.

A motion was made by Vice Chair Deer, seconded by Commissioner Silvestri, to receive and filed 19-0407. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

Suspend Motion to take up supplemental

A motion was made by Commissioner PETER N. SILVESTRI, seconded by Vice Chair DENNIS DEER, to suspend the rules. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0348](#)

Sponsored by: TONI PRECKWINKLE (President), Forest Preserve District of Cook County Board of Commissioners

PROPOSED ORDINANCE AMENDMENT

FEES

BE IT ORDAINED, by the Forest Preserve District of Cook County Board of Commissioners, that Title 7- Fees, Chapter 1- Fee Schedule of the Forest Preserve District of Cook County Code of Ordinances shall be stricken in its entirety and replaced as follows:

7-1-1: FEES

BASE PERMIT FEES:

Base fees for all Picnic, Special/Athletic Event, Hourly Athletic Field, Monthly Fitness Instructor, Model Airplane, Day Camp, Overflow Parking, Filming/Photography, Campgrounds and Indoor Room Rental permits may increase each calendar year up to the rate, if positive, of the Consumer Price Index for All Urban Consumer (CPI-U) as of July of the prior year, rounded up to the nearest dollar. A schedule of such base permit fees shall be included each year in the District's Annual Appropriations Ordinance. Permittees shall be charged the fee that is applicable for the date(s) of the permitted event. (Base fees exclude application fees, cost of District provided security, special use fees, security deposits, and vending.)

Not-to-Exceed Fees for Pools/Aquatic Centers, Golf Courses, Snowmobile Permits, Ski Rentals, Equestrian Licenses/Tags, Off-Leash Dog Area Memberships, Equipment Rentals, Aerial Adventure admission, and related administrative charges shall be included each year in the District's Annual Appropriations Ordinance and may be increased with the approval of the District's Board of Commissioners.

The above-referenced fees shall be posted on the District's website.

ADDITIONAL CHARGES:

Additional ten percent Non-County Resident Premiums apply to base permit fees for Picnic, Special/Athletic Event, Hourly Athletic Field, Monthly Fitness Instructor, Model Airplane, Day Camp, Overflow Parking, and Filming/Photography. Additional Non-County Resident Premiums may apply as stated in this Code or the then current Annual Appropriations Ordinance.

A change fee applies to any permit changes. Permit changes or new permit requests made within two weeks of event date shall require an additional administration fee as described in the then current Annual Appropriations Ordinance.

A District Police security fee may be required for certain events based upon size of event.

An application fee shall apply to permit requests for Special/Athletic Events, Filming/Photography, Day Camp, Overflow Parking, Model Airplane, Hourly Athletic Field, Monthly Fitness Instructor, and

Indoor Room Rentals.

SECURITY DEPOSITS:

A standard security deposit ranging from \$100.00-\$2,000.00 is required for Special/Athletic Events, Model Airplane Events, Day Camps, Overflow Parking, Filming/Photography and Indoor Room Rentals based on the size and nature of the event. Security deposits are intended to protect the District in the event of damage to the site or to address permit violations. Events with a previous history of causing damage to the District or potential to cause greater degree of damage may be charged a higher security deposit. Additional Security Deposits may apply as stated in this Code or the then current Annual Appropriations Ordinance.

INSURANCE:

Special/Athletic Events, Model Airplane Events, Day Camps, Overflow Parking, Hourly Athletic Field, Monthly Fitness Instructor, Filming/Photography and Indoor Room Rentals, plus basic picnics with special use items, require a certificate of liability insurance with the endorsement attached naming the Forest Preserve District of Cook County as an additional insured in the amount of \$1,000,000.00 per occurrence, or other proof of insurance as may be required by the District. Events with 1,000+ attendees require \$2,000,000.00 per occurrence.

DISCOUNTS:

Non-profit organizations and veteran organizations, with proper documentation as stated in Section 2-4-2 of this Code, may qualify for a reduced rate of fifty (50) percent on base fees for Picnic, Special/Athletic Event, Hourly Athletic Field, Monthly Fitness Instructor, Model Airplane, Day Camp, Overflow Parking, Filming/Photography and Indoor Room Rental permits.

Picnics and Special/Athletic Event fees for permits booked for use Monday through Thursday (excluding Holidays) are eligible for a 25-percent discount.

Additional discounts or reduced promotional fees may be applied as stated in this Code or the then current Annual Appropriations Ordinance, or as made available by the General Superintendent or District concessionaires.

Any applicable discount does not apply to application fees, cost of District provided security, special use fees, security deposits, and vending.

SPECIAL USE ITEMS:

Additional fees apply for Special Use items, which are accommodations not naturally found in the District, such as tents, on-site caterers, inflatables, rides, generators, lights, amplifiers, etc.

A permit is required whenever special use items are brought into the District, even if a picnic permit is not required based on the size of the group.

INDOOR ROOM RENTALS:

Indoor Room Rentals require a minimum 4-hour rental time.

Stated rates and minimum rental times may not apply to Indoor Room Rentals for District Volunteer Stewards, units of local government and permit applicants who have an executed partnership agreement with the District.-----

REVIEW AND SUNSET:

This Ordinance shall sunset on October 21, 2024. Prior to that sunset date, the District shall review its fee increase process for items covered by this Title 7, Chapter 1 to determine if modifications are advised.

Effective date: This ordinance shall be in effect October 22, 2019.

A motion was made by Vice Chair Deer, seconded by Commissioner Moore, to recommend for approval 19-0348. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

[19-0355](#)

Sponsored by: TONI PRECKWINKLE (President), Forest Preserve District of Cook County Board of Commissioners

PROPOSED RESOLUTION

TO APPROVE AND ADOPT CERTAIN 2020 PERMIT FEES

WHEREAS, it is anticipated that the Forest Preserves of Cook County Board of Commissioners (the “Forest Preserves”) will approve on October 22, 2019 a proposed ordinance amendment to Title 7- Fees of the Forest Preserves’ Code of Ordinances; and

WHEREAS, under such code amendment the Forest Preserves may increase certain permit fees each calendar year by the Consumer Price Index for All Urban Consumer (CPI-U) as of July of the prior year, rounded up to the nearest dollar; and

WHEREAS, based on feedback from vendors who manage certain activities within the Forest Preserves, the Forest Preserves recommends that for events taking place in 2020 certain permit fees referenced in Title 7- Fees be increased by an amount that exceeds CPI-U and that certain fees be decreased; and

WHEREAS, also based on vendor feedback, the Forest Preserves further recommends that certain new permits be added to the fee schedule for 2020; and

WHEREAS, such proposed modified and new permit fees are listed below:

PROPOSED - FOREST PRESERVES MODIFIED & NEW PERMIT FEES

Pavilions and Facilities Fee Schedule

Thatcher Woods - Pavilion - East Room
County Resident
Friday - Sunday - ~~\$109/Hr.~~ ~~\$102/Hr.~~

Non-Resident:
Friday - Sunday - \$135/Hr. ~~\$128/Hr.~~

Dan Ryan Woods

County Resident:
Friday - Sunday - \$109/Hr. ~~\$102/Hr.~~
Non-Resident:
Friday - Sunday - \$135/Hr. ~~\$128/Hr.~~

Swallow Cliff

County Resident
Friday - Sunday - \$56/Hr. ~~\$65/Hr.~~
Non-Resident
Friday - Sunday - \$78/Hr. ~~\$90/Hr.~~

Rolling Knolls - Large Room

County Resident
Friday - Sunday - \$99/Hr. ~~\$102/Hr.~~
Non-Resident:
Friday - Sunday - \$125/Hr. ~~\$128/Hr.~~

Matthew Bieszczat Volunteer Resource Center - Community Room

County Resident
Friday - Sunday - \$99/Hr. ~~\$87/Hr.~~
Non-Resident:
Friday - Sunday - \$125/Hr. ~~\$112/Hr.~~

Matthew Bieszczat Volunteer Resource Center - Community Room (Edgebrook Golf Outings Only)

Monday - Friday
(40 golfers or less) \$126/2 hours, plus \$100 security deposit
(40-144 golfers) \$258/2 hours, plus \$100 security deposit

Matthew Bieszczat Volunteer Resource Center - Classroom

County Resident
Friday - Sunday - \$46/Hr. ~~\$36/Hr.~~

Sagawau Environmental Learning Center

County Resident
Monday - Thursday - \$135/Hr. -
Friday - Sunday - \$150 /Hr.
Non-Resident

Monday - Thursday - \$163/Hr. _
Friday - Sunday - \$178/Hr. _

Boat House Fees

Pedal Tandem Kayak
\$25 hourly

Glen Grove Stables

Lesson Fee

Private Rate Lesson Fee - ~~\$55~~ \$50
Semi Private Rate - ~~\$50~~ \$45
Group Rate - ~~\$70~~ \$65

Monthly Lesson Package for Boarders

Two Lessons or Training Riders Per Week - ~~\$400~~ \$450
Three Lessons or Training Riders Per Week - ~~\$570~~ \$660
Four Lessons or Training Riders Per Week - ~~\$750~~ \$880

Golf Fee Schedule

Maximum Golf Course Green Fees (Weekend)

	18-Holes		9-Holes		Twilight	
	Public	Golf Card	Public	Golf Card	Public	Golf Card
Indian Boundary	\$33 \$38	\$27	\$22	\$19	\$25	\$22

Cart Fees - Per Rider

9-Holes - \$11 ~~\$10~~ per rider

Aerial Adventure Course and Zipline Fees

Tree Top Adventure Course: \$59 ~~\$58~~ (Adult Ages 16+) and \$39 ~~\$38~~ (Child Ages 10-15)
Tree Top Junior Course: \$29 ~~\$28~~ (All Ages)

NOW THEREFORE BE IT RESOLVED, by President Toni Preckwinkle and the Forest Preserves of Cook County Board of Commissioners that the above-referenced new and modified fees are hereby adopted for events and activities taking place in 2020.

A motion was made by Vice Chair Deer, seconded by Commissioner Silvestri, to recommend for approval 19-0355. The motion carried by the following vote:

Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

Present: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

ADJOURNMENT

A motion was made by Vice Chair DENNIS DEER, seconded by Commissioner PETER N. SILVESTRI, that this was adjourn. The motion carried by the following vote:


Ayes: Arroyo, Deer, Anaya, Britton, Daley, Degnen, Gainer, Lowry, Miller, Moore, Morrison, Morrison, Silvestri, Sims and Suffredin (15)

Absent: Johnson and Tobolski (2)

Respectfully submitted,



Chairman



Secretary

A video recording of this meeting is available at <https://cook-county.legistar.com>.